

Dr. NTR UNIVERSITY OF HEALTH SCIENCES

**ANDHRA PRADESH
VIJAYAWADA- 520 008**



**RECOMMENDATIONS ON STATUTE ON
AFFILIATION OF HOMEO MEDICAL COLLEGE**

RECOMMENDATIONS ON STATUTE ON AFFILIATION OF COLLEGES OF
HOMOEOPATHY DEGREE COURSE BY Dr. NTR UHS

1. These statutes may be called the Dr. NTR University of Health Sciences (Affiliation of Colleges of Homoeopathy) Statutes - 2006.
2. The words and phrases used in these statutes shall, unless expressly explained otherwise have the same meaning as they have with reference to the University of Health Sciences Act 1986 (UHS Act 6 of 1986) hereinafter called “the Act”.
3. It shall be necessary for the proposed Medical College of Homoeopathy seeking affiliation to the Dr. NTR University of Health Sciences for starting 1st year BHMS Degree Course of study to apply for Certificate of Registration with the Dr. NTR University of Health Sciences, Vijayawada. The application shall be in Form-1 annexed with these statutes.
4. **(i) Only Government / Educational Trust / Society (hereinafter referred to as ”applicant”) with sufficient financial soundness and which satisfy the conditions stipulated hereunder in sub-statute (ii) shall be eligible for starting Homoeopathy College.**

Application from the individuals for Certificate of Registration will not be entertained.

(ii) Conditions to be satisfied by the applicant for applying for Certificate of Registration.

- a) The applicant shall have own hospital facilities or have clinical attachment with Government General Hospital and Government Medical College with not less than 200 beds with in a radius of 10 Kms. The hospital shall have the departments of Anatomy, Physiology including Bio-Chemistry, Organon of Medicine, Principles of Homoeopathic Philosophy & Psychology, Homoeopathic Pharmacy, Homoeopathic Materia Medica & therapeutics, Pathology & Microbiology, Forensic Medicine and Toxicology, Practice of Medicine, Surgery, Obstetrics and Gynecology, Community Medicine, Case taking and Repertory.
 - b) The Institute and administrative block have to be located in an area of not less than 2,500 sq.mts. in a corporation area and 2 acres in Municipal area and not less than 3 acres in other areas.
5. The application for Certificate of Registration from the Dr. NTR University of Health Sciences, Vijayawada shall be in writing and in Form-I annexed with these statutes addressed to the Registrar of the Dr. NTR University of Health Sciences, Vijayawada and shall be submitted to the Registrar before 1st September proceeding the academic year from which the affiliation is sought for.
 6. The application for Certificate of Registration shall be submitted along with the permission of the Government of Andhra Pradesh to establish the college and shall contain the following particulars namely.
 - a) Name of the Trust / Society with full address;
 - b) Name of the proposed Homoeopathy College;
 - c) Place and address where the Homoeopathy College is to be located with telephone number if available;
 - d) The number of students proposed to be admitted in the first year of the course;
 - e) The availability of the land building and other physical infrastructure training facility available to the students to be admitted;
 - f) Ready built area available for accommodation of the academic complex;

- g) Residential quarters for the staff of the college;
 - h) Playground;
 - i) Hostel
 - j) The applicant shall also enclose a Demand Draft for Rs.50,000/- (Rupees Fifty thousand only) or such amount as may be prescribed by the executive Council from time to time drawn infavour of the Registrar, towards the inspection fee payable to the University.
 - k) Such other particulars as may be required by the Dr. NTR University of Health Sciences, Vijayawada from time to time.
7. On receipt of the application for the Certificate of Registration, the University shall scrutinize the same and verify by deputing an Inspection Commission whether the conditions required to be fulfilled by the applicant to become eligible to receive the said certificate of Registration are fulfilled. The Inspection Commission may consist of eminent persons in the faculty of Homoeopathy and atleast one of them from outside the state.
8. **The Inspection Commission shall specifically examine whether the following conditions are fulfilled by the applicant and make a detailed report to the University. Conditions to be fulfilled by the applicant to become eligible to receive the Certificate of Registration for affiliation.**
- a) The applicant shall satisfy the University that he has clear title to the lands as specified in statute No. 4 (ii) (b) without any encumbrance and shall furnish the title deeds and such other documents as required by the University from time to time in this regard.
 - b) The applicant shall fulfill necessary provisions of relevant acts on the subject of Urban Land Ceiling and regulation of Government of Andhra Pradesh as in force and shall also ensure the evidence so produced in this regard is valid and relating to the applicant.
 - c) The applicant shall also satisfy that he has actual physical possession of the lands and shall furnish necessary documents in this regard and such other documents required by the University from time to time.
 - d) The applicant shall satisfy the University that all the infrastructural facilities of the college are in one campus.
 - e) A Rural community and urban community centre should be attached to the institute in addition to the 200 beded hospital facilities.
 - f) The applicant shall own a ready built area of 15,000 sq.ft. suitable for starting 1st year BHMS Degree course in a college of Homoeopathy with proper sanitation facilities, provision for safe drinking water, adequate water supply for clinical and laboratory purposes, library, store rooms, toilets for students, staff (separately for men and women) and such other facilities which shall be necessary from time to time as may be specified by the University in this regard.
9. The University if fully satisfied on the basis of the report of the Inspection Commission that all the conditions required to be fulfilled by the applicant are fulfilled shall issue a certificate of Registration in Form II annexed with these statutes to the applicant to enable the applicant to make further arrangements to start the first year BHMS Degree course of study in the proposed Homoeopathy Medical College.
10. The issue of Certificate of Registration alone shall not confer any right on the applicant to start BHMS Degree Course of study.

11. The applicant, on receipt of the Certificate of Registration from the University obtain approval of A.P. Homoeopathy Council and Indian Homoeopathy Council and later shall apply to the University for provisional affiliation of first year BHMS Degree Course in Form III annexed with these statutes and shall fulfill the conditions stipulated in statute 12 to enable the University to appoint and send an Inspection Commission to the proposed College of Homoeopathy.
12. The applicant shall before applying for affiliation for the first year BHMS Degree course of study fulfill the following conditions namely:-
 - a) shall appoint a qualified Principal for the proposed College of Homoeopathy;
 - b) shall submit letters for appointment of qualified staff members for the departments as detailed below which are absolutely essential to become eligible to start the first year BHMS Degree Course of study;

(Annual intake of 50 students)

1. Prof.-cum-Principal in any specialty of Homoeopathy	-	1 FT
2. Asst. Prof.of Homoeopathy (Surgery)	-	1 FT
3. Asst. Prof. of (Community Health) Homoeopathy	-	1 FT
4. Asst. Prof. of Physiology including Bio-Chemistry	-	1 FT
5. Asst. Prof. of Homoeopathic Pharmacy	-	1 FT
6. Asst. Prof. of Anatomy	-	1 FT
7. Asst. Prof. of Homoeopathic Materia Medica	-	1 FT
8. Asst.Prof.of Practice of Medicine	-	1 FT
9. Asst.Prof.of Pathology & Microbiology	-	1 FT
10. Asst.Prof.of Obstetrics and Gynecology	-	1 FT
11. Asst. Prof. of Forensic Medicine	-	1 FT
12. Asst.Lecturer / Tutor	-	3 FT
13. Case taking & Repertory	-	1 FT

(FT = Full Time)

Other supporting staff as per Homoeopathy Council of India's Regulations.

c) Qualifications:

- 1) For the post of Principal / Professor / Assistant Professor and Lecturer – MD (Homoeo) in concerned speciality.
- 2) For the post of Assistant Professor in other branches – Post Graduate Degree in the concerned specialty (i.e.,) Anatomy, Physiology, Biochemistry, Pharmacology, Surgery, Pathology, Medicine, Microbiology and obstetrics & Gynecology.
- 3) For the post of Assistant Lecturer / Tutor / Clinical Instructor – BHMS Degree Course.

The applicant shall produce evidence to the effect that the proposed Homoeopathy College is fully equipped in the following aspects:

- I) Facilities for teaching Anatomy, Physiology, Biochemistry.
- II) Facilities for teaching Microbiology, Pharmacology.
- III) Laboratory for Fundamentals of Homoeopathy. There should be a demonstration room to accommodate ten beds and should be fully equipped with wash basins and electrical fittings in a minimum space of 1500 sq.ft.
- IV) A Laboratory for Community Health Homoeopathy with a minimum space of 1500 sq.ft.
- V) A separate Nutrition Laboratory with a minimum space of 900 sq.ft.

- VI) A separate Physiology and Biochemistry laboratory with a minimum space of 900 sq.ft.
- VII) A separate Anatomy Museum with a minimum space of 900 sq.ft.
- VIII) A Separate Microbiology and Pharmacology laboratory with a minimum space of 900 sq.ft.
- IX) A multi-purpose hall for conduct of meetings, seminars, examination, etc., to accommodate a minimum of two hundred students.
- X) Minimum of one common room for students with minimum space of 1000 sq.ft. with attached toilets.
- XI) Principal Chamber with 300 sq.ft. Office with space of 1000 sq.ft.
- XII) Separate chambers for each teaching faculty member.
- XIII) Library Hall (60' x 40') - 1

1st Year BHMS Degree Course:

13. The applicant after fulfilling the conditions stipulated in the above Statutes, shall intimate the fact to the University in writing along with the Demand Draft for a sum of Rs.50,000 (Rupees Fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, Dr. NTRUHS, Vijayawada towards the inspection fee payable to the University and shall request the University to depute its inspection committee.
14. On receipt of the intimation specified in Statute 13, the University shall send its inspection committee to inspect the facilities available in the proposed college of Homoeopathy and to submit report to the University as to the satisfactory fulfillment of the conditions required to be fulfilled.

The proforma of the inspection committee report to be furnished by the inspectors to be filled in the prescribed proforma.
15. The University if fully satisfied on the basis of the report of the Inspection Commission that all the conditions required to be fulfilled by the applicant are fulfilled shall grant provisional affiliation to the applicant to enable the applicant to start the first year BHMS Degree Course of study in the proposed College of Homoeopathy subject to fulfillment of statutes 17 and 18 and receipt of approval from Central Council of Homoeopathy, New Delhi.
16. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment of a sum of Rs. 10,000/- (Rupees Ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Commission.
17. On remittance of Rs.4,00,000/- (Rupees 4 lakhs only) towards affiliation fee by the applicant, the University shall grant provisional affiliation to start BHMS **1st year** Degree Course of study for 50/100 students after collecting such amount, or as may be prescribed by Executive Council from time to time from the applicant by means of demand draft drawn infavour of Registrar, Dr. NTR University of Health Sciences, Vijayawada towards affiliation fee for BHMS 1st year Degree Course of study.
18. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the regions there for to the applicant.
19. (1) The provisional affiliation granted by the University shall be only for the first year BHMS Degree Course of study.

- (2) Every college shall have a duly constituted Governing Body or Managing Committee with the representatives of the teaching staff, to advise the Principal in the internal affairs of the college. The Governing Body / Managing Committee shall also have at least two representatives of the University nominated by the Vice-Chancellor and one representative of the Government of AP from the Medical Education Department nominated by the Government. A record of the proceedings of the said Governing Body / Managing Committee shall be maintained by the Principal who shall be the Secretary to the Governing Body / Managing Committee.

The Governing Body shall have as its members not less than 7 or not more than 10 persons including

- a) the Principal of the College (Ex-Officio)
 - b) two persons nominated by the Vice-Chancellor to represent the University.
 - c) One person nominated by the State Government to represent the Government from Department of AYUSH.
- (3) The member nominated by the University under sub-statute (2) shall hold office for a period of two years. Any change in the Governing Body of the college shall be reported to the University immediately.
- (4) The Homoeopathy College shall furnish a budget for each year of study and a separate development budget which will cover the expenses for the fulfillment of the requirements prescribed for the second year BHMS Degree Course of Study.
- (5) The Governing Body of the college shall meet at least once in three months to consider the budget estimates and such other matters as may arise in its working. It shall meet in May-June each year to consider the Annual Report, the audited statement of accounts changes in the staff, subjects or courses in which fresh affiliation or approval is to be sought in the following year. A copy of the notice of the meeting shall be sent to the nominee of the University with a copy to the Registrar at least 15 clear days before the date of the meeting. A copy of minutes of the meeting shall also be sent to the nominee of the University and the Registrar within fifteen days of the meeting.
- (6) College shall have a duly constituted selection committee for recruitment of the teaching staff and there shall be at least two representatives of the University nominated by the Vice-Chancellor on it. The Vice-Chancellor or his nominee shall be the chairman of the selection committee. The recommendations made by the selection committee shall be reported to the Vice-Chancellor for approval and he shall satisfy himself whether they meet the requirement of the University.

2nd Year BHMS Degree Course:

20. By the time six months period is left for the first year BHMS Degree examinations, the applicant shall apply to the University for affiliation of the second year BHMS Degree Course in form – III Annexed with these statutes. Before applying so, the following facilities and departments with the staff members stipulated herein have to be provided in the college of Homoeopathy and the details thereof shall be furnished in the said application. A Demand Draft for Rs. 50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada shall be enclosed along with the application towards the Inspection Fee.

1. Prof.-cum-Principal in any specialty of Homoeopathy	-	1 FT
2. Asst. Prof.of Homoeopathy (Surgery)	-	1 FT
3. Asst. Prof. of (Community Health) Homoeopathy	-	1 FT
4. Asst. Prof. of Physiology including Bio-Chemistry	-	1 FT
5. Asst. Prof. of Homoeopathic Pharmacy	-	1 FT
6. Asst. Prof. of Anatomy	-	1 FT
7. Asst. Prof. of Homoeopathic Materia Medica	-	1 FT
8. Asst.Prof.of Practice of Medicine	-	1 FT
9. Asst.Prof.of Pathology & Microbiology	-	1 FT

10. Asst.Prof.of Obstetrics and Gynecology	-	1 FT
11. Asst. Prof. of Forensic Medicine	-	1 FT
12. Asst.Lecturer / Tutor	-	3 FT
13. Case taking & Repertory	-	1 FT

(FT = Full Time)

Qualifications : As per guidelines in statute 12 c.

Laboratory :

- i) A separate Medical / Surgical Homoeopathy Laboratory with a minimum space of 1500 sq.ft.
- ii) Facilities for teaching computer sciences.

Clinical Facilities:-

Two hundred bedded hospital.

21. On receipt of the application for affiliation for the second year BHMS Degree Course of study the University shall send its Inspection Commission atleast three months before the date of commencement of the first year BHMS degree course examinations. The proforma inspection committee report to be furnished by the inspection committee report to be furnished by the inspectors to be in Form VI annexed with these statutes.
22. The Inspection Commission sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the college are provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment of a sum of Rs.10,000/- (Rupees Ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a demand draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Commission.
23. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the second year BHMS Degree course of study and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall, after collecting affiliation fee of Rs.2,00,000/- (Rupees two lakhs only) or such amount as may be prescribed by the Executive Council from time to time from the applicant by means of a Demand Draft drawn in favour of the Registrar, University of Health Sciences, Vijayawada towards affiliation fee grants provisional affiliation for the second year BHMS Degree course of study. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.
24. The provisional affiliation specified in statute 25 by the University shall be only for the second year BHMS Degree Course of study.

3rd Year BHMS Degree Course:

25. By the time only six months period is left for the second year BHMS Degree examination the applicant shall apply to the University for affiliation of the third year BHMS Degree Course of study in Form III annexed with these statutes. Before applying so, the following facilities and departments with the staff members stipulated herein have to be provided in the College of BHMS and the details thereof shall be furnished in the said application. The application for affiliation shall be accompanied by a Demand Draft Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time, drawn in favour of the Registrar, University of Health Sciences, Vijayawada towards inspection fee.

26. The institution shall have the following staff in the BHMS Faculty by the time, it seeks affiliation for third year BHMS Degree Course.

1) Professor – Obst. & Midwifery Homoeopathy	-	1FT
2) Professor – Child Health Homoeopathy	-	1FT
3) Professor – Mental Health Homoeopathy	-	1FT
4) Asst.Professor – Obst. & Midfery Homoeopathy	-	1FT
5) Asst.Professor – Medical / Surgical Homoeopathy	-	1FT
6) Asst.Professor – Mental Health Homoeopathy	-	1FT
7) Asst.Professor – Obst. & Child Health Homoeopathy	-	1FT
8) Asst.Professor – Sociology	-	1PT
9) Lecturer in Homoeopathy	-	4FT
10)Asst.Professor / Tutor / Clinical Instructor	-	3FT

Qualifications : As per guidelines in Statute 12 (c).

27. On receipt of the application for affiliation for the third year BHMS Degree Course from the applicant, the University shall send its Inspection Commission atleast three months before the date of commencement of the second year BHMS Degree Examinations.

The proforma inspection committee report to be furnished by the Inspectors to be in Form-VI annexed with these statutes.

28. The Inspection Commission sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the College are actually provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment by the applicant a sum of Rs.10,000/- (Rupees Ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a Demand Draft drawn in favour of the Registrar towards re-inspection fee and shall receive a final report from the Inspection Commission.

29. After a detailed examination of thee final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the third year BHMS degree Course of study and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall, after collecting affiliation fee of Rs.2.00.000/- (Rupees two lakhs only) or such amount as may be prescribed by the Executive council from time to time from the applicant by means of a demand draft drawn in favour of the Registrar towards affiliation fee for the third year BHMS Degree course of study, it grant provisional affiliation for the third year BHMS Degree course of study. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.

30. The provisional affiliation granted above by the University shall be only for the third year BHMS Degree course of study.

Fourth and final year BHMS Degree Course:

31. By the time only six months period is left for the third year BHMS Degree students to take up the third year BHMS Degree examinations, the applicant shall apply to the University for affiliation of the fourth and final year BHMS Degree Course of study in Form-III annexed with these statutes. Before applying so the applicant shall ensure that all the facilities and departments with full complement of staff members specified in statute 23 continue to be provided in the college and the details thereof shall be furnished in the application. The application for affiliation shall be accompanied by a Demand Draft for Rs. 50,000/- (Rupees fifty thousand only) or such amount as may be prescribed

by the Executive council from time to time drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards inspection fee.

The Institution shall have the following staff in the Homoeopathy faculty by the time, it seeks affiliation for fourth year BHMS Degree Course.

- | | |
|---|--------|
| 1. Assistant Professor – Community Health Homoeopathy | - 1 ft |
| 2. Lecturer – Community Health Homoeopathy | - 1 ft |
| 3. Assistant Lecturer / Clinical Instructor / Tutors | - 4 ft |

Qualification : As per guidelines in statute 12 (c).

Hospital attached to institution shall have the operation theatre facility with two major OT one minor OT, one septic OT, one emergency OT and Obst, & Gyanec, OT.

32. On receipt of the application for affiliation for the fourth and final year BHMS degree Course from the applicant the University shall send its Inspection Commission atleast three months before the date of Commencement of the third year BHMS degree examination.

The proforma inspection committee report to be furnished by the inspectors to be in Form VI annexed with these statutes.

33. The Inspection Committee sent by the University shall inspect the facilities made available by the applicant in the college and report to the University as to whether all the facilities required to be provided by the college are provided and continued. The inspection commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case, there are lacunae in the fulfillment of the conditions the University may conduct re-inspection on payment of a sum of Rs.10,000/- (Rupees Ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards re-inspection fee and shall receive a final report from the Inspection Commission.

34. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the fourth and final year BHMS Degree course of study, and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall after collecting affiliation fee of Rs.2,00,000/- (Rupees two lakhs only) or such amount as may be prescribed by the Executive Council from time to time, from the applicant by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the affiliation fee for the fourth / final year BHMS Degree Course of study. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.

35. The provisional affiliation granted above by the University shall be only for the fourth and final year BHMS Degree Course of study.

36. The Provisional Affiliation granted above by the University shall be only for BHMS Final year degree course of study. Thereupon the University shall permit the college to permit the students in BHMS Internship Programme.

37. Compulsory Rotatory Resident Internship (CRRRI) Trainings: IT shall be necessary for the students who have successfully completed BHMS Final year Degree course of study to undergo a Compulsory Rotatory Internship Programme for a period of one year to qualify for the award of BHMS degree from Dr. NTR University of Health Sciences, Vijayawada.

Internship Programme:

38. By the time of six months period is left for BHMS 4th Year Degree examinations, the applicant shall apply to the University for affiliation of BHMS Internship Programme in form – III Annexed with these statutes. Before applying so, the following facilities and departments with the staff members stipulated herein have to be provided in the Homoeopathy Medical College and the details thereof shall be furnished in the said application. A Demand Draft for Rs. 50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, University of Health Sciences, Vijayawada shall be enclosed along with the application towards Inspection Fee.
39. On receipt of the application for affiliation of BHMS Internship Programme the University shall send its Inspection Committee atleast three months before the date of commencement of BHMS 4th Year Degree Course examination. The proforma inspection committee report to be furnished by the inspection committee report to be furnished by the inspectors to be in Form V annexed with these statutes.
40. The Inspection Committee sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the college are provided. The Inspection Committee shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of demand draft drawn in favour of Registrar, Dr. NTR University of Health Sciences, Vijayawada towards re-inspection fee and shall receive a final report from the Inspection Committee.
41. After a detailed examination of the final report of the Inspection Committee, if the University is fully satisfied as to the fulfillment of the conditions for affiliation of BHMS Internship Programme on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall, after collecting affiliation fee of **Rs.2,00,000/- (Rupees two lakhs only)** or as may be prescribed by the Executive Council from time to time from the applicant by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards affiliation fee for BHMS Internship Programme, grants provisional affiliation for BHMS Internship Programme. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant. The provisional affiliation specified in statute 25 by the University shall be only for BHMS Internship Programme.
42. All the norms prescribed by the Homoeopathy Council of India may be applied by the University in the area not covered by the statutes ordinances and regulations framed by the Dr. NTR University of Health Sciences, Vijayawada for the starting of a new college of Homoeopathy whenever considered necessary.
43. It shall be competent for the University to inspect the Homoeopathy Colleges atleast once in five years to ensure whether the quality of service, teaching and research are properly maintained.
44. The University shall also be competent to send observers during examinations at their discretion.
45. The applicant shall send to the University every year a report regarding the service academic and research activities of the college and also annual staff return and vacancy position.

46. On the completion of the course of study by the first batch of students and on their appearing for the final year University examinations the applicant may make an application to the University for the grant of permanent affiliation of the BHMS Degree course of study inform V annexed with these statutes. The University shall after satisfying itself as to the performance of the college during the previous years and subject to the statutes and procedures as in force from time to time grant full affiliation to the BHMS Degree Course of study which will be renewed on affiliation for every 4 years. However, the management shall continuously pay and administrative fee and affiliation fee to the University every year in the month of April as prescribed by the Executive Council from time to time.
47. The Executive Council shall have the power after due enquiry to withdraw full affiliation granted to a college, provided that before coming to such a decision, the Executive Council shall inform the Governing Body of the college concerned of its findings after enquiry and the college concerned of its findings after enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion of the representation so made.
48. It shall be competent for the University to send an Inspector at any time to inspect the Homoeopathy College after two weeks notice to the applicant and on receipt of report from the Inspector, the University may make any decision which in its opinion deems fit and necessary.
49. Affiliated institution shall apply to the University for starting PG Courses only after they have granted permanent affiliation and after five years of establishment of the institution / college.
50. In case of the institution controlled by Government / University of Health Sciences application of statute 8 (a) (b) (c) and 17 shall be decided by the Executive Council on the basis of merit. Government also shall sanction administrative fee and affiliation fee as grant to University.
51. The general statutes on affiliation which are not covered in this special statute on affiliation of colleges of Homoeopathy shall be binding in addition to the above statutes.

ANNEXURE – I

**STATEMENT SHOWING THE DETAILS OF PAYMENT OF
INSPECTION FEE FOR BHMS COURSE**

Sl.No.	Inspection	Inspection fee
1	Consent of affiliation (Before starting the college)	Rs.50,000/-
2	1 st Year BHMS - 18 months (To start 1 st year BHMS) The beginning of the academic year	Rs.50,000/-
3	2 nd Year BHMS - 12 months Before the 1 st batch completed	Rs.50,000/-
4	3 rd Year BHMS - 12 months Before the 2 nd batch completed	Rs.50,000/-
5	4 th Year BHMS - 12 months Before the 3 rd batch completed	Rs.50,000/-
6	Internship Programme - 12 months Before the 4 th batch completed	Rs.50,000/-
6	Permanent affiliation After the 1 st batch completed internship Programme	Rs.50,000/-
7	Any re-inspection	Rs.10,000/-

**STATEMENT SHOWING THE DETAILS OF PAYMENT OF
AFFILIATION FEE FOR BHMS COURSE**

The Homoeopathy colleges conducting BHMS course have to pay the affiliation fee as follows

Affiliation fee for the 1st year :- Rs 4 Lakhs

Affiliation fee for the sequent years :- Rs 2 Lakhs

FORM-I
(SEE STATUTE 5)
APPLICATION FOR CERTIFICATE OF REGISTRATION FOR AFFILIATION

- 1) Name / Name (s) of the applicant (s) Trust / Society :
- 2) Name of the college proposed. :
- 3) Details of the Constitution of the Managing Body of College, Copies of byelaws / terms of the trust / society etc. to be enclosed. :
- 4) Address to which communications are to be sent, with telephone number if available. :
- 5) Address where the college is proposed to be located. :
- 6) Number of candidates to be admitted in the first year of the BHMS Degree Course. :
- 7) Details regarding availability of land, ready built area and other physical infrastructure, etc. of the college and the hospital (copies of title deeds and documents and latest encumbrance certificate, etc. to be enclosed). :
- 8) Particulars regarding arrangements of residential quarters for the staff. :
- 9) Details regarding availability of playground. :
- 10) Details regarding hostel facility proposed. :
- 11) Details of facilities and other requirements fulfilled as stipulated in the statutes of the University for issue of certificate of Registration (with necessary breakup details). :
- 12) Details of ear-marked assets and resources to be utilized for running the proposed college of BHMS. :
- 13) Details of the Master Plan regarding the development of college and hospital, future teaching hospital strength of beds and other necessary facilities available (plan shall be enclosed). :

- 14) Details regarding the availability of water supply, transport etc. :
- 15) Details regarding the financial soundness of the Trust / society. :
- 16) Whether the trust / society has the capacity to deposit the amount specified in the statutes. :
- 17) Details regarding the annual income of the trust / society etc. :
- 18) Particulars of fee remittance made by the trust / society. :
- 19) Whether the trust / society fulfils all the conditions and requirements as specified in the statutes t apply for certificate of registration. :
- 20) Whether Educational Trust / society is permitted by Government of Andhra Pradesh for starting the BHMS Degree Course (produce evidence). :

Signature of the Applicant.

Station :

Date :

FORM-II

(SEE STATUTE 9)

CERTIFICATE OF REGISTRATION

Under Statute _____
of the University of Health Sciences (Affiliation of Colleges of BHMS) statutes, it is hereby
certified that the application of _____
college for the starting of BHMS Degree Course of study has been registered with the Dr. NTR
University of Health Sciences, Vijayawada.

The issue of this Certificate of Registration alone shall not confer any right on the
applicant college to start the BHMS Degree Course.

This certificate is valid for a period of one year from the date of issue.

(By order of the Executive Council)

Signature of the Applicant.

Station :

Date :
(Seal)

FORM-III

(SEE STATUTE 11,22,27,33)

Application for Provisional Affiliation by _____

College to start first, second, third and final year BHMS Degree Course of study.

- 1) Name and address of the applicant. :
- 2) Location of College with full address with telephone number, if available. :
- 3) Does the college satisfy all the conditions stipulated in the statutes for the affiliation (with full details with evidence thereof) :
- 4) Does the college possess the certificate of Registration issued by University of Health Sciences, Vijayawada for starting BHMS degree course by the college (copy of the Certificate of Registration to be enclosed). :
- 5) Whether No Objection Certificate from the Indian BHMS Council has been obtained by the college (produce evidence). :

Signature of the Applicant.

Station :

Date :

FORM-IV

(SEE STATUTE 17)

UTILISATION CERTIFICATE

Certified that a sum of Rs. _____ (Rupees _____ only) received as interest for the year _____ on the Security Deposit (Fixed Deposit) deposited as per Statute No.12 for obtaining I / II year provisional affiliation of MD Homoeo Degree Course has been fully utilized as per details furnished herewith towards maintenance of the BHMS College.

Signature of the Applicant.

Station :

Date :

FORM-V

(SEE STATUTE 42)

Application for full affiliation by _____

College for BHMS PG Degree Course of study.

- 1) Name and address of the applicant. :

- 2) Location of the College with full address with telephone number if available. :

- 3) Has the college obtained provisional affiliation for all the four years (full details with University provisional order number and date, number of students permitted, etc.) (copies of the order of the University to be enclosed). :

- 4) Has the first batch of students completed the course of study and appeared for University examination. :

- 5) Brief history on the performance of the college during the previous year (upto the date of this application) to justify the grant of full affiliation. :

Signature of the Applicant.

Station :

Date :

DR.NTR UNIVERSITY OF HEALTH SCIENCES
ANDHRA PRADESH

BHMS DEGREE COURSE INSPECTION REPORT

FORM VI

(To grant Certificate of Registration / Provisional affiliation for Starting.....)

.....BHMS College/.....year.

1. Name of the Chairman of the inspection committee with designation and Address:

2. Names of the Members with Designation and Address

1)

2)

3. Particulars regarding order in which Inspection Commission was appointed by this University

4. Date of Inspection

Signatures of Inspectors : 1.

2.

3.

5. Managing Committee Members YES / NO
Whether present during inspection

Representatives of teaching staff

1)

2)

3)

Representatives of University

1)

2)

Representatives of the Govt. of AP.,

1)

Other members

1)

2)

3)

6. Whether the record of Proceedings Yes/No
of the Managing Committee being
maintained.

7. Name of the Institution / Society /
trust

8. Name of the College

9. Location of the college(full Address to
be given)

10. Whether Society & College of BHMS
are situated in one location or situated
in various places.

Signatures of Inspectors : 1.

2.

3.

11. A) Order of the Government of AP in which permission was accorded to start the college/ course (produce evidence)
- b) Approval of Central Council of Homoeopathy
- c) Approval of AYUSH
- 12 a) Intake of students sanctioned by the Government and academic year.
- b) Intake of students Recommended by Inspection Committee by Dr.NTR UHS.,
13. Orders of Dr. NTR UHS., in which Registration / Provisional affiliation was accorded to Previous years in case of the inspection after primary inspection.

14. Past deficiencies:

Whether the institution rectified past deficiencies? If so give details.

15) Statutory Provisions :

- a) Teaching staff with necessary Qualifications

Details of the teaching staff are to be furnished in a separate sheet as Annexure-A to the Inspection report.

Signatures of Inspectors : 1.

2.

3.

B) Infrastructural facilities:

Remarks of inspectors as per documents submitted by Management towards :

- i) The applicant shall satisfy the University that he has clear title deeds of the lands as specified in statute No.4(ii)(b) without any encumbrance and shall furnish the title deeds and such other documents as required by the University from time to time in this regard.

- ii) The applicant shall fulfil necessary provisions of the relevant acts on the subject of Urban Land Ceiling and regulation of Government of Andhra Pradesh as in force and shall also ensure that the evidence so produced in this regard is valid and relating to the applicant.

- iii) The applicant shall also satisfy that he has actual physical possession of the lands and shall furnish necessary documents in this regard and such other documents required by the University from time to time.

- iv) The applicant shall satisfy the University that all the infrastructural facilities of the college are in one campus.

- v) Whether a Rural community and urban community centre is attached to the institute in addition to the 200 bedded hospital facilities if so furnish details.

Signatures of Inspectors : 1.

2.

3.

C) Buildings:

Remarks of Inspectors as per documents submitted by Management. Whether satisfactory or deficient giving necessary details :

- i) The applicant shall own a ready built area of 15,000 Sq.ft. suitable for starting 1st year B.Sc(N) course in the College of Homoeopathy with
 - a) Proper sanitation facilities,
 - b) Provision for safe drinking water, adequate water
 - c) Supply for clinical and Laboratory purposes,
 - d) Store rooms,
 - e) Toilets for students, staff (separately for men and women) and
 - f) Such other facilities which shall be necessary from time to time as may be specified by the University in this regard.
- ii) Facilities for teaching Anatomy, Physiology and Biochemistry
- iii) Facilities for teaching Microbiology and Pharmacology.
- iv) Demonstration room to accommodate ten beds and fully equipped with wash basins and electrical fittings in a minimum space of 1500 sq.ft., for teaching fundamentals of Homoeopathy.
- v) A Laboratory for Community Health Homoeopathy with a minimum space of 1500 sq.ft.
- vi) A separate Nutrition Laboratory with a minimum space of 900 Sq.ft.
- vii) A separate Anatomy Museum

Signatures of Inspectors : 1.

2.

3.

- viii) Separate Microbiology and Pharmacology laboratory with a minimum space of 900 sq.ft.
- ix) A multi-purpose hall for conduct of Meetings, Seminars, Examinations etc., to accommodate a minimum of 200 students.
- x) Minimum of one common room for students with a minimum space of 1000 sq.ft with attached toilets.
- xi) Principal chamber with 300 sq.ft., and Office with space of 1000 sq.ft.
- xii) Separate chambers for each teaching faculty member.
- xiii) Library hall 60' x 40'

D) Other facilities

- i) List of Library books to be enclosed.

- ii) Clinical facilities

- 200 bedded hospital
 - Operation theatre facility with

- a) Two major.
 - b) One minor.
 - c) One septic,
 - d) One emergency and
 - e) One Gynaec. & Obstric. Theatre.

Signatures of Inspectors : 1.

2.

3.

i) List of furniture to be enclosed

ii) Hostels

iii) Transport

16. Whether the institution has strictly adhered to the number of working days prescribed by the University .

i) Whether the institution has fulfilled all the conditions and requirements as specified in the statutes to grant Provisional/Permanent Affiliation for starting.....year BHMS Degree Course of study for the Academic Year.....

17. Other findings and remarks of Commission, if any:

18. Annual report and Audited statement of Accounts (copy to be enclosed)

19. Changes in staff

Whether approved by the Vice-chancellor

Signatures of Inspectors : 1.

2.

3.

20. Approximate date when fresh affiliation for the subsequent year of course is to be obtained

21. Whether the Inspection Commission is fully satisfied with all the statutory provisions: Yes/No

If not, the lacunae are to be pointed.

Signature of Chairman
addresses of

Signature of Members

Signature and

Name:

Name :

Name :

Address

Address:

Address:

CERTIFICATE

Certified that we have actually, physically verified the infrastructure facilities available in the _____
_____ and not satisfied / fully satisfied regarding the due compliance of all the statutory provisions.

Signature of Member (1)

Signature of Chairman

(2)

FORM-VI
(SEE STATUTE 14,23,29,34)

Dr. NTR UNIVERSITY OF HEALTH SCIENCES, ANDHRA PRADESH
BHMS DEGREE COURSE INSPECTION REPORT.

- 1) Name of the Convenor with designation :
Address
- 2) Name of the Member with designation :
Address
- 3) Particulars regarding order in which Inspection :
Commission was appointed by this University.
- 4) Date of Inspection. :
- 5) Place and details of Management authorities :
present at the time of inspection.

- 1) Name of the Institution / Society / Trust. :
- 2) Name of College of BHMS :
- 3) Address of the college of Homoeopathy located. :
- 4) Order of the Government of AP. In which :
permission was accorded to start the College of
BHMS / Course (produce evidence).
- 5) Intake of students sanctioned by the Government :
and academic year.
- 6) Orders of UHS in which registration / provisional :
affiliation was accorded to previous years in case
of the Inspection after primary inspection.

- 7) Past deficiencies. :

Whether the Institution / College of Homoeopathy rectified the past deficiencies if any pointed out by the University. If so, give details.

- 8) Full compliment of teaching staff. :

To start the BHMS degree course of study, the following full compliment of additional staff as specified in BHMS statutes are absolutely essential.

REQUIRED TEACHING STAFF (ANNUAL INTAKE OF 50 STUDENTS)

Sl. No.	Name of the Post.	1 st yr.	2 nd yr.	3 rd yr.	4 th yr.
1)	Professor-cum-Principal in any specialty of Homoeopathy Sciences.	1 ft	-	-	-
2)	Assistant Professor of BHMS (Medical & Surgical)	1 ft	1 ft	1 ft	-
3)	Asst. Professor of Com. Health Homoeopathy.	1 ft	-	-	1 ft
4)	Asst. Professor of Nutrition	1 pt	-	-	-
5)	Asst. Professor of English	1 pt	-	-	-
6)	Asst. Professor of Anatomy	1 pt	-	-	-
7)	Asst. Professor of Physiology	1 pt	-	-	-
8)	Asst. Professor of Biochemistry	1 pt	-	-	-
9)	Asst. Professor of Pharmacology	1 pt	-	-	-
10)	Asst. Professor of Microbiology	1 pt	-	-	-
11)	Lecturer – BHMS	1 ft	-	4 ft	-
12)	Asst.Lecturer / Tutor	3 ft	3 ft	3 ft	4 ft
13)	Librarian	1 ft	-	-	-
14)	Vice-Principal / Professor	-	1 ft	-	-
15)	Professor Community Health Homoeopathy	-	1 ft	-	-
16)	Prof. / Principles and practise in Medical / Surgical Homoeopathy.	-	1 ft	-	-
17)	Asst. Professor of Psychology	-	1 pt	-	-
18)	Asst. Professor of Pathology	-	1 pt	-	-
19)	Asst. Professor of Biostatistics & Computer Science	-	1 pt	-	-
20)	Professor – Obst. & Midwifery Homoeopathy.	-	-	1 ft	-
21)	Professor – Child Health BHMS.	-	-	1 ft	-
22)	Professor – Mental Health BHMS	-	-	1 ft	-
23)	Asst. Professor of Obst. & Midwifery BHMS	-	-	1 ft	-
24)	Asst. Professor of Mental Health BHMS	-	-	1 ft	-
25)	Asst. Professor of Sociology	-	-	1 pt	-
26)	Lecturer – Homoeopathy branches / community Health Homoeopathy.	-	-	4 ft	1 ft

NOTE: Qualifications :

1. For the post of Principal / Professor / Assistant Professor and Lecturer – md Homoeo in concerned specialty.
2. For the post of Assistant Professor and other branches Post Graduate Degree in the concerned specialty (i.e.,) Anatomy, Physiology, Biochemistry, Pharmacology, English, Microbiology.
3. For the post of Assistant Lecturer / Tutor / Clinical Instructor – BHMS

Equipment & Clinical Facilities:

1. BHMS First year:

- i) Facilities for teaching Anatomy, Physiology, Biochemistry.
- ii) Facilities for teaching Microbiology, Pharmacology.
- iii) Laboratory for Fundamentals of BHMS. There should be a demonstration room to accommodate ten beds and should be fully equipped with wash basins and electrical fittings in a minimum space of 1500 sq.ft.
- iv) A laboratory for Community Health BHMS with a minimum space of 1500 sq.
- v) A separate Nutrition Laboratory with a minimum space of 900 sq.ft.
- vi) A separate Physiology and Biochemistry laboratory with a minimum space of 900 sq.ft.
- vii) A separate Anatomy Museum with a minimum space of 900 sq.f.t
- viii) A separate Microbiology and Pharmacology laboratory with a minimum space of 900 sq.ft.
- ix) A multi-purpose hall for conduct of meetings, seminars, examination, etc., to accommodate a minimum of two hundred students.
- x) Minimum of one common room for students with minimum space of 1000sq.ft. with attached toilets.
- xi) Principal Chamber with 300 sq.ft. office with space of 1000 sq.ft.
- xii) Separate chambers for each teaching faculty member.
- xiii) Library Hall 60' x 40' - 1

2. LABORATORY:-

- i) A separate Medical / Surgical Homoeopathy Laboratory with a minimum space of 1500 sq.ft.
- ii) Facilities for teaching Computer Science.

CLINICAL FACILITIES:-

Two hundred bedded hospital.

Institution shall have hospital attached to Institution. The operation theatre facility with two major one minor one septic, one emergency OT and on Obst. & Gynaec.

- 9) Whether the institution under inspection has :
adhered strictly to the number of working days
prescribed in the regulations of this University.
- 10) Whether the Trust / Society / Institution / College :
has fulfilled all the conditions and requirements
as specified in the statutes to grant _____
affiliation for starting _____ year BHMS
Degree course of study from the academic year
_____.
- 11) Other findings of the Inspection Commission. :

CERTIFICATE

Certified that we have actually, physically verified the infrastructural facilities available in the college of BHMS and fully satisfied ourselves regarding the due compliance of the Statutory provisions.

Signature of the Member :

Signature of the Convener :