

Dr. NTR UNIVERSITY OF HEALTH SCIENCES
AP::VIJAYAWADA



RECOMMENDATIONS ON STATUTE ON AFFILIATION OF
MEDICAL COURSE COLLEGES ADOPTED
BY THE EXECUTIVE COUNCIL OF
Dr. NTR UNIVERSITY OF HEALTH SCIENCES

Dr. N.T.R. UNIVERSITY OF HEALTH SCIENCES
(AFFILIATION OF MEDICAL COLLEGES) STATUTES

In exercise of the powers conferred by sub-section (2) of Section 31 of the University of Health Sciences Act, 1986 (Act No.6 of 1986), the Executive Council of the University of Health Sciences, Vijayawada hereby makes the following detailed statutes in respect of affiliation of new Medical Colleges.

STATUTES

- 1 (i) These statutes may be called the University of Health Sciences (affiliation of Medical Colleges) Statutes.
 (ii) They shall come into force from the date of assent of the Chancellor.
2. The words and phrases used in these statutes shall, unless expressly explained otherwise, have the same meaning as they have with reference to the University of Health Sciences Act, 1986 (Act No.6 of 1986) hereinafter called 'the Act'.
3. It shall be necessary for the proposed Medical College seeking affiliation to the University of Health Sciences, Vijayawada for starting of 1st year MBBS Degree course to apply for consent of affiliation to University of Health Sciences, Vijayawada.
4. (1) (i) Only Government / Educational Trust / Society herein after referred to as 'applicant' with sufficient financial soundness and which satisfy the conditions stipulated hereunder in substitute (ii) shall be eligible for consent of affiliation for starting of a Medical College.
 (ii) Conditions to be satisfied by the Trust / Society applying for Certificate of Registration and consent of affiliation.
 - (a) The applicant owns and manages a hospital of not less than 300 beds with necessary infrastructural facilities and is capable of being developed into a teaching institution as prescribed by the Medical Council of India in the vicinity of proposed medical college.
 - (b) The hospital and administrative block are to have been located in an area of 25 acres in Urban agglomeration or 25 acres in other area
- (2) Application from individuals for consent of affiliation will not be entertained.
5. The application for consent of affiliation from the University of Health Sciences, Vijayawada, shall be in writing and in Form-I Annexed to these statutes addressed to the Registrar of University of Health Sciences, Vijayawada and shall be submitted to the Registrar before 1st September of the academic year preceding to which affiliation is sought for.
6. (1) The application for consent of affiliation shall accompany the essentiality Certificate issued by the Govt. of Andhra Pradesh along with Demand Draft for a sum of Rs.50,000/- (Rupees fifty thousand only) or such an amount prescribed by the Executive Council from time to time drawn in favour of Registrar, University of Health Sciences, Vijayawada towards inspection fee.
 - a) Name of the Educational Trust / society with full address.
 - b) Name of the proposed Medical College;
 - c) Certified copy of the Essentiality Certificate issued by the Govt. of Andhra Pradesh for establishing the proposed Medical College;
 - d) Address where the Medical College is to be located with Telephone number, etc.,
 - e) Details regarding the administrative block of the hospital and its location;
 - f) Details of the hospital with plan, owned by the Trust / Society such as;

- i) The staff working (both of hospital and administrative);
 - ii) Number of outpatient sections like Medicine, Surgery, Paediatrics, Midwifery, Ortho., ENT., Ophthalmology.
 - iii) Facilities like Radiology, Clinical Laboratory, Blood Bank and Operation Theatre etc;
 - iv) Daily outpatient turn over;
 - v) Bed occupancy;
 - vi) Master plan for the development of the hospital as a future teaching hospital with strength of 700 beds with all necessary facilities and scope for further development including specialties;
 - vii) Facilities like workshop, laundry, canteen auditorium etc;
 - viii) Location of hostels for men and women;
 - ix) Location of Play Ground;
 - x) Staff quarters proposed;
 - xi) Master plan of the college and hospital complex, either in to or phased programme;
- g) Particulars as to the availability of land, building, other physical infrastructure facilities etc.,
 - h) Number of students proposed to be admitted in the first year of MBBS course of study.
 - i) Particulars of the availability of training facility for the students to be admitted in the college;
 - j) Particulars of the availability of ready built area for the accommodation of the academic complex and residential quarters for the staff of the proposed college;
 - k) Particulars regarding availability of play ground;
 - l) Details regarding the location of hostels for men and women students;
 - m) Total population of the area in and around 20 kms. of radius of the area in which the medical college is to be located.
 - n) Availability of water supply, transport facilities, development potential, etc;
- 7) On receipt of the application for consent of affiliation, the University shall scrutinize the same and verify by deputing an Inspection Committee, whether the conditions required to be fulfilled by the applicant Society to become eligible to receive the said Certificate of consent of affiliation.

The Inspection Committee shall specifically examine whether the following conditions are fulfilled by the applicant Trust / Society and make a detailed report to the University. Conditions to be fulfilled by the Trust / Society to become eligible to receive the consent of affiliation.

- a) The applicant shall possess and own 50 acres (fifty acres only) of land is proposed College is to located in an Urban agglomeration or 100 acres (hundred acres only) of land if in other area and the applicant has clear title to the lands without any incumbrance and shall furnish the title deeds and such other documents as required by the University from time to time.
- b) The applicant Trust / Society shall run a hospital (located in the above land) of not less than 300 beds with outpatients sections and sections such as Medicine, Surgery, Paediatrics, Midwifery, Orthopaedics, ENT., Ophthalmology with the facilities like Radiology, Clinical Laboratory, Blood Bank and Operation Theatre, etc., There must be good outpatients turnover and bed occupancy. The hospital must have its own administrative staff. The applicant trust must have a master plan of the future teaching hospital with a bed strength of 500 with all other required facilities including specialties. The facilities like Workshop, Laundry, Canteen, Auditorium, Location of Hostels separately for men and women availability of Playground, proposed staff quarters, the master plan of the college and hospital complied either in toto or in phased programme.

As per MCI Norms the staff required in connection to Medical College and Hospital for the Departments as follows:-

1. Central Record Section:

1) Medical record officer	-	1
2) Statistician	-	1
3) Coding Clerks	-	4
4) Record Clerks	-	6
5) Daftaries	-	2
6) Peons	-	2
7) Steno-typist	-	1

2. Central Animal House		
1) Veterinary Officer	-	1
2) Animal Attendants	-	2
3) Technician for Animal Operation Room	-	1
4) Sweepers	-	2
3. Central Photographic cum audiovisual unit		
1) Photographers	-	1
2) Artist Modellers	-	1
3) Darkroom Assistant	-	1
4) Audiovisual Technician	-	1
5) Storekeeper-cum-clerk	-	1
6) Attendant	-	1
4. Central Workshop		
1) Superintendent (qualified engineer)	-	1
2) Senior Technicians (Mechanical, Electrical, Electronic Refrigeration)	-	4
3) Junior Technicians	-	2
4) Carpenter	-	1
5) Blacksmith	-	1
6) Attendants	-	4

- c) The Inspection Commission shall examine and satisfy itself with the staff facilities and performance of the existing hospital, the master plan for future development and the financial viability of the applicant Trust / Society in relation to the movable and immovable properties. Further, the applicant Trust / Society must be in a sound financial position so as to have an annual income of not less than **Rs.15,00,000/-** (Rupees fifteen lakhs only).
8. The University if fully satisfied on the basis of the report of the inspection commission that all the conditions required to be fulfilled by the applicant are fulfilled shall issued a consent of affiliation in Form II annexed to these statutes to the applicant to enable the applicant to make further arrangements to start the First MBBS Degree course of study in the proposed Medical College.
9. The issue of the consent of affiliation alone shall not confer any right on the applicant to start the MBBS degree course of study.
10. The applicant on receipt of the consent of affiliation shall submit an application for permission to Central Government as required under the regulations (1993) on establishment of the Medical Colleges.
11. The applicant on receipt of the permission from Government of India shall apply to the University for provisional affiliation for first year MBBS course in Form III annexed with these statutes and shall fulfill the conditions stipulated.
12. The applicant shall, before applying for affiliation for the first MBBS Degree course of study fulfil the following conditions, namely:-
- A) The hospital run by the Trust / Society shall be well organized with 300 beds and with separate outpatients section and with such other facilities as detailed below:
- One unit of 110 beds for Medicine with separate beds for Paediatrics (i.e.30 beds), Psychiatry, Dermatology, Venereology, Tuberculosis and Chest Diseases.
 - One unit of 140 beds for General Surgery with separate beds for Orthopaedics Ophthalmology, ENT (i.e. 30 beds, 10 beds, 10 beds respectively).
 - One unit of 50 beds of Midwifery with sections of Obstetrics (i.e. 30 ,beds) and Gynaecology (i.e. 20 beds) and A antenatal, Neonatal and Family Planning Wings.
 - Mortuary with cold storage facilities for not less than 25 bodies, rooms for staff, postmortem tables, equipments for postmortems with gallery arrangement for students.
 - Well organized hospital kitchen with a capacity to cater to 500 beds in the near future.

- B) There shall be separate college building sufficient to accommodate the pre-clinical departments as indicated below:
- i) A floor area of 12,000 – 13,000 sq.ft for the department of Anatomy.
 - iii) A floor area of 10,000 sq.ft for the department of Physiology.
 - iv) A floor area of 10,000 sq.ft for the department of Biochemisitry.
- C) There shall be heads of departments and skeleton staff for the above departments appointed six months in advance so that the departments are organized at the time of applying for affiliation.
- D) There shall be a Principal-cum-Professor with an organised administrative office.
- E) There shall be hostel facilities for the students (**Men and Women separately**).
- F) The staff members shall be appointed for each unit, in Medicine, Surgery and Obstetrics and Gynaecology etc., is furnished as per MCI Regulations for 100 admissions.
- G) There shall be blood bank and departments of Radiology and Anaesthesia with qualified staff.
- H) One ambulance van and one mortuary van shall have to be made available.
- I) Towards the development of the teaching hospital, accommodation shall have to be provided for Medical Superintendent Office, Resident Medical Officer's Office, Nursing Superintendent Office, Lounge room for Medical Officers with waiting hall for men and women, accommodation for enquiry, reception, store room, central medical record section, linen room and hospital staff committee room.
- J) Besides provision for wards, accommodation for duty Nurses, Laboratory for students and staff for ordinary Pathological examination and treatment room, ward pantry store room for linen, drugs and equipments. Rooms for heads of units, room for clinical demonstration, etc., shall have to be provided.
- K) There shall be separate nursing section for every ward.
- L) There shall be central casualty service consisting of the following facilities and staff;
- i) Main reception room with section for observation;
 - 2. Minor operation theatre;
 - 3. Trauma Care Service;
 - 4. Toxicology poisoning cases care service;
 - 5. Preliminary care beds – 20;
 - 6. Emergency Operation Theatre;
 - 7. Room for Medical Officers.

STAFF:

- i) Medical Officer;
- ii) Pathologists;
- iii) Anaesthetist;
- iv) Radiography – Technician;
- v) Emergency Operation Theatre – Stretcher Bearers;
- vi) Receptionist;
- vii) Nursing and para-medical staff sufficient to render round the clock service.

The attached hospital shall have Nursing staff as follows as prescribed by MCI norms.

1) Recommended norms for hospital Nursing Service:

Staff	Teaching Hospital
Staffing: 1. Nursing Superintendent	1 (for minimum of 150 beds)
2. Deputy Nursing superintendent	1
3. Assistant Nursing Superintendent	2

(for every additional 50 beds one more Assistant Nursing Superintendent)

	Staff Nurse	Sister	Department Senior /	ANS
Medical Ward	1:3	1:25	Each Shift 1	For 3-4 wards
Surgical wards	1:3	1:25	Each Shift 1	For 3-4 wards
Orthopaedic ward	1:3	1:25	Each Shift 1	For 3-4 wards
Paediatric Ward	1:3	1:25	Each Shift 1	For 3-4 wards
Gynaecology ward	1:3	1:25	Each Shift 1	For 3-4 wards
Maternity ward	1:3	1:25	Each Shift 1	For 3-4 wards
	(Including New borns)			
Intensive Care Unit	1:1 (24 hrs)	1 each Shift	} 1Departmental Sister / ANS for 3-4 units	
Coronary Care Unit	1:1 (24 hrs)	1 each Shift		
Special wards Eye, ENT Etc.	1:1 (24 hrs)	1 each Shift		
Operation Theatre	3 for 24 hrs. per table	1 each Shift	1Departmental sister / ANS for 4-5 Operation Theatre	
Casualty & Emergency Unit.	2-3 Staff Nurse depending on the no.of beds.	1 each Shift	1Departmental sister / ANS for emergency casualty etc.	

Out patient Department-Base on Actual observation.

- 1) a) Minor Operation Theatre 1 Staff Nurse for every 13 Patients
 - b) Injection Room 1 Staff Nurse for every 86 Patients.
 - c) Surgical Room 1 Staff Nurse for every 120 Patients.
 - c) Medical 1 Staff Nurse for every 140 Patients
 - d) Gynae. 1 Staff Nurse for every 35 Patients
 - e) Children (Paediatric) 1 Staff Nurse for every 85 Patients
 - f) Orthopaedic 1 Staff Nurse for every 120 Patients
 - g) Dental 1 Staff Nurse for every 120 Patients
 - h) ENT 1 Staff Nurse for every 120 Patients
 - i) Eye 1 Staff Nurse for every 86 Patients
 - j) Skin 1 Staff Nurse for every 100 Patients
- 2) Dieticians : In order to prescribe diet on the scientific lines for different type of patients the services of qualified dietician are essential in all the teaching hospitals.
 - 3) Pharmacists : As required for Hospital
 - 4) Class III and IV Personnel – as required for hospital.
- M) There shall be a college building with a teaching hospital which is located with sufficient space around it for future expansion at the time of applying for affiliation for the first MBBS course of study.
- N) There shall be two lecture halls with a seating capacity of 150-200 each for common use with good acoustics with provision for audio-visual aids.
- O) There shall be an **Anatomy department** with the following specifications and facilities. The department shall be accommodated in a minimum floor area of 12,000sq.ft.

- a) Dissection hall:-
There shall be a dissection hall to accommodate 100 students (250 sq.mts) at a time. It shall be well lit, well Ventilated with exhaust fans and preferably centrally air-conditioned. There shall be an ante-room for students with lockers and ten wash basins. There shall be adequate teaching aids in the hall. In addition, there shall be an embalming room (12 sq.mts area) space for 3 storage tanks (one of 3 sq.mts & two of 1.5 sq.mts each) and cold storage room with space for 10-12 dead bodies (18 sq.mts area) or cooling cabins.
- b) Histology Laboratory:-
There shall be a histology laboratory to accommodate 50-60 students at a time with work tables fitted with sinks, water taps and electrical points. One Histology preparation room should be provided adjacent to the Histology laboratory (150 sq.mts) with accommodation for work benches fitted with water taps, sinks, cup boards for Microscope storage and electric points for 60 students. There shall be a preparation room (18 sq.mts for Technicians and storage of equipments).
- c) Demonstration room:-
There shall be two demonstration rooms (45 sq.mts each) with seating arrangement for 50 to 60 students with strip chairs, Over Head Projector, Clid Projector, Television and Video and other audio visual aids
- d) Museum:-
There shall be a museum (150 sq.mts) provided with racks and shelves for storing and proper display of wet and dry specimen and embryological sections, models, revolving stands for skiagrams, CT Scan, MRI and trolley tables, X-ray view boxes shall be multistand type to take 4 plates standard size 3 boxes (3 view boxes for 100 students). Adequate seating accommodation for 25 students to study in the museum shall be provided. There shall be two attached rooms (15 sq.mts each) for the preparation of models/specimens and for artists and modellers.
- e) Radiology room:-
There shall be a Radiology room to accommodate 25 students with necessary furniture and adequate shelves for skiagrams and stereoscopic viewing boxes.
- f) Research Laboratory for staff :-
There shall be a separate research laboratory (50 sq.mts area) with necessary furniture and equipment for the staff for research purposes
- g) Lecture theatre:-
There shall be a Lecture Theatre with seating capacity of 150 students
- h) Departmental Library:-
There shall be a departmental library from Seminar room (30 sq.mts area) with atleast 80-100 books. However not more than two copies of any book shall be counted towards computation of the total number of books
- i) Staff Seminar Hall:-
There shall be a sufficiently big hall with necessary furniture for the conduct of seminars and staff meetings
- j) There shall be separate rooms for the following categories of staff as indicated against each:
- | | |
|--|---------------|
| a) Prof. & Head of the Dept. room | 1 (18 sq.mts) |
| b) Associate Professors room | 2 (15 sq.mts) |
| c) Asst.Professor's Lecturers room | 1 (20 sq.mts) |
| d) Tutor's/Demonstration room | 1 (15 sq.mts) |
| e) Steno-Typist's room (adjacent to the Professor's room | 1 (12 sq.mts) |
| f) Working accommodation for non -teaching staff | 1 (12 sq.mts) |

k) There shall be facilities for getting cadavers for dissection and mortuary with cold storage provision.

l) Staff members:- There shall be staff members appointed as indicated below:

1. Professor & Head of the Department.	1 (one)
2. Professors	2 (two)
3. Assistant Professors	3 (three)
4. Tutors	6 (six)
5. Technician	4 (four)
6. Steno-Typist	1 (one)
7. Artist-cum-Modellor	1 (one)
8. Attenders	8 (eight)
9. Junior Sanitary workers	2 (two)
10. Museum Curator and Modellor	1 (one)

At the time of inspection atleast 50 percent of the teaching staff including the head of the department shall be present, and the posting orders and acceptance in respect of all other staff members shall be available.

All the selections in the department namely Anatomy and Histology shall be fully furnished with necessary equipments as per Annexure – II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation.

P) There shall be a **Physiology department** accommodated in floor area of not less than 10,000 sq.ft. with the following facilities and staff members:-

- a) Lecture theatre - There shall be a Lecture Theatre with seating capacity of 150 students.
- b) Demonstration room:- There shall be two demonstration rooms (45 sq.mts each) with seating arrangement for 50 to 60 students with strip chairs, Over Head Projector, Clid Projector, Television and Video and other audio visual aid
- c) Practical rooms: The following laboratories with adequate accommodation shall be provided to accommodate 60 students.

- i) Amphibian laboratory (one) - (150 sq.m area) shall be provided with continuous working tables. Every seat shall be provided preferably with stainless steel wash basin. Every working table shall have one drawer and one cupboard, an electric point and with fire or steam proof top. One preparation room (14 sq.m area) shall be provided with the amphibian laboratory.

- ii) Mammalian laboratory (one) (60 sq.m. area) shall be provided with four tables (2m x 0.6m) with stainless steel top and operating light. The laboratory shall have attached instrument rack, two large size wash-basins (stainless steel) and cupboards for storing equipments. One preparation room (14 sq.m area) shall be provided with the Mammalian laboratory.

iii) Human Laboratories:

- a) Haematology Lab.(150 sq.m) area) provided with continuous working tables. Every seat shall be provided preferably with stainless steel wash basin. Every working table shall have one drawer and one cupboard, an electric point and with fire/steam proof top including provision of light source on each table. One preparation room (14 sq.m. area) shall be provided with this laboratory.

- b) There shall be a Clinical Physiology Laboratory (60 Sq.m area) provided with 8 tables (height 0.8m) with mattresses and adjustable head-end.

- c) Amphibian and Mammalian Laboratory with necessary fittings, along with separate room for preparation, varnishing and smoking shall be provided.

- d) Animal room and frog tank shall be provided.

- e) Departmental Library:- There shall be a departmental library from Seminar room (30 sq.mts area) with atleast 80-100 books. However not more than two copies of any book shall be counted towards computation of the total number of books.
- f) Research Laboratory for staff:- There shall be a separate research laboratory (50 sq.mts area) with necessary furniture and equipment for the staff for research purposes.

There shall be separate rooms for the following categories of staff as indicated against each:

a) Prof. & HOD room	1 (18 sq.mts)
b) Asso.Prof./Reader room	2 (15 sq.mts)
c) Asst.Prof.'s /Lecturers room	1 (20 sq.mts)
d) Tutor's/Demonstration room	1 (15 sq.mts)
e) Department Office-cum-clerical room	1 (12 sq.mts)
Working accommodation for non - Teaching staff	1 (12 sq.mts)

Staff members:- There shall be staff members appointed as indicated below:

1. Prof.& HOD.	1 (one)
2. Readers	2 (two)
3. Lecturer	2 (two)
4. Lecturer in Bio Physics	1 (one)
5. Tutors /Demonstrators	4 (four)
6. Technical Asst./Technicians	4 (four)
7. Store keeper cum clerk	1 (one)
8. Sweepers	2 (two)
9 Steno - typist	1 (one)
10. Laboratory Attendants	3 (three)

At the time of inspection, the Professor and 50 percent of teaching staff shall be present. Posting orders and acceptance in respect of all the other staff shall be available.

All the selections in the department namely Physiology Department shall be fully furnished with necessary equipments as per Annexure – II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation

Q) There shall be a **Bio-Chemistry Department** accommodated in an area of not less than 10,000 sq.ft. with the following facilities and staff members:-

- a) Lecture theatre - There shall be a Lecture Theatre with seating capacity of 150 students.
- b) Demonstration room:- There shall be two demonstration rooms (45 sq.mts each) fitted with Strip chairs, Over Head Projector, Slide projector, Television Video and other audio visual aids, to accommodate at least 50-60 students.
- c) Practical Laboratory -
There shall be a Practical Laboratory (150 sq.m) with benches fitted with shelves and cupboards, water taps, sinks, electric and gas connections so as to accommodate 60 students. Two Ante rooms (14 sq.m. area) each for technicians, stores, preparation room, balance and distillation apparatus shall also be provided.
- d) Departmental Library -
There shall be a Departmental library-cum-seminar room (30 sq. m area) with at least 80-100 books. However, not more than two copies of anyone book shall be counted towards computation of the total number of books.
- e) Research – There shall be one research laboratory (50 sq.m. area) for research purposes.
- f) Accommodation shall be provided for the staff as under, namely:
- Prof.&HOD (18 sq.m. area).
 - Asso.Prof. - One room (15 sq.m. area each)
 - Asst.Professor/Lectures(Three)-One room (12 Sq.m area)
 - Tutors/Demonstrators - One room (15 sq.m area)

- v) Department office cum clerical room one (12 sq.m. area)
- vi) Working accommodation for non- teaching staff (12 sq.m. area)
- vii) There shall be a small separate acid room for storing corrosive acids and chemicals needed for laboratory work;
- viii) There shall be a clinical laboratory with laboratory tables and all necessary equipments to carryout clinical investigations for the patients from the attached hospitals.
- ix) There shall be a waiting room for the patients adjacent to it and arrangements to receive specimens;
- x) Research laboratory for staff members about 30 x 60' with all necessary laboratory fittings;
- xi) Arrangements for gas supply;

a) Teaching staff:

1) Professor	1(One)
2) Reader	1(one)
3) Lecturer	1(one)
4) Tutors/Demonstrators	2(Two)
5) Technical Assistant/ Technicians	4(Four)
6) Laboratory Attendants	1(one)
7) Storekeeper cum clerk	1(One)
8) Sweepers	2(two)

- i) At the time of Inspection, Professor and 50 per cent of teaching staff should be present. Posting order and acceptance in respect of all other teaching staff should be available.
- ii) All the selections in the department namely Biochemistry shall be fully furnished with necessary equipments as per Annexure - II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation
- iii) *Regarding clinical service, laboratory fittings must be over and preparation to start the clinical service by next inspection should be under way. The equipment necessary for the clinical laboratory must be under process of being purchased and installed. This should include all modern sophisticated equipment to carry out investigations of patients in the teaching hospital.*

b) Central Library:

There shall be a Central Library (800 sq.m) with seating arrangement for atleast 100 students for reading and having good lighting and ventilation and space for stacking and display of books and journals. There shall be one room for 100 students inside and one room for 50 students outside. It should have not less than 7000 text and reference books. In a new medical college the total number of books should be proportionately divided on yearly basis in five years. The number of journals shall be 100 out of which one-third shall be foreign journals and subscribed on continuous basis. The number of copies of text books in each subject of under graduate teaching shall be ten.

There shall be provision for -

- a) Staff reading room for 20 persons.
- b) Rooms for librarian and other persons
- c) Room for dietaries and book binders
- d) Microfilm reading room
- e) Journal room
- f) Room for copying facilities
- g) Video and Casette room (desirable)
- h) Air-conditioned Computer room with Meddler and Internet facility.

The following staff shall be provided in:

1) Librarian with a degree in Library Science	1(one)
2) Deputy Librarian	1(one)
3) Documentalist	1(one)

4) Cataloguer	1(one)
5) Library Assistants	4(four)
6) Daftaries	2(two)
7) Peons	2(two)

- 13) The applicant after fulfilling the conditions stipulated in the above statutes, shall intimate the fact to the University in writing along with the Demand Draft for a sum of Rs.50,000/- (Rupees fifty thousand only) for such an amount prescribed by the Executive Council from time to time drawn in favour of the Registrar, University of Health Sciences, Vijayawada towards the inspection fee payable to the University and shall request the University to depute its inspection committee to inspect the facilities available at the proposed medical college and to submit report to the University as to the satisfactory fulfillment of the conditions required to be fulfilled. On receipt of the above intimation the University shall send its inspection committee to inspect the facilities available at the proposed medical college and to submit its report to the University as to the satisfactory fulfillment of the conditions required to be fulfilled. The Inspection committee shall also report the lacunae, if any, in the fulfillment of any of the conditions required to be fulfilled and also advise as to the capability of the organization to rectify the lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment of a sum of Rs.10,000 (Rupees ten thousand only) towards the re-inspection fee and shall receive a final report from the inspection committee.
- 14) Basing on the permission of Government of India / basing on above inspection committees report the University shall grant certificate of registration and provisional affiliation for the first year MBBS course of study for not exceeding 100 students after collecting such amount as affiliation fee as may be prescribed by the Executive Council from time to time from the applicant by means of a demand draft drawn in favour of Registrar, University of Health Sciences Vijayawada, towards administration fee and affiliation fee for the first year MBBS course of study
- 15) It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefor to the applicant.
- 16) The applicant shall show evidence of an annual income of not less than Rs.15,00,000/- (Rupees fifteen lakhs only). This is only a portion of the liability which the college is likely to incur every year towards payment of salaries to the staff and the maintenance of the college
- 17) The above clauses 18 (1 to 6) shall not be applicable to the institutions declared as minority institutions by the government of Andhra Pradesh from time to time. The institutions which claims exemption, shall apply to the Registrar, NTR UHS, Vijayawada by enclosing certified copy of the orders issued by government of Andhra Pradesh as “minority institutions”.
- 18) *After the receipt of renewal of permission by Government of India /* By the time only six months period is left for the first MBBS students to take up the first MBBS students to take up the first MBBS examination, [as per which occurs first] the management of the medical college shall apply to the University for affiliation of the second MBBS Para-clinical and clinical courses in Form III annexed with these statutes. In the said application the following details shall be furnished. Before applying so, the following facilities and departments with the staff members stipulated herein have to be provided by the management of the medical college.
- i) Development of the teaching hospitals.
 - ii) Buildings, space to accommodate Pharmacology, Pathology, Microbiology, Forensic Medicine, Community Medicine, Medicine, Surgery and Midwifery Departments.
 - iii) List of equipments in each department.
 - iv) List of staff to be appointed.

The hospital shall be with a capacity of 500 beds with additional units of Medicine, Surgery, Obstetrics and additional units of Medicine, Surgery, Obstetrics and Gynaecology as stipulated by the Medical Council of India.

A) There must be an out-patient block with the departments of

- i) Medicine, Paediatrics, Dermatology, Chest Diseases, Psychiatry.

- ii) Surgery, Orthopaedics, Paediatric, Surgery, ENT and Ophthalmology.
- iii) Obstetrics and Gynaecology with Antenatal Gynaecology, Family Planning, Neonatal Wings.

Each of the above out-patient department shall have the following facilities:-

- i) Waiting room for patients;
- ii) Cubicals for examination of patients by medical officers;
- iii) Consultation room adjoining the O.P. for Medical Officers; and
- iv) Sufficient spare for clinical demonstration.

The following requirements and conditions shall be fulfilled in the O.P. block in addition to the Central Casualty services;.

- a) Out patient Radiology, Ultrasound, E.C.G., Clinical Laboratory, Pharmacy for Men and Women, Injection Room, Dressing Room, Minor Surgical Operation Theatre and Medical and Surgical Stores. As hospital develops C.T. Scan shall be added.
- b) The nurses and ancillary non-medical staff for the hospital shall be patterned on the basis of the recommendation of the Yardstick prepared of Government of Andhra Pradesh.
- c) Four more Lecture Halls to accommodate 150 to 200 students each and one examination hall with a seating capacity of 200 students with tables and chair arrangements, with an elevated stage, for inspecting Officers.
- d) The Central Library should have expanded to accommodate books in Pharmacology, Pathology, Microbiology, Forensic Medicine, Community Medicine, General medicine and Surgery. At this stage journals should also be introduced. Minimum of 200 reference books in each subject and copies of standard books prescribed by the University should be available.
- e) The Audio-Visual Department and Library should show improvement.

B) Pharmacology Department: The Pharmacology Department shall have:

- 1) The total floor area of not less than 10,000 sq.ft.
- 2) Lecture theatre - There shall be a Lecture Theatre with seating capacity of 150 students.
- 3) Demonstration room:- There shall be one demonstration rooms (45 sq.mts area) fitted with Strip chairs, Over Head Projector, Slide projector, Television Video and other audio visual aids, to accommodate at least 50-60 students.
- 4) Practical laboratories - There shall be a practical laboratory with accommodation for 50-60 students for the following namely:-
 - i) Experimental Pharmacology (150 sq.mts) with ante-room (14 sq.mts. area) for smoking and varnishing of kymograph papers.
 - ii) Clinical Pharmacology and Pharmacy (150 sq.mts area) with one ante-room (14 sq.mts. area) for technicians, storage of equipment and appliances and preparation room.
- 5) Museum - There shall be a museum (100 sq.mts.) for specimens, charts, with a separate section depicting "History of Medicine", with a seating capacity of at least 25 students. All the specimens shall be labeled and atleast 10 copies of catalogues for student use be provided.
- 6) Departmental Library - There shall be a Departmental library-cum-seminar room (30 sq. m area) with at least 80-100 books. However, not more than two copies of anyone book shall be counted towards computation of the total number of books.

- 7) Research - There shall be one research laboratory (50 sq.m. area) for research purposes.
- 8) Accommodation shall be provided for the staff as under, namely:
- I. Professor & Head of the Department (18 sq.m. area).
 - II. Associate Professor / Reader - One room (15 sq.m. area each)
 - III. Asst.Professor / Lectures -One room (12 Sq.m area)
 - IV. Tutors/Demonstrators - One room (15 sq.m area)
 - V. Department office cum clerical room one (12 sq.m. area)
 - VI. Working accommodation for non-teaching staff (12 sq.m. area)

9) Teaching staff:

1) Professor	1(one)
2) Reader	1(one)
3) Lecturer	2(two)
4) Tutors/Demonstrators	4(four)
5) Pharma-chemist	1(one)
6) Technical Assistant/ Technicians	3(three)
7) Laboratory Attendants	3(three)
8) Storekeeper cum clerk	1(One)
9) Sweepers	2(two)
10) Steno-cum-Typist	1 (one)

At the time of inspection, the Professor and 50 percent of teaching staff shall be present. Posting orders and acceptance in respect of all the other staff shall be available.

All the selections in the department namely Pharmacology Department shall be fully furnished with necessary equipments as per Annexure - II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation

C) Pathology Department: The Pathology Department shall have:

- 1) The floor of area of not less than 10,000 sq.ft. to house the different schemes.
- 2) Lecture theatre - There shall be a Lecture Theatre with seating capacity of 150 students.
- 3) Demonstration room – There shall be one demonstration room (45 sq.mt) fitted with Over Head Projector, Slide Projector, Television Video and other audiovisual aids, to accommodate at least 50-60 students.
- 4) There shall be Practical Laboratories for Morbid Anatomy and Histopathology / Cytopathology (150 sq.mt.area) and for clinical Pathology / Haematology (150 sq.mt area) with preparation room (14 sq.mt.area) with benches, fitted with shelves, cupboards, sinks, water taps, light for microscopy and burners for 60 students to carry out exercises.
- 5) There shall be a separate service laboratory each (25 sq.mt) for histopathology, cytopathology, Haematology and other specialized work in the hospital suitably equipped.

In addition there shall be a balance room (14 sq.mt), store room (14 sq.mt) and special room for high speed centrifuge (14.sq.mt) and a wash room (14 sq.mt) with continuous water supply.

- 6) Museum – There shall be a museum (60 sq.mt) for specimens, charts, models with a sitting capacity of atleast 25 students. All the specimens shall be labeled and at least 10 copies of catalogues for student use be provided. In addition, there shall be an ante room.
- 7) Autopsy Block – There shall be an Autopsy room (approx. 400 sq.mt.area) with facilities for cold storae, for cadavers, ante-rooms, washing facilities, with an accommodation capacity of 20-25 students, waiting hall and office. The location of mortuary and autopsy block should be either in the hospital or adjacent to the hospital in a separate structure and may be shared with the department of Forensic Medicine.

- 8) Departmental Library – There shall be a departmental library-cum-seminar room (30 sq.mt. area) with at least 80-100 books. However, not more than two copies of any one book shall be counted towards computation of the total number of books.
- 9) Research – There shall be one research laboratory (50 sq.mt area) for research purposes.
- 10) Accommodation shall be provided for the staff as under:
2. Professor and Head of the Department – (18 sq.mt. area)
 3. Associate Professor / Reader- Three rooms (15 sq.mt area each)
 4. Asst.Professor / Lecturers (three) – Two rooms (14 sq.mt. area each)
 5. Tutors / Demonstrators – three rooms (15 sq.mt area each)
 6. Department office cum Clerical room one (12 sq.mt.area); and
 7. Working accommodation for non-teaching staff (12 sq.mt area)
- 11) Blood Bank – There shall be an airconditioned Blood Bank (100 sq.mt. area) and shall include –
- a) Registration and Medical Examination Room and selection of donors room with suitable furniture and facilities.
 - b) Blood Collection room.
 - c) Room for Laboratory for Blood group Serology;
 - d) Room for Laboratory for Transmissible diseases like Hepatitis, Syphilis, Malaria, HIV Antibodies etc.,
 - e) Sterilisation and washing room;
 - f) Refreshment room; and
 - g) Store and Records room.
- The equipment and accessories etc. shall be provided as prescribed in Part XII-B in Schedule F to the Drugs and Cosmetics rules, 1945 amended from time to time.

Blood Bank staff required:

1. Professor / Reader	-	1
2. Lecturer	-	1
3. Technicians	-	6
4. Laboratory Attendants	-	6
5. Storekeepers	-	6
6. Record Clerks	-	2

12) Staff Members:

1. Prof. & HOD	1 (one)
2. Reader	3 (Three)
3. Lecturer	3 (Three)
4. Tutors/Demonstrators	6 (Six)
5. Artist-cum-Photographer	1 (one)
6. Technicians/Tech.Assts	8 (eight)
7. Lab Attendants	5 (five)
8. Steno-Typist	1 (one)
9. Clerks	2 (two)
10. Store Keeper.	1 (one)
11. Record Clerk	1 (one)
12. Sweepers	4 (four)

At the time of inspection, the Professor and 50 percent of teaching staff shall be present. Posting orders and acceptance in respect of all the other staff shall be available.

All the selections in the department namely Pathology Department shall be fully furnished with necessary equipments as per Annexure - II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation

D) Department of **Microbiology and Immunology**: The Microbiology and Immunology department shall have:

- 1) A total floor area of not less than 10,000 sq.ft to accommodate the different sections.
- 2) Lecture theatre - There shall be a Lecture Theatre with seating capacity of 150 students.
- 3) Demonstration room – There shall be one demonstration room (45 sq.mt) fitted with Over Head Projector, Slide Projector, Television Video and other audiovisual aids, to accommodate at least 50-60 students.
- 4) Practical laboratory - There shall be Practical Laboratory with (150 sq.mt.area) with benches fitted with shelves, cupboards, sinks, water taps, light for microscopy and burners for 60 students (150 sq.mts.area) with laboratory benches, gas, water and electric points, microscopes and light with a preparation room (14 sq.mts. area).
- 5) There shall be a separate service laboratory each for (1) Bacteriology including anaerobic; (2) Serology; (3) Virology; (4) Parasitology; (5) Mycology; (6) Tuberculosis; and (7) Immunology.
Area for each service laboratory shall be a 25 sq.mt Separate accommodation for (1) Media Preparation and storage (20 sq.mt. area) (2) Auto Claving (12 sq.mt area) (3) Washing & drying room with regular and continuous water supply (12 sq.mt.area) for contaminated culture plates, test tubes and glassware shall be provided.
- 6) Museum – There shall be a museum (60 sq.mt) for specimens, charts, models with a sitting capacity of atleast 25 students. All the specimens shall be labeled and at least 10 copies of catalogues for student use be provided.
- 7) Departmental Library – There shall be a departmental library-cum-seminar room (30 sq.mt. area) with at least 80-100 books. However, not more than two copies of any one book shall be counted towards computation of the total number of books.
- 8) Research – There shall be one research laboratory (50 sq.mt area) for research purposes.
- 9) Accommodation shall be provided for the staff as under:
 1. Professor and Head of the Department – (18 sq.mt. area)
 2. Associate Professor / Reader- one room (15 sq.mt area each)
 3. Asst.Professor / Lecturers – one rooms (12 sq.mt. area each)
 4. Tutors / Demonstrators – one rooms (15 sq.mt area each)
 5. Department office cum Clerical room one (12 sq.mt.area); and
 6. Working accommodation for non-teaching staff (12 sq.mt area)
- 10) Staff Members:

1. Prof.& HOD	1 (one)
2. Reader	1 (one)
3. Lecturer	1 (one)
4. Tutors/Demonstrators	2 (two)
5. Technician / Technical Assts.	4 (four)
6. Steno-Typist	1 (one)
7. Laboratory Attendants	3 (three)
8. Store Keeper.	1 (one)
9. Record Clerk	1 (one)
10. Sweepers	3 (three)

All equipments necessary for running the laboratory and teaching the students as per the recommendations of Medical Council of India and necessary modern and sophisticated equipments should be provided. Each student should be provided with modern good microscope.

At the time of inspection, the Professor and 50 percent of teaching staff shall be present. Posting orders and acceptance in respect of all the other staff shall be available.

All the selections in the department namely Microbiology Department shall be fully furnished with necessary equipments as per Annexure - II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation

- E) Department of **Community Medicine**: The Department of Community Medicine shall have:
- 1) Students laboratory to accommodate 60 students with facilities for microscopic work;
 - 2) Lecture theatre - There shall be a Lecture Theatre with seating capacity of 150 students.
 - 3) Demonstration room – There shall be one demonstration room (45 sq.mt) fitted with Over Head Projector, Slide Projector, Television Video and other audiovisual aids, to accommodate at least 50-60 students.
 - 4) There shall be a Laboratory with (150 sq.mt.area) with facilities for purpose of demonstration of various laboratory practicals.
 - 5) Museum – There shall be a museum (100 sq.mt) for the display of models, charts, specimens and other material concerning communicable diseases. Community Health, Family Welfare Planning, Biostatistics, Sociology, National Health Programmes, Environmental Sanitation etc.
 - 6) Departmental Library – There shall be a departmental library-cum-seminar room (30 sq.mt. area) with at least 80-100 books. However, not more than two copies of anyone book shall be counted towards computation of the total number of books.
 - 7) Research – There shall be one research laboratory (50 sq.mt area) for research purposes.
 - 8) Accommodation shall be provided for the staff as under:
 1. Professor and Head of the Department – (18 sq.mt. area)
 2. Associate Professor / Reader- one room (15 sq.mt area each)
 3. Asst.Professor / Lecturers – one rooms (15 sq.mt. area each)
 4. Statistician cum Lecturer – One room (12 sq.mt.)
 5. Epidemiologist-cum-Lecturer – One room (12 sq.mt. area)
 6. Tutors / Demonstrators – one rooms (15 sq.mt area each)
 7. Department office cum Clerical room one (12 sq.mt.area); and
 8. Working accommodation for non-teaching staff (15 sq.mt area)
 - 9) Primary Health Centre / Rural Health Training Centre
Every medical college shall have three primary health centers / rural health training centers for training of students in community attached to it. Out of these one primary health center shall be within a distance of 30 km. Or within one hour of commuting distance from the medical college. Separate residential arrangements for boys and girls, interns and undergraduates with mess facilities shall also be provided in at least one of the primary health centers / rural health training Centres which shall be under the full administrative jurisdiction of the medical college. Adequate transport shall be provided for carrying out field work, techning and training activities by the department of community medicine and other departments (both for staff and students).
 - 10) Urban Health Training Center – it shall be under the administrative control of Department of Community Medicine. Adequate transport shall be provided for commuting the staff and students.
 - 11) (a)

1.	Professor	1 (one)
2.	Reader	1 (one)
3.	Lecturer	2 (two)
4.	Epidemiologist cum lecturer	1 (one)
5.	Statistician cum Lecturer	1 (one)
6.	Tutors / Demonstrators	4 (four)
7.	Medical Social worker	2 (two)
8.	Technical Assistant / Technicians	2 (two)
9.	Stenographers	1 (one)
10.	Record Clerk	1 (one)
11.	Store keeper	1 (one)
12.	Sweepers	2 (two)

(b) Staff at rural centre

1. Medical Officer or Health-cum- Asst.Prof.	1 (one)
2.Lady Medical Officer	1 (one)
3.Medical Social Workers(one male and one female)	2 (two)
4.Public Health Nurse	1 (one)
5.Health Inspectors	2 (two)
6. Health educator	2 (two)
7.Technician / Technical Assts.	2 (two)
8.Peon	1 (one)
9.Van driver	1 (one)
10.Store keeper	1 (one)
11.Record Clerk	1 (one)
12. Sweepers	2 (two)

(c) Staff at urban health training centre

1.Medical Officer or Health-cum- Asst.Prof.	1 (one)
2.Lady Medical Officer	1 (one)
3.Medical Social Workers	2 (two)
4.Public Health Nurse	1 (one)
5.Health Inspectors	2 (two)
6. Health Educator	1 (one)
7.Technician / Technical Assts.	2 (two)
8. Peon	1 (one)
9. Van driver	1 (one)
10. Store keeper	1 (one)
11. Record Clerk	1 (one)
12. Sweepers	2 (two)

NOTE:- The Urban and Rural Training Health Centre should be under the direct administrative control of the Dean / Principal of the College.

All equipments necessary for this department for teaching the students as per the provisions of the Indian Medical Act shall be provided. Two vans shall be provided for transporting the students.

At the time of inspection, the Professor and 50 percent of teaching staff shall be present. Posting orders and acceptance in respect of all the other staff shall be available.

All the selections in the department namely Community Medicine Department shall be fully furnished with necessary equipments as per Annexure - II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation

(F) Forensic Medicine Department : The department of Forensic Medicine shall have:

- 1) Lecture theatre - There shall be a Lecture Theatre with seating capacity of 150 students.
- 2) Demonstration room – There shall be one demonstration room atleast (45 sq.mt) fitted with strip chairs, Over Head Projector, Slide Projector, Television Video and other audiovisual aids, to accommodate at least 50-60 students.
- 3) Museum – There shall be a museum (150 sq.mt area) to display medico-legal specimens charts, models, prototype fire arms, wax models, slides, poisons, photographs etc. with seating arrangements for 20-25 students. All the specimens shall be labeled and at least 10 copies of catalogues for student use be provided.
- 4) There shall be a laboratory (150 sq.m area) for examination of specimens, tests and Forensic Histopathology, Serology, anthropology and toxicology.
- 5) Autopsy Block – There shall be an Autopsy room (approx. 400 sq.mt.area) with facilities for cold storage, for cadavers, ante-rooms, washing facilities, with an accommodation capacity of 20-25 students, waiting hall and office etc. The location of mortuary and autopsy block should be either in the hospital or adjacent to the hospital in a separate structure and may be shared with the department of Pathology.

- 6) Departmental Library – There shall be a departmental library-cum-seminar room (30 sq.mt. area) with at least 80-100 books. However, not more than two copies of anyone book shall be counted towards computation of the total number of books.
- 7) Research – There shall be one research laboratory (50 sq.mt area) for research purposes.
- 8) Accommodation shall be provided for the staff as under:
 - a) Professor and Head of the Department – (18 sq.mt. area)
 - b) Associate Professor / Reader- one room (15 sq.mt area each)
 - c) Asst.Professor / Lecturers – one room (12 sq.mt. area each)
 - d) Tutors / Demonstrators – one room (15 sq.mt area each)
 - e) Department office cum Clerical room one (12 sq.mt.area); and
 - f) Working accommodation for non-teaching staff (12 sq.mt area)
- 9) Staff Members:

1. Professors	1 (one)
2. Reader	1 (one)
3. Lecturer	1 (one)
4. Tutors / Demonstrators	2 (two)
5. Technical Asst. / Technicians	2 (two)
6. Lab. Attendants	2 (two)
7. Stenotypist	1 (one)
8. Storekeeper cum clerk	1 (one)
9. Sweepers	2 (two)

For postmortem work and other medico-legal work extra staff be provided.

At the time of Inspection the departments of Pharmacology, Pathology, Microbiology and Community Medicine shall be full pledged and the infrastructure of the Forensic Medicine department also complete

At the time of inspection, the Professor and 50 percent of teaching staff shall be present. Posting orders and acceptance in respect of all the other staff shall be available.

All the selections in the department namely Community Medicine Department shall be fully furnished with necessary equipments as per Annexure - II for 100 seats / as per Annexure-III for 150 seats (as prescribed by MCI) to enable teaching and training of the candidates as per the Medical Council of India regulation

- 19) Hospital: At the stage of giving affiliation to the II MBBS course the hospital shall have at least 500 beds with the following units:
 - a) Three units of Medicine;
 - b) Separate beds in each for Pediatrics/TB/Chest diseases, Dermatology and Venerology and Psychiatry.
 - c) Three units of Surgery with beds in each in Orthopaedic, ENT, Ophthalmology;
 - a) Two Units in Obst & Gynaecology with Obstetrics, Gynaecology, Antenatal, neonatal and family welfare sections;
20. a. All the teaching hospitals shall be under the academic, administrative and disciplinary control of the Dean / Principal of the Medical College.
- b. Accommodation shall be provided for Dean (36 sq.mt) and Medical Superintendent (36 sq.mt) and hospital offices for the supportive staff, Nursing Superintendent's room and office, waiting space for visitors. There shall also be accommodation for:
 - a) Enquiry Office,
 - b) Reception area (300 sq.mt) including facilities for public telephone, waiting space for patients and visitors, drinking water facility with nearby toilet facilities.
 - c) Store rooms.
 - d) Central Medical Record Section (200 sq.mt.)
 - e) Linen Rooms
 - f) Hospital and Staff Committee room (60 sq.mt.)

- c. One Central Lecture theatre of gallery type with a seating capacity of 150 persons and audio-visual aids shall be provided in the hospital.
- d. Central Registration and statistics department with computer facilities shall be provided.
- e. Intercome network alongwith paging and bleep system between various sections, hospitals and college shall be provided for better service, coordination and patient care.
- f. Residential accommodation shall be provided in the hospital campus for interns, Jr.Residents, Senior Residents, Registrars etc.
- g. There shall be a minimum OPD attendance of 8 patients per day (old & new) per student intake.
- h. Indoor beds occupancy – Average occupancy of indoor beds shall be a minimum of 80% per annual.
- i. Clinical Departments in the Hospital.

Requirement of beds and units:

The number of beds required for 100 admissions annually is 500. They may be distributed for the purposes of clinical teaching as under, namely:-

i) MEDICINE AND ALLIED SPECIALITIES:

		No.of beds and units required beds / units.
1.	General Medicine	120/4
	Staff required	
	1. Professor	- 1
	2. Reader	- 3
	3. Lecturer	- 4
	4. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	- 4
	5. Junior Residents	- 12
2.	Paediatrics	60/2
	Staff required	
	1. Professor	- 1
	2. Reader	- 1
	3. Lecturer	- 2
	4. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	- 2
	5. Junior Residents	- 6
3.	Tuberculosis and Respiratory Diseases	20.1
	Staff required	
	1. Professor	- 1
	2. Reader	- 1
	3. Lecturer	- 1
	4. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	- 1
	5. Junior Residents	- 3
4.	Dermatology, Venerealogy and Leprosy	10/1
	Staff required	
	g. Professor	- 1
	h. Reader	- 1
	i. Lecturer	- 1
	j. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	- 1
	5. Junior Residents	- 3

5. Psychiatry		10/1
	Staff required	
k. Professor	-	}
l. Reader		
m. Lecturer	-	1
n. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	-	1
5. Junior Residents	-	3

In connection to above departments the following ancillary staff shall be provided.

1. Child Psychologist	-	1
2. E.C.G.Technician	-	1
3. Technical Assistant / Technician	-	3
4. Lab Attendants	-	5
5. Store keeper	-	2
6. Steno-typist	-	2
7. Record Clerks	-	3
8. Health Educator	-	1
9. Health Visitors (TB & Chest)	-	2
10. Social Workers (Psychiatric / Paediatric)		3

Note :

- 1) There shall be well equipped and updated Intensive Care Unit (I.C.U.), Intensive Coronary Care Unit (I.C.C.U.), Intensive Care Paediatric beds and preferably intensive Care in Tuberculosis and Respiratory Diseases.
21. Wherever possible, the facilities available in larger tuberculosis and chest diseases hospitals, infectious diseases hospitals and mental hospitals may be utilized for training in these specialities. However, if these hospitals are not under the total administrative control of the Medical College, the required beds in these specialities shall have to be provided in the attached teaching hospital itself.

ii) SURGERY AND ALLIED SPECIALITIES:

1. General Surgery		No.of beds / units required. 120/4
	Staff required	
1. Professor	-	1
2. Reader	-	3
3. Lecturer	-	4
4. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	-	4
5. Junior Residents	-	12
2. Department of Orthopaedics		60/2
	Staff required	
1. Professor	-	1
2. Reader	-	1
3. Lecturer	-	2
4. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	-	2
5. Junior Residents	-	6
3. Department of Ophthalmology		20/1
	Staff required	
1. Professor	-	1
2. Reader	-	}
3. Lecturer		
4. Tutor / Registrar / Sr.Resident a. (with 3 years resident experience)	-	1
5. Junior Residents	-	3

4. Oto-Rhinolaryngology 20/1

		Staff required	
b. Professor	-		1
c. Reader	-	}	1
d. Lecturer	-		
e. Tutor / Registrar / Sr.Resident (with 3 years resident experience)	-		1
f. Junior Residents	-		3

In connection to above departments the following ancillary staff shall be provided.

1. Technical Assistant / Technician	-	6
2. Laboratory Attendants	-	7
3. Storekeeper	-	4
4. Record Clerks	-	4
5. Steno-typist	-	4
6. Audiometry Technician	-	1
7. Speech Therapist	-	1
8. Refractionist	-	1

Note:- There shall be well equipped and updated intensive care burn unit and Surgical Post operative critical care unit.

iii) OBSTETRICS AND GYNAECOLOGY

1. Obstetrics	No.of beds / units required.	35
2. Gynaecology		20
3. Postpartum		5
		60/2

Staff strength required:

1. Professor	-	1
2. Reader	-	1
3. Lecturers	-	2
4. Tutors / Registrar / Sr.Resident (with 3 years experience).	-	2
5. Jr.Resident	-	6

The following additional staff shall be provided.

1. Antenatal Medical Officer cum Lecturer / Asst.Prof.	-	1
2. Maternity and Child Welfare Officer cum Lectuer / Asst.Prof.	-	1
3. Social Workers	-	2
4. Technical Assistant / Technicians	-	2
5. Lab Attendants	-	2
6. Stenographer	-	1
7. Storekeeper	-	1
8. Record Clerk	-	1

Note:

- 1) In case a super speciality is developed, it shall necessitate creation of extra beds alongwith additional staff over and above the minimum requirement stated hereinabove in accordance with the provisions of the Postgraduate Medical Education Regulations, 1971.
- 2) The teaching hospital may provided additional beds in any speciality depending upon their patients load.

CLINICAL DEPARTMENTS – INDOOR:

The following accommodation shall be available with each ward, namely:-

- 1) Accommodation to be provided for Nurses Duty Room.
- 2) Laboratory for routine examinations.
- 3) Examination and treatment room.
- 4) Ward Pantry.
- 5) Store room for linen and other equipment.
- 6) Resident Doctors and students Duty Room.

The following additional accommodation shall be provided for each of the departments.

- 1) Offices for Heads of Departments and Heads of Units.
- 2) Accommodation for the other unit staff.
- 3) Clinical demonstration rooms (at least one for each department), and
- 4) Departmental Library-cum-Seminar room (30 sq.mt) with a seating capacity of 50 students.

NB:- The size and number of staff rooms shall be as per the guidelines given in the pre and para clinical departments for the prescribed number of staff members in a department.

RESEARCH LABORATORIES:-

There shall be a Research Laboratory commensurate with the specialized work in all fields.

OPERATION THEATRE UNIT:-

The operation Theatre Unit shall have the following facilities; namely:-

- 1) Waiting room for patients.
- 2) Preparation room.
- 3) Operation Theatre
- 4) Post-operative recovery room (minimum of 6 beds).
- 5) Soiled Linen room.
- 6) Instrument room.
- 7) Sterilisation room.
- 8) Nurses rooms.
- 9) Surgeon's and anaesthetist's rooms (separate for male and female)
- 10) Assistants's room
- 11) Observation gallery for students.
- 12) Store rooms
- 13) Washing room for Surgeons and Assistants; and
- 14) Students washing up and dressing up room.

There such units may be provided for General Surgery (including one for septic cases); one for ENT, one for Orthopaedics; one for Ophthalmology and two for Obstetrics and Gynaecology.

In addition, one or more extra theatre/s for other surgical specialities and one theatre for Emergency-casualty area shall be provided.

CENTRAL STERILISATION SERVICES:-

There shall be an independent Central Sterilisation unit capable of taking the total working load of operation theatres, laboratories close to or in the operation theatre block itself. It shall have adequate equipment like bulk sterilizer with separate ends for loading unsterile material, unloading sterile, cold sterilizer, Ethylene oxide sterilizer, freon ethylene instruments and maters sterilizer, sterilier, sterile racks, mixers, and trays for instruments.

This department shall work round the clock and all materials, instruments, trays, and dressing material etc. shall be supplied round the clock.

1. Matron	-	1
2. Staff Nurse	-	4
3. Technical Assistant	-	8
4. Technician	-	8
5. Ward Boys	-	8
6. Sweeper	-	4

LAUNDRY :

The Central Mechanical laundry shall be provided with bulk washing machine, Hydro-Extractor, flat rolling machine. Laundering of hospital linen shall satisfy two basic considerations, namely, cleanliness and disinfection. The hospital could be provided with necessary facilities for drying, pressing and storage of soiled and cleaned lines.

1. Supervisor	-	2
2. Dhobi / Washerman / Women	-	12
3. Packer	-	12

DEPARTMENT OF RADIO-DIAGNOSIS:

The room sizes for various Diagnostic Imaging Systems shall be as per the following provision of the Atomic Energy Regulatory Board Safety Code, namely:-

“The room size of the room housing X-Ray equipment must not be less than 25 sq.m. for a general purpose X-Ray machine. In case of diagnostic X-Ray equipment operating at 125 kv or above the control panel must be installed in a separate control room located outside but contiguous to the X-Ray room. Rooms housing fluoroscopy equipment must be so designed that adequate darkness can be achieved conveniently when desired. Patient waiting areas must be provided outside the X-Ray room and a dark room must be provided”.

Accommodation shall be provided for the following, namely:-

- Room for 300 mA, 500 mA, 800 M.A.I.I.TV.System, Fluroscopy System (36 sq.m.)
- Ultrasound Room (15 sq.m.)
- Room for 60 mA Mobile X-Ray System (15 sq.m.)
- Accommodation for CT Scan System. There shall be three equipment rooms, (examination room, control room and computer room). In addition a services room for Electrical Panels, UPS and Servo Stabilizer shall be provided. The total area requirement is 80 sq.m.;
- There shall be preferably a Magnetic Resonance Imaging (MRI) System. The space requirement shall be according to the standard specifications.
- Store room for X-Ray films and related material (15 sq.m.)
- Museum (25 sq.m.)
- Waiting room for patients, enquiry office and staff rooms shall be provided as per requirement.

Staff required:

1. Professor	-	1
2. Reader	-	1
3. Lecturers	-	2
4. Tutors / Registrar / Sr.Resident (with 3 years experience).	-	3
5. Radiographic Technicians	-	8
6. Darkroom Assistants	-	4
7. Stenographers	-	1
8. Storekeeper	-	1
9. Record clerk	-	1

DEPARTMENT OF ANAESTHESIOLOGY:

Accommodation for the department of Anaesthesia should be provided for staff on duty in operation theatres in that block itself as far as possible in addition to following accommodation; namely:-

- 1) Offices for Heads of Departments and Heads of Units.
- 2) Accommodation for the other unit staff.
- 3) clinical demonstration rooms (at least one for each department) and
- 4) Departmental Library-cum-Seminar room (30 sq.m.) with a seating capacity of 50 students.

Staff required:

1. Professor	-	1
2. Reader	-	2
3. Lecturers	-	3
4. Tutors / Registrar / Sr.Resident	-	5
(with 3 years experience).		
5. Technical Assistants / Technicians	-	8
6. Steno-typist	-	1
7. Storekeeper	-	1
8. Record clerk	-	1

OPTIONAL DEPARTMENTS:

DEPARTMENT OF RADIOTHERAPY:-

The department needs to be planned in such a way that there is a minimum movement of Radio-active sources through the general corridors of the hospital. It is therefore desirable that the outpatient wing, treatment wing, dosimetry / planning equipments, wards, operation theatre and other facilities are located in the same block may be on two floors. It should be closely connected with the rest of the hospital to facilitate free interaction of the facilities of various disciplines for multidisciplinary management of the patients. Separate rooms should be provided for Teletherapy Unit (100 sq.m.area), intracavitary treatment room (50 sq.m. area) interstitial, endocavitary, surface mould therapy room (50 sq.m.area), planning room (50 sq.mt.), rooms for metalling treatment planning equipments, mould room (50 sq.m.area), record room (100 sq.m.), medical physics laboratory (50 sq.m. aea) outpatient waiting room (200 sq.m.area), indoor beds (at least 30 beds and an isolation ward) (200 sq.m.area), day care ward for short chemotherapy / radiotherapy procedures etc. (70 sq.mt). The minimum floor area shall be 2000-2500 sq.m. Prior BARC approval of the radiation therapy rooms / plan alongwith complete layout of the entire department is mandatory.

Staff required:

1. Professor	-	1
2. Reader		
3. Lecturers	-	1
4. Tutors / Registrar / Sr.Resident	-	1
(with 3 years experience).		
5. Physicist	-	1
6. Radiotherapy Technicians	-	2
(for every treatment unit)		
7. Darkroom Assistants	-	1
8. Stenographers	-	1
9. Storekeeper	-	1
10. Record clerk	-	1

DEPARTMENT OF PHYSICAL MEDICINE AND REHABILITATION:

Accommodation (1500 sq.meter) shall be provided for professor and other teaching staff, paramedical personnel and non-medical staff, evaluation room, physiotherapy, Electrotherapy, Hydrotherapy, Occupational Therapy, Speech therapy, separately, as far as possible.

Staff required:

1. Professor	-	1
2. Reader		

3. Lecturers	-	1
4. Tutors / Registrar / Sr.Resident (with 3 years experience).	-	2
5. Junior Residents	-	1

This Department shall consist of :

1. Physiotherapist	-	2
2. Occupational therapist	-	2
3. Speech therapist	-	1
4. Prosthetic & Orthotic Technicians-	-	2
5. Workshop workers	-	6
6. Clinical psychologist	-	1
7. Medico Social Worker	-	1
8. Public Health Nurse / Rehabilitation Nurse-1	-	1
9. Vocational Counsellor	-	1
10.MRW / Technician / Therapist	-	4
11. Stenographers	-	1
12. Storekeeper	-	1
13. Record clerk	-	1
14. Class IV Workers	-	4

CLINICAL DEPARTMENTS – OUTDOOR:

Accommodation shall be provided for

- 1) Waiting / reception space rooms for patients and attendants.
 - 2) Enquiry and record room.
 - 3) Four examination rooms (cubicles) and case demonstration rooms to be provided for each department in outdoor in self-contained blocks with their sub-sections. Each clinical unit in the out-patient department shall be provided with examination cubicles.
 - 4) Dispensary.
 - 5) The following additional accommodation shall be provided in the department specified below:
 - a) In Surgery & its specialities;
 - Dressing room for men and women patients respectively.
 - Operation theatre for out patient surgery.
 - b) In Ophthalmic Section:
 - Refraction rooms, dark rooms, dressing rooms etc.
 - c) In orthopaedics Section:
 - Plaster room, Plaster-cutting room outpatient X-Ray plant desirable.
 - d) In ENT Section:
 - Sound proof audiometry Room, ENG laboratory and speech therapy facilities,
 - e) In Paediatrics:
 - Child Welfare including Immunization Clinic.
 - Child Guidance Clinic
 - Child Rehabilitation Clinic including facilities for speech therapy and occupational therapy.
 - f) In Obstetrics & Gynaecology:
 - Antenatal Clinic, Family Welfare Clinic
 - Sterility Clinic
 - Cancer Detection Clinic.
- There shall be an additional students duty room (separately for males and females) attached to the Labour room.
- g) In Dental Section:
 - Accommodation for Dental Surgery and prosthetic dentistry.

Staff required:

1. Professor	-	1
2. Reader	-	

3. Lecturers	-	1
4. Tutors / Registrar / Sr.Resident (with 3 years experience).	-	1
5. Dental Technicians	-	4
6. Storekeeper cum clerk	-	1

Reception and Waiting Hall for Patients.

A seminar room for students.

CENTRAL LABORATORIES:

There shall be well equipped and updated central laboratories preferably alongwith common collection center for all investigations in histopathology, cytopathology, haematology, immunopathology, microbiology, biochemistry and other specialized work, if any.

CENTRAL CASULTY DEPARTMENT:-

There shall be a Central Casualty department wherein consultancy services shall be provided by the teachers of relevant Departments.

Accommodation for Resuscitation Services including Oxygen supply, ventilators, defibrillator and two fully equipped disaster trolleys (emergency trolleys), Emergency X-Ray, investigative facilities, Operation theatre etc., shall be provided. These shall all be fully equipped.

A casualty ward with at least twenty beds is also necessary accommodation for staff on duty (Doctos, Nurses, Students and others) shall be provided.

Adequate sanitary arrangements (toilet and bathrooms) & drinking water facilities for patients, their attendants and the staff of the department shall be provided in the respective blocks.

1. Casualty Medical Officer	-	4
2. Operation Theatre staff to function on 24 hours round the clock basis.		as required
3. Stretcher bearers	-	6
4. Receptionist-cum-clerks	-	2
5. Ward Boys	-	6
6. Nursing and Para-medical staff	-	6
7. Clinical staff for casualty Beds	-	as required

CENTRAL HOSPITAL PHRMACY:-

It shall have qualified pharmacist incharge and other staff certified by statutory authorities to dispense the drugs.

CENTRAL KITCHEN:-

The Central Kitchen shall be commodious, airy, sunny, clean with proper flooring with exhaust system. The cooking should be done either by electricity or by gas. It should be provided with proper and clean working platforms. A separate store area with proper storage facilities should also be provided. The service trolleys for food should be hot and closed stainless steel ones.

INCINERATING PLANT:

A modern Incinerating plant capable of taking hospital waste shall be provided.

CENTRAL DISINFECTION PLANT:-

There shall be Central disinfection plant.

STAFF QUARTERS:-

There shall be sufficient number of quarters for covering 100 per cent of the total nursing staff and resident doctors staff strength.

There shall be sufficient number of quarters for covering at least 50 per cent of the teaching staff and class IV staff strength.

CENTRAL HOSPITAL STORES:-

There shall be a central hospital stores for stocking & supply of drugs, equipments etc.,

HOSTELS FOR STUDENTS:-

It is desirable that Medical College should be a residential unitary complex. Each hostel room shall not have more than three occupants.

21) Blood Bank :

- a) There shall be a blood bank which is developed with accommodation for the following items;
 - i) Blood Bank Officer, Technicians;
 - ii) Reception room for donors;
 - iii) Bleeding room;
 - iv) Transfusion and recovery rooms
 - v) Laboratory;
 - vi) Store room;
 - vii) Autoclave room and sterilization facilities;
 - viii) Accommodation for storing and preservation of blood;
 - ix) Record room;
 - x) Office room;
- b) The Department of Anaesthesia, Radiology and Dentistry should have been developed

22) Operation Theatres:

- a) There shall be fulfilled and fully developed operation theatre complexed with each unit consisting of:
 - i) Waiting room for patients;
 - ii) Preparation room;
 - iii) Post Operative recovery room;
 - iv) Soiled linen room;
 - v) Instrument room;
 - vi) Sterilization room;
 - vii) Rooms for Surgeons, Assistants and Nurses;
 - viii) Observation gallery for Students observation;
 - ix) Washing room for Surgeons and Assistants;
 - x) Students washing room;
 - xi) The Operation Theatre with all modern equipment for Anaesthesia and Operation;
 - xii) Arrangement of closed circuit T.V.
- b) There shall be two OTS for General Surgery and one OTS each for Orthopaedic, ENT and Ophthalmology and two OTS for Obstetrics and Gynaecology and Family Planning
- c) There shall be well arranged central sterilization complex.

23) Lecturer / Conference Halls: There shall be

- a) One lecture hall for clinical demonstration and clinical society meetings in the hospital;
- b) One conference hall in hospital to seat 50 to 60 staff members for hospital committee meetings;
- c) One council hall to accommodate 80 to 90 members. It shall be the duty of inspection commission to inspect the facilities and report to the University as to the satisfactory fulfillment of these facilities.

- 24) On receipt of the application for affiliation for the II MBBS Para clinical course from the Management of the Medical College, the University shall send its Inspection Commission at least three months before the date of commencement of I MBBS examination. A Bank draft for 50,000/- (Rupees fifty thousand only) drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada shall be enclosed along with application towards the Inspection fee
- 25) The Inspection Commission sent by the University shall inspect the facilities available by the Management of the College and report to the University as to whether all the facilities required to be provided by the College or provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions, required to be fulfilled and also advise as to the capability of the College to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment of sum of Rs.10,000/- (Rupees ten thousand only) towards the re-inspection and shall receive in a final report from the Inspection Commission.
- 26) After the detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the II year MBBS (1½ years) para clinical degree course of study, on receipt of the intimation from the applicant's college that all the staff members appointed in pursuance of the above statutes or in a position to start the teaching course the University shall after collecting a sum as specified by the Executive Council from time to time towards the affiliation fee, administration fee for the II MBBS course of study (1½ years). It shall be competent for the University to withdraw the provisional affiliation granted here in by giving three months notice stating the reasons therefor to the Management of the College.
- 27) 1) The provisional affiliation granted above by the University shall be only for the II MBBS course of study. Thereupon the University shall permit the College to admit the students in the II MBBS Degree course of study.
- 2) The Medical College shall furnish a budget for each year of study and a separate development budget which will cover the expenses for the fulfillment of the requirements prescribed for the final MBBS course of study.
- 28) After the receipt of renewal of permission by Government of India / By the time only six months period is left for II MBBS students to take up the II MBBS examinations the Management of the Medical College shall apply to the University for affiliation of the final MBBS degree course of study. In the said application for the following details shall be furnished, before applying so the following facilities and departments with the staff members stipulated here in shall also have to be provided for by the Management of the Medical College:
- 1) i) The departments of ENT, Ophthalmology, Pediatrics and Orthopedics with the development of the hospital and posting of the staff as prescribed.
- ii) The department of Forensic Medicine with the staff as prescribed for the commencement of the second clinical year:
- iii) The department of Paediatrics, Orthopaedics, ENT and Ophthalmology (well organised) shall be regular units with the unit Chief in the cadre of Professor with three Assistants and adequate nursing and para-medical staff; and
- a) (i) Department of Radiology
- | | |
|---------------------------------|-----------|
| 1. Prof.&HOD | 1 (one) |
| 2. Prof.(Radio Diagnosis) | 1 (one) |
| 3.Asst.Prof.(Radiotherapy) | 1 (one) |
| 4. Asst.Prof. | 2 (two) |
| 5. Tutors | 2 (two) |
| 6. Physicist | 1 (one) |
| 7. Radiographic technicians | 8 (eight) |
| 8. Radiotherapy technicians | 4 (four) |
| 9. Dark room Assistant | 4 (four) |
| 10. Steno-Typist | 1 (one) |
| 11. Store Keeper / Jr.Assistant | 1 (one) |
| 12. Junior sanitary workers | 2 (two) |

ii) Department of Anaesthesia

1. Prof.&HOD	1 (one)
2. Prof.	1 (one)
3. Asst.Prof.	4 (four)
4. Tutors	6 (six)
5. Technicians	8 (eight)
6. Steno-Typist	1 (one)
7. Store Keeper / Jr.Assistant	1 (one)
8. Junior sanitary workers	2 (two)

- 29) On receipt of the application for the final year MBBS course from the Management of the Medical College the University shall send its Inspection Commission atleast three months before the date of commencement of the II Year MBBS examinations. The application for affiliation shall be accompanied by a bank draft for Rs.25,000/-(Rupees twenty five thousand only) drawn infavour of Dr. NTR University of Health Sciences, Vijayawada towards inspection fee.
- 30) The Inspection Commission sent by the University shall inspect the facilities made available by the Management of the College and report to the University as whether all the facilities required to be provided by the College are provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the College to the rectify the lacunae with in a period of two months. In case there are lacunae in the fulfillment of the conditions the University may conduct reinsepction on payment by the applicant a sum of Rs.10,000/-(Rupees ten thousand only) towards the reinspection fee and shall receive a final report from the Inspection Commission.
- 31) After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the condition for the affiliation for the final MBBS Degree course of study, on receipt of the intimation from the applicant's college that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course , the University shall, after collecting a sum as specified by the Executive Council from time to time towards the affiliation fee and administration fee for the final MBBS degree course of study shall grant provisional affiliation for the Final MBBS course of study. It shall be competent for the University to with draw the provisional affiliation granted herein by giving three months notice stating the reasons therefore of the Management of the College
- 32) 1) The provisional affiliation granted above by the University shall be only for the final MBBS course of study. There upon the University shall permit the College to admit the students in the final MBBS degree course of the study.
2) The Medical College shall furnish a budget for each year of study and a separate development budget which will cover the expenses for fulfillment of the requirements prescribed for the compulsory rotatory resident internship course of study.
- 33) Compulsory Rotatory Resident Internship (CRRI) Training:
By the time only six months period is left for the final MBBS students to takeup the final MBBS examination the management of the Medical College shall apply to the University for affiliation of Compulsory Rotatory Resident Internship (CRRI) training programme. Before applying so, the following facilities and departments with the staff members stipulate herein shall have to be provided by the management of the medical college. The details regarding these provisions shall be furnished in the application for affiliation.
- teaching hospitals;
 - rural centres or the primary health centres with suitable staff and equipments;
 - quarters exclusively for internees with all facilities for boarding and lodging at the teaching hospitals;
 - Accommodation for about 100 men and women candidates who are to be posted in Medical, Surgical and Obstetrics and Gynaecology ward;
 - Telephone paging facilities in internees quarters;
 - Accommodation with all facilities of 25 men and women students and staff at the rural centre or centres and the rural centres are well in position with the following staff and facilities:

1) Medical Officer on Health-cum-Assistant	1
2) Lady Medical Officer	1
3) Medico Social Worker (One male and one female)	2
4) Public Health Nurses	1
5) Health Inspectors	2
6) Technicians	2
7) Attender	1
8) Van Driver	1
9) Store Keeper	1
10) Record Clerk	1

The centre shall be suitably equipped for carrying out the Community Health Services and training the Compulsory Rotatory Resident Internship Trainees.

vii) The following facilities shall also be provided in the teaching hospital:

- a) Workshop and electric sections;
- b) Canteen;
- c) Laundry;
- d) Auditorium
- e) Documentation room for maintaining documents of all sections like drugs, details about poisoning cases, operation cases, causes of deaths and details of all cases; and
- f) Transport facilities in college and hospital with 2 vans for students, 6 ambulances, 2 mortuary vans and 2 pickup vans.

- 34) On receipt of the application for affiliation of Compulsory Rotatory Resident Internship training the University shall send an inspection committee at least three months before the date of commencement of final year MBBS degree examination. A bank draft for Rs.50,000/- (Rupees fifty thousand only) drawn in favour of the Registrar, University of Health Sciences, Vijayawada shall be enclosed along with the application towards the inspection fee.
- 35) The Inspection Committee sent by the University shall inspect the facilities made available by the management of the college and report to the University as to whether all the facilities required to be provided by the college provided. The inspection committee shall also point out in its report the lacunae, if any, in the fulfilment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae with a period of two months. In case there are lacunae in the fulfilment of the conditions the University may conduct such re-inspection on a payment of a sum of Rs.10,000/- (Rupees ten thousand only) towards re-inspection fee and shall receive a final report from the Inspection Committee.
- 36) After a detailed examination of the final report of the Inspection Committee the University is fully satisfied as to the fulfilment of the conditions for the affiliation of the Compulsory Rotatory Resident Internship Training course of study and on receipt of the intimation from the applicant college that all the staff members appointed in pursuance of the above statutes are in a position to start the compulsory Rotatory Resident Internship Training, the University shall after collecting a sum as specified by the Executive Council from time to time towards the affiliation fee and administration fee for the Compulsory Rotatory Resident Internship Training, grant provisional affiliation for the Compulsory Rotatory Resident Internship Training. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving 3 months notice stating the reasons therefore to the management of the college. The medical college seeking affiliation shall follow the course contents and regulations of the Medical Council of India. The college shall also follow the modifications in the course contents suggested by the Boards of Studies and Standing Academic Council of the University from time to time.
- 37) All the norms prescribed by the Medical Council of India shall be applied by the University in the area not covered by the framed by the University of Health Sciences, Vijayawada for the starting of a new Medical College. Thereupon the University shall permit the college to admit the students in the Compulsory Rotatory Resident Internship Training course of study.
- 38) It shall be competent for the University to inspect the Medical College at least once in five years to observe whether the quality of service teaching and research are properly maintained.

- 39) The University shall also be competent to send observers during examinations at their discretion.
- 40) The college authorities shall send to the University a report regarding the service, academic and research activities of the college and also annual staff return and vacancy position.
- 41) On the completion of the course of study by the first batch of students and on their appearing for the University examinations, the management of the college may make an application to the University for the grant of full affiliation of the MBBