

Dr. NTR UNIVERSITY OF HEALTH SCIENCES

*ANDHRA PRADESH
VIJAYAWADA*



***RECOMMENDATIONS ON STATUTE ON AFFILIATION OF
COLLEGE OF PHYSIOTHERAPY COURSES
ADOPTED BY THE EXECUTIVE COUNCIL OF
Dr. NTR UNIVERSITY OF HEALTH SCIENCES IN OCTOBER, 1986 AND
REVISED IN ITS MEETING HELD ON 28-1-2004***

Dr. NTR UNIVERSITY OF HEALTH SCIENCES::A.P::VIJAYAWADA – 520 008
RECOMMENDATIONS ON STATUTE ON AFFILIATION OF COLLEGES OF
PHYSIOTHERAPY

ADOPTED BY THE COUNCIL OF
 Dr. NTR UNIVERSITY OF HEALTH SCIENCES IN 28-1-2004.

1. These statutes may be called the University of Health Sciences (Affiliation of Colleges of Physiotherapy) Statutes.
 2. The words and phrases used in these statutes shall, unless expressly explained otherwise, have the same meaning as they have with reference to the University of Health Sciences Act 1986 (UHS Act 6 of 1986) hereinafter called “the Act”.
 3. It shall be necessary for the proposed College of Physiotherapy seeking affiliation to the University of Health Sciences, Vijayawada for starting Bachelor of Physiotherapy Degree Course of study to apply for Certificate of Registration / Affiliation of their application with the University of Health Sciences, Vijayawada. The application shall be in form No.1 annexed with these statutes.
 4. (i) Only Government / Educational Trust / Society (hereinafter referred to as ”applicant”) with sufficient financial soundness and which satisfy the conditions stipulated hereunder in sub-statute (ii) shall be eligible for starting Physiotherapy College. Application from the individuals for Certificate of Registration and affiliation will not be entertained.
- (ii) Conditions to be satisfied by the applicant for applying for Certificate of Registration and affiliation:-.
- a) The applicant shall have hospital facilities with not less than 200 beds and an administrative block within a radius of 10 Kms. There shall be five beds per each student with the following breakup. The hospital shall have the following departments for training and teaching purposes with qualified teaching staff.

| <u>DEPARTMENT</u> | <u>BEDS REQUIRED</u> |
|--------------------------------------|----------------------|
| General Medicine and Surgery Beds | 70 |
| Orthopaedics, Traumatology and Burns | 30 |
| Physical Medicine and Rehabilitation | 20 |
| Obstetrics and Gynaecology | 20 |
| Paediatrics | 20 |
| Neurology | 20 |
| Chest and Thoracic Medicine | 20 |

The Hospital shall have a fulfilled department of Physical Medicine under a qualified Physiotherapist with the following sections:

- 1) Physiotherapy section fully equipped for,
 - i) Exercise Therapy;
 - ii) Electro Diagnosis and Electrotherapy; and
 - iii) Walking School
- 2) Occupational Therapy section with,
 - i) Developmental Therapy; and
 - ii) ADL (Activities of Daily Living)

3) Prosthetic and Orthotic Service

4) Medical Social Work Service

The management should also have the following hospital facilities to provide for posting of the trainees.

1) Leprosy

2) Hand Surgery Service

3) Speech Therapy

4) Rheumatology

5) Burns Unit

b) The Institute and administrative block are to be located in an area of not less than 2,500 sq.mts. in a corporation area and 2 acres in Municipal area or 3 acres in other areas.

5. The application for Certificate of Registration and affiliation from the University of Health Sciences, Vijayawada, shall be in writing and in Form-I annexed with these statutes addressed to the Registrar of University of Health Sciences, Vijayawada and shall be submitted to the Registrar before 1st September of the academic year preceding to which affiliation is sought for.

6. The application for Certificate of Registration and affiliation shall be submitted along with the permission of the Government of Andhra Pradesh to establish the college and shall contain the following particulars namely.

a) name of the Trust / Society with full address;

b) name of the proposed College of Physiotherapy;

c) place and address where the Physiotherapy College is to be located with telephone number, if available;

d) the number of students proposed to be admitted in the first year of the course;

e) the availability of the land, building and other physical infrastructure training facility available to the students to be admitted;

f) ready built area available for recommendation of the academic complex;

g) residential quarters for the staff of the college;

h) playground;

i) hostel

j) the applicant Trust / Society shall also enclose a Demand Draft for Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, towards the inspection fee payable to the University.

k) The applicant shall provide such other particulars as may be required by the University of Health Sciences, Vijayawada from time to time.

7. On receipt of the application for the Certificate of Registration and affiliation, the University shall scrutinize the same and verify, by deputing an Inspection Commission, whether the conditions required to be fulfilled by the applicant to become eligible to receive the said certificate of Registration and affiliation are fulfilled. The Inspection Commission may consist of eminent persons in the faculty of at least one from outside the state. Inspection Commission members preferably represent the departments of Orthopaedic Surgery or Physical Medicine besides experts from Physiotherapy.

8. The Inspection Commission shall specifically examine whether the following conditions are fulfilled by the applicant. The proforma of Inspection Commission Report to be furnished by the Inspectors to be in form VI annexed with these statutes

Conditions to be fulfilled by the applicant to become eligible to receive the Certificate of Registration and affiliation:-

- a) the applicant shall satisfy the University that he has clear title to the lands as specified in statute No. 4 (ii) (b) without any encumbrance and shall furnish the title deeds and such other documents as required by the University from time to time in this regard.
 - b) The applicant shall fulfill necessary provisions of relevant Acts on the subject of Urban Land Ceiling as enacted by Government of Andhra Pradesh and / or Government of India from time to time.
 - c) The applicant shall also satisfy, that he has actual physical possession of the lands and shall furnish necessary documents in this regard and such other documents required by the University from time to time.
 - d) The applicant shall satisfy the University that all the infrastructural facilities of the college are in one campus.
 - e) The college should have in addition 50 bedded physical medicine and rehabilitation unit.
 - f) The applicant shall own a ready built area of 15,000 sq.mt. suitable for starting 1st year BPT course in a college of Physiotherapy with proper sanitation facilities, provision for safe drinking water, adequate water supply for clinical and laboratory purposes, library, store rooms, toilets for students, staff (separately for men and women) and such other facilities which shall be necessary from time to time as may be specified by the University in this regard.
9. The applicant shall, before applying for registration and affiliation for the first year BPT course of study, fulfil the following conditions, namely:
- a) shall have obtained the permission of the Government of Andhra Pradesh.
 - b) Shall appoint or contract to appoint Principal and Professor who shall be a qualified teacher of Physiotherapy.
 - c) Shall submit letters for appointment of qualified staff members as detailed below, which are absolutely essential to become eligible to start the first year BPT degree course of study.

(Annual intake of 50 students)

| | | |
|--|---|-----|
| 1) Director & Programme Coordinator | - | 1ft |
| 2) Principal and Professor | - | 1ft |
| 3) Asst.Professor of Physiotherapy | - | 1ft |
| 4) Tutor in Physiotherapy | - | 1ft |
| 5) Librarian | - | 1ft |
| 6) Asst.Professor of Physics | - | 1pt |
| 7) Asst.Professor of Sociology | - | 1pt |
| 8) Asst.Professor of Psychology | - | 1pt |
| 9) Asst.Professor of Nursing, Health & Nutrition | - | 1pt |
| 10) Asst.Professor of Anatomy | - | 1pt |
| 11) Asst.Professor of Physiology | - | 1pt |
| 12) Asst.Professor of Pathology & Microbiology | - | 1pt |
| 13) Lecturer in English | - | 1pt |
| 14) Lecturer in Physical Education | - | 1pt |

Qualifications of Staff:

- i) Director & Programme Coordinator: The Director and Programme Coordinator should have MBBS with PG degree in Physical Medicine or Orthopaedics or equivalent qualification recognised by UHS.
- ii) Principal & Prof. of Physiotherapy: Master of Physiotherapy / M.Sc., Physiotherapy with 5 years experience or B.Sc Physiotherapy with 10 years experience.
- iii) Asst.Prof. of Physiotherapy: BPT with 5 years experience or Diploma in Physiotherapy with 10 years experience.
- iv) For the post of Asst.Prof. PG degree in the concerned speciality.
- v) Tutor in Physiotherapy: Bachelor of Physiotherapy or Diploma in Physiotherapy with 5 years experience.

d) The applicant shall produce evidence to the effect that the proposed College of Physiotherapy is fully equipped in the following aspects:

| | <u>Sft. No. of rooms</u> | |
|--|--------------------------|---|
| 1) Anatomy & Physiology Museum | 800 | 1 |
| 2) Demonstration Room for manipulative and massage therapy | 600 | 1 |
| 3) Class Room | 500 | 3 |
| 4) Seminar / Clinical Demonstration | 1000 | 1 |
| 5) Exercise Theraoy room | 1200 | 1 |
| 6) Electrotheraoy with cubicles | 800 | 1 |

STAFF OF OFFICE

| | | |
|---|------|---|
| 1) Director's room | 600 | 1 |
| 2) Principal's room | 300 | 1 |
| 3) College office with Computer for student records | 1000 | 1 |

FACULTY ROOM

| | | |
|---|-----|---|
| 1) Staff Men & Women with attached separate toilets | 400 | 2 |
| 2) Students common room for Men & Women | 300 | 2 |
| 3) Non Teaching Staff | 300 | 1 |

LIBRARY

| | | |
|----------------------------|-------------|---|
| 1) Hall | 60' x 40' = | 1 |
| 2) Audio Visual equipments | | |
| 3) Slide Projector | | |
| 4) Video Projector | | |

10. The University, if fully satisfied on the basis of the inspection report that all the conditions required to be fulfilled by the applicant are fulfilled, shall issue a certificate of Registration and affiliation (in Form II annexed with these statutes) to the applicant to enable the applicant to start the first year BPT Degree course of study in the proposed college of Physiotherapy subject to fulfilment of provisions in statutes 12 and 13.
11. In case there are lacunae in the fulfilment of the conditions, the University may conduct re-inspection on payment of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time, by means of a Demand Draft drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Committee.

12. The University shall grant Certificate of Registration and provisional affiliation for the first year BPT Course of study for 50 students after collecting such amount as may be prescribed by the Executive Council from time to time from the applicant by means of a demand draft drawn in favour of Registrar, NTR University of Health Sciences, Vijayawada towards administration fee and affiliation fee for the first year BPT Course of study.
13. The University shall be competent to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons there for to the applicant.
14. The applicant shall show evidence of an annual income of not less than Rs.4,00,000/- (Rupees four lakhs only) excluding the interest accrued from the security deposit mentioned in these statutes to facilitate the proper running of the college of Physiotherapy. This is only a portion of the liability which the college is likely to incur every year towards payment of salaries to the staff and the maintenance of the college.
15. (1) The provisional affiliation granted by the University shall be only for the first year BPT Degree Course of study.
 - (2) Every college shall have a duly constituted Governing Body or Managing Committee with the representatives of the teaching staff, to advise the Principal in the internal affairs of the college. The Governing Body / Managing Committee shall also have at least two representatives of the University nominated by the Vice-Chancellor and one representative of the Government of AP from the Medical Education Department nominated by the Government. A record of the proceedings of the said Governing Body / Managing Committee shall be maintained by the Principal who shall be the Secretary to the Governing Body / Managing Committee.

The Governing Body shall as its members not less than 7 or not more than 10 persons including

 - a) the Principal of the College (Ex-Officio)
 - b) two persons nominated by the Vice-Chancellor to represent the University.
 - c) One person nominated by the State Government to represent the Government from Medical Education Nursing Department.
 - (3) The member nominated by the University under sub-statute (2) shall hold office for a period of two years. Any change in the Governing Body of the college shall be reported to the University immediately.
 - (4) The Physiotherapy College shall furnish a budget for each year of study and a separate development budget which will cover the expenses for the fulfillment of the requirements prescribed for the second year BPT Degree Course of Study.
 - (5) The Governing Body / Managing Committee of the college shall meet at least once in three months to consider the budget estimates and such other matters as may arise in its working. It shall meet in May-June each year to consider the Annual Report, the audited statement of accounts, changes in the staff, subjects or courses in which fresh affiliation or approval is to be sought in the following year. A copy of the notice of the meeting shall be sent to the nominee of the University, with a copy to the Registrar, at least 15 clear days before the date of the meeting. A copy of minutes of the meeting shall also be sent to the nominee of the University and the Registrar within fifteen days of the meeting.
 - (6) College shall have a duly constituted selection committee for recruitment of the teaching staff and there shall be at least two representatives of the University nominated by the Vice-Chancellor on it. The Vice-Chancellor or his nominee shall be the chairman of the selection committee. The recommendations made by the selection committee shall be reported to the Vice-Chancellor for approval and he shall satisfy himself they meet the requirement of the University.

16. By the time six months period is left for the first year BPT Degree examinations, the applicant shall apply to the University for affiliation of the second year BPT Degree Course in form – III Annexed with these statutes. Before applying so, the following facilities and departments with the staff members stipulated herein have to be provided in the BPT college, and the details thereof shall be furnished in the said application. A Demand Draft for Rs. 25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada shall be enclosed along with the application towards the Inspection Fee.

STAFF REQUIREMENT TO START IIND YEAR BPT COURSE:

| | |
|--|--------|
| 1) Vice-Principal / Prof. of Physiotherapy | - 1 ft |
| 2) Assistant Professor of Physiotherapy | - 1 ft |
| 3) Tutors in Physiotherapy | - 1 ft |
| 4) Assistant Professor of Community Medicine | - 1 pt |
| 5) Assistant Professor of Bio-Mechanics | - 1 pt |
| 6) Assistant Professor in Medical Subject | - 8 pt |
| 7) Asst.Professor of Veterinary Medicine / Surgery | - 1pt. |

NOTE: Lectures in Medicine, Surgery, Orthopaedics, Paediatrics, Neurology, Cardio Thoracic Surgery, Obstetrics, Gynaecology, Plastic and Reconstructive Surgery, Rheumatology will be delivered by the above part time Medical Officers.

CLINICAL FACILITIES:

- i) A well equipped field teaching centre in a nearby rural area for teaching community Based rehabilitation. The college has to adopt a near by village for C.B.R (Community Based Rehabilitation).
- ii) Transportation for field work.
- iii) Facilities for training for compulsory Internship as required under the Regulations.

17. On receipt of the application for affiliation for the second year BPT Degree Course of study the University shall send its Inspection Commission atleast three months before the date of commencement of the first year BPT degree course examinations.
18. The Inspection Commission sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the college are actually provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions, required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment by the applicant of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a demand draft drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Commission.
19. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the second year BPT Degree course of study and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course the University shall, after collecting such amount as may be prescribed by the Executive Council from time to time, from the applicant by means of a Demand Draft drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards the administration fee and affiliation fee for the second year BPT Degree Course of study, grant provisional affiliation for the second year BPT Degree course of study. It shall be competent for the University to withdraw the

provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.

20. The provisional affiliation granted by the University as specified in statute 20 shall be only for the second year BPT Degree Course of study.
21. By the time six months period is left for the second year BPT Degree examination the applicant shall apply to the University for affiliation of the third year BPT Degree Course of study. Before applying so, the following facilities and departments with the staff members stipulated in statute 23 have to be provided in the Physiotherapy College and the details thereof shall be furnished in the said application. The application for affiliation shall be accompanied by a Demand Draft Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards inspection fee.
22. The institution shall have additional staff appointed before it seeks affiliation for third year BPT Degree Course as mentioned hereunder.

| | | |
|-------------------------------------|---|-----|
| 1) Asst. Professor of Physiotherapy | - | 2ft |
| 2) Tutor in Physiotherapy | - | 2ft |
| 3) Asst. Professor of Bio-mechanics | - | 1pt |
| 4) Instructor in Yoga | - | 1pt |
| 5) Instructor of Acupuncture | - | 1pt |
23. On receipt of the application for affiliation for the third year BPT Degree Course from the applicant, the University shall send its Inspection Commission atleast three months before the date of commencement of the second year BPT Degree Examinations.
24. The Inspection Commission sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the College are actually provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment by the applicant a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a Demand Draft drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards re inspection fee and shall receive a final report from the Inspection Commission.
25. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the third year BPT degree Course of study and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall, after collecting such amount as may be prescribed by the Executive council from time to time from the applicant by means of a demand draft drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards the administration fee and affiliation fee for the third year BPT Degree course of study grant provisional affiliation for the third year BPT Degree course of study. The University shall be competent to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefor to the applicant.
26. The provisional affiliation granted above by the University shall be only for the third year BPT Degree course of study.
27. By the time six months period is left for the third year BPT Degree examination the applicant shall apply to the University for affiliation of the fourth and final year BPT Degree Course of study. Before applying so, the following facilities and departments with the staff members stipulated in the statute 29 have to be provided in the college of Physiotherapy and the details thereof shall be furnished in the said application. The application for affiliation shall be accompanied by a Demand Draft for Rs25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the

Executive Council from time to time drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards inspection fee.

The Institution shall have the following additional staff appointed before it seeks affiliation for fourth and final year BPT Degree Course.

- | | |
|---|--------|
| 1. Assistant Professor of Physiotherapy | - 1 ft |
| 2. Tutor in Physiotherapy | - 1 ft |

28. On receipt of the application for affiliation for the fourth and final year BPT degree Course from the applicant, the University shall send its Inspection Commission atleast three months before the date of Commencement of the third year BPT degree examinations.
29. The Inspection Committee sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the college are actually provided. The inspection commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case, there are lacunae in the fulfillment of the conditions the University may conduct re-inspection on payment by the application a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a Demand Draft drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards re-inspection fee and shall receive a final report from the Inspection Commission.
30. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the fourth and final year BPT Degree course of study, and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall after collecting such amount, as may be prescribed by the Executive Council from time to time, from the applicant by means of Demand Draft drawn in favour of the Registrar, NTR University of Health Sciences, Vijayawada towards the administration fee and affiliation for the fourth and final year BPT Degree Course of study grant provisional affiliation for the fourth and final year BPT Degree Course of study. The University shall be competent to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.
31. The provisional affiliation granted above by the University shall be only for the fourth and final year BPT Degree Course of study.
32. It shall be necessary for the students who have successfully completed the four years Bachelor of Physiotherapy degree course of study to undergo a compulsory internship training course for a period of six months to qualify for the award of BPT degree from the University of Health Sciences, Vijayawada.
33. By the time six months period is left for the IVth year BPT degree examinations the applicant shall apply to the University for affiliation to the Internship Programme before applying so the following facilities and departments the staff members to be provided in the college hospital / hospital with clinical attachment and the details there of shall be furnished in the said application. The application for affiliation shall be accompanied by a demand draft for Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council drawn in favour of Registrar, NTR University of Health Sciences, Vijayawada towards inspection fee.

The Institution shall provide facilities for the following Internship Programme before it seeks affiliation for Vth & Internship Programme for the BPT course.

Total Internship Hours: 1150 hrs

- | | |
|---|---------|
| 1. Physiotherapy Out-patient department | 1 month |
| 2. Orthopaedics | 1 month |
| 3. Neurology & Neuro Surgery | 1 month |
| 4. Cardiology & Cardiothoracic Surgery | 1 month |
| 5. General Medicine & General Surgery | 1 month |

6. Community Based Rehabilitation / Geriatrics 1 month

34. The provisional affiliation granted by the University shall be only for the fifth year and Internship Programme BPT Degree Course of study.
35. The University shall be competent to inspect the Physiotherapy college atleast once in five years to ensure whether the quality of service, teaching and research are properly maintained.
36. It shall be necessary for the students who have successfully completed the four years Bachelor of Physiotherapy degree course of study to undergo a compulsory internship training course for a period of six months to qualify for the award of BPT degree from the University of Health Sciences, Vijayawada.
37. The University shall also be competent to send observers during examinations at their discretion.
38. The applicant shall send to the University every year a report regarding the service, academic and research activities of the college, and also annual staff return and vacancy position.

39. Permanent Affiliation

On the completion of the course of study by the first batch of students and after completion of internship the applicant may make an application to the University for the grant of permanent affiliation of the BPT Degree course of study in the prescribed form Annexed with these statute.

Every college or institution that has been granted provisional affiliation or recognition shall atleast 6 months before the expiry of the period of provisional affiliation or recognition apply to the Registrar requesting for permanent affiliation or recognition.

The Executive Council shall appoint an inspection commission to report on the working of the college or institution and the fulfillment of the conditions. If the working of college or institution is satisfactory and the conditions are fulfilled, the Executive Council shall have the power at the end of the period, to grant permanent affiliation or recognition.

Note: The charges of the Inspection Commission shall be borne by the college or institution concerned as per the University rules.

The applicant shall, before applying for permanent affiliation for the BPT Course of study fulfill the following conditions namely.,

- a) shall submit original title deeds of the own lands and buildings without any encumbrance and shall furnish a copy of the title deeds and such other documents as required by the University from time to time in this regard.
- b) the applicant shall own building for running of the BPT Course with a plinth area as specified in the statutes.
- c) shall appoint a full time Principal and Professor who shall be a qualified teacher of Physiotherapy.
- d) shall appoint all qualified teaching / non-teaching staff as per statutes for the BPT Course.
- e) shall submit list of library books with atleast one international journal to the University along with the proposals.
- f) shall submit list of equipment available for running up of BPT Course as per statutes of NTRUHS.

The University shall after satisfying itself as to the performance of the college during the previous years, and basing on the inspection report submitted by the chairman, inspection committee, subject to the statutes and procedures as in force from time to time grant permanent affiliation which renewable for every 4 consecutive academic years for running of the BPT Degree Course of study. However, the management shall continuously pay the affiliation fee to the University every year as prescribed by the Executive Council from time to time.

The Society / institution shall not be eligible for permanent affiliation without obtaining own lands and buildings specified in statutes from time to time. However, the colleges is eligible for provisional affiliation for the current academic year.

40. In case there are any lacunae in the fulfillment of the conditions as specified in statute No.39. University may conduct reinspection at the next academic year on payment of sum Rs. 25,000./- (Rupees twenty five thousand only) are such amount as may be prescribed by the Executive Council from time to time by means of a Demand draft drawn in favour of the Registrar, NTRUHS, Vijayawada. However, the college may be eligible for the provisional affiliation for the current academic year.
41. It shall be competent for the University to send an Inspector / Inspectors at any time to inspect the College of Physiotherapy and on receipt of report from the Inspector / Inspectors, the University decision which in its opinion deems fit and necessary. The expenditure of this Inspection shall be meet from the University Funds.
42. The Executive Council shall have the power after due enquiry to withdraw affiliation granted to a college, provided that before coming to such a decision, the Executive Council shall inform the Governing Body / Managing Committee of the college concerned of its findings after enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion of the representation so made.
43. Affiliated institution shall apply to the University for starting of PG Courses only after they have granted affiliation IVth year BPT degree course and affiliation for Internship Programme.
44. In case of the institution controlled by Government / University of Health Sciences application of statute 8 (a), (b), (c) and 12 shall be decided by the Executive Council on the basis of merit. Government also shall sanction administrative fee and affiliation fee as grant to University.
45. The general statutes on affiliation which are not covered in this special statute on affiliation of colleges of Physiotherapy shall be binding in addition to the above statutes.

46. Affiliation / Recognition not granted with retrospective effect.

Affiliation or recognition shall not be granted to any college or institution with retrospective effect.

Medium of instruction:

The medium of instruction of affiliated colleges shall be English and any other language approved by the Executive Council in consultation with the Academic Council on such conditions as may be prescribed.

General Inspection Commission:

The Executive Council shall appoint a General Inspection Commission consisting of some experts to inspect every affiliated college or recognized college or institution atleast once in five years and whenever the necessity may arise.

Charges of Inspection Commission:

The management of the college concerned shall meet the cost of the inspection commission as per the University Rules.

- 1) a) Sitting fees of the members of the Commission or committee
Rs.500/- per member.
 - b) Journey fees
 - i) Air Journey
 - ii) Railway Journey
 - iii) Road Journey
 - 2) For office staff accompanying the commission or committee.
 - 3) Halting allowance (DA)
 - 4) Any other allowances from time to time as per NTRUHS Rules.
- } As per University Rules.

FORM-I
(SEE STATUTE 5)

APPLICATION FOR CERTIFICATE OF REGISTRATION FOR AFFILIATION FOR FIRST
YEAR BPT COURSE

- 1) Name / Name (s) of the applicant (s) Trust / Society :
- 2) Name of the college proposed. :
- 3) Details of the Constitution of the Managing Body of College, Copies of byelaws / terms of the trust / society etc. to be enclosed. :
- 4) Address to which communications are to be sent, with telephone number if available. :
- 5) Address where the college is proposed to be located. :
- 6) Number of candidates to be admitted in the first year of the BPT Degree Course. :
- 7) Details regarding availability of land, ready built area and other physical infrastructures, etc. of the college and the hospital (copies of title deeds and documents and latest encumbrance certificate, etc. to be enclosed). :
- 8) Particulars regarding arrangements of residential quarters for the staff. :
- 9) Details regarding availability of playgrounds. :
- 10) Details regarding hostel facility proposed. :
- 11) Details of facilities and other requirements fulfilled as stipulated in the statutes of the University for issue of certificate of Registration (with necessary breakup details). :
- 12) Details of ear-marked assets and resources to be utilized for running the proposed college of Physiotherapy. :
- 13) Details of the Master Plan regarding the development of college and hospital, future teaching hospital strength of beds and other necessary facilities available (plan shall be enclosed). :

- 14) Details regarding the availability of water supply, transport etc. :
- 15) Details regarding the financial soundness of the Trust / society. :
- 16) Whether the trust / society has the capacity to deposit the amount specified in the statutes. :
- 17) Details regarding the annual income of the trust / society etc. :
- 18) Particulars of fee remittance made by the trust / society. :
- 19) Whether the trust / society fulfils all the conditions and requirements as specified in the statutes t apply for certificate of registration and affiliation.. :
- 20) Whether Educational Trust / society is permitted by Government of Andhra Pradesh for starting the BPT Degree Course (produce evidence). :

Signature of the Applicant.

Station :

Date :

FORM-II
(SEE STATUTE 9)

CERTIFICATE OF REGISTRATION AND AFFILIATION FOR FIRST YEAR BPT COURSE

Under Statute _____
of the NTR University of Health Sciences (Affiliation of Colleges of Physiotherapy) statutes, it
is hereby certified that the application of _____
college for the starting of BPT Degree Course of study has been registered with the NTR
University of Health Sciences, Vijayawada and the permission is accorded provisionally for
affiliation of the 1st year BPT course of the _____ college to
NTR University of Health Sciences.

This certificate is valid for a period of one year from the date of issue.

(By order of the Executive Council)

Signature of the Applicant.

Station :

Date :
(Seal)

FORM-III
(SEE STATUTE 17)

Application for Provisional Affiliation by _____

College to start second / third and final year BPT Degree Course of study.

- 1) Name and address of the applicant. :

- 2) Location of College with full address with telephone number, if available. :

- 3) Does the college satisfy all the conditions stipulated in the statutes for the affiliation (with full details with evidence thereof) :

- 4) Does the college possess the Certificate of Registration issued by NTR University of Health Sciences, Vijaywada for starting BPT degree course by the college (copy of the Certificate of Registration to be enclosed). :

- 5) Whether No Objection Certificate from the Government of Andhra Pradesh has been obtained by the college (produce evidence). :

Signature of the Applicant.

Station :
Date :

FORM-IV
(SEE STATUTE 12)

UTILISATION CERTIFICATE

Certified that a sum of Rs. _____ (Rupees _____
_____ only) received as interest for the year _____
on the Security Deposit (Fixed Deposit) deposited as per Statute No.12 for obtaining 1 year
provisional affiliation of BPT Degree Course has been fully utilized as per details furnished
herewith towards maintenance of the Physiotherapy College.

Signature of the Applicant.

Station :

Date :

FORM-V
(SEE STATUTE 37)

Application for full affiliation by _____

College for BPT Degree Course of study.

- 1) Name and address of the applicant. :
- 2) Location of the College with full address with telephone number if available. :
- 3) Has the college obtained provisional affiliation for all the three years (full details with University provisional order number and date, number of students permitted, etc.) (copies of the order of the University to be enclosed). :
- 4) Has the first batch of students completed the course of study and appeared for University examination. :
- 5) Brief history on the performance of the college during the previous year (upto the date of this application) to justify the grant of full affiliation. :

Signature of the Applicant.

Station :

Date :

FORM-VI
(SEE STATUTE 8)

NTR UNIVERSITY OF HEALTH SCIENCES, ANDHRA PRADESH
BPT DEGREE COURSE INSPECTION REPORT.

- 1) Name of the Convenor with designation :
Address
- 2) Name of the Member with designation :
Address
- 3) Particulars regarding order in which Inspection :
Commission was appointed by this University.
- 4) Date of Inspection. :
- 5) Place and details of Management authorities :
present at the time of inspection.

- 1) Name of the Institution / Society / Trust. :
- 2) Name of Physiotherapy College. :
- 3) Address of the Physiotherapy college located. :
- 4) Order of the Government of AP. In which :
permission was accorded to start the
Physiotherapy College / Course (produce
evidence).
- 5) Intake of students sanctioned by the Government :
and academic year.
- 6) Orders of UHS in which registration / provisional :
affiliation was accorded to previous years in case
of the Inspection after primary inspection.

- 7) PAST DEFICIENCIES. :

Whether the Institution / Physiotherapy College have rectified the past deficiencies if any pointed out by the University. If so, give details.

- 8) FULL COMPLIMENT OF TEACHING STAFF. :

To start the BPT degree course of study, the following full compliment of additional staff as specified in Physiotherapy statutes are absolutely essential.

REQUIRED TEACHING STAFF (ANNUAL INTAKE OF 50 STUDENTS)

| Sl. No. | Name of the Post. | 1 st yr. | 2 nd yr. | 3 rd yr. | 4 th yr. |
|---------|--|---------------------|---------------------|---------------------|---------------------|
| 1) | Director & Programme Coordinator | 1 ft | - | - | - |
| 2) | Principal and Professor | 1 ft | - | - | - |
| 3) | Vice-Principal & Professor | - | 1 ft | - | - |
| 4) | Asst. Professor of Physiotherapy | 1 ft | 1ft | 2ft | 1ft |
| 5) | Tutor in Physiotherapy | 1 ft | 1ft | 2ft | 1ft |
| 6) | Librarian | 1 ft | - | - | - |
| 7) | Asst. Professor of Physics | 1 pt | - | - | - |
| 8) | Asst. Professor of Sociology | 1 pt | - | - | - |
| 9) | Asst. Professor of Psychology | 1 pt | - | - | - |
| 10) | Asst. Professor of Nursing, Health and Nutrition | 1 pt | - | - | - |
| 11) | Asst. Professor of Anatomy | 1 pt | - | - | - |
| 12) | Asst. Professor of Physiology | 1 pt | - | - | - |
| 13) | Asst. Professor of Pathology & Microbiology | 1pt | - | - | - |
| 14) | Lecturer in English | 1pt | - | - | - |
| 15) | Lecturer in Physical Education | 1pt | - | - | - |
| 16) | Asst. Professor of Community Medicine | - | 1 pt | - | - |
| 17) | Asst. Professor of Bio-mechanics | - | 1 pt | 1pt | - |
| 18) | Asst. Professor of Veterinary Medicine/Surgery | - | 1 pt | - | - |
| 19) | Instructor of Yoga | - | - | 1pt | - |
| 20) | Instructor of Acupuncture | - | - | 1 pt | - |
| 21) | Asst. Professor of Medical Subjects | - | 8pt | - | - |

NOTE: 1) Lectures for appointment should be produced.

2) Please furnish the qualifications and experience of the individuals.

3) Lectures in Medicine, Surgery, Orthopaedics, Paediatrics, Neurology, Cardio Thoracic Surgery, Obst. & Gynaecology, Plastic and Reconstructive Surgery, Rheumatology will be delivered by the above part time Medical Officers.

9) Whether the institution under inspection has adhered strictly to the number of working days prescribed in the regulations of this University. :

10) Whether the Trust / Society / Institution / College has fulfilled all the conditions and requirements as specified in the statutes to grant _____ affiliation for starting _____ year BPT Degree course of study from the academic year _____.

11) Other findings of the Inspection Commission. :

CERTIFICATE

Certified that we have actually, physically verified the infrastructural facilities available in the Physiotherapy college and fully satisfied ourselves regarding the due compliance of the Statutory provisions.

Signature of the Member :

Signature of the Convener :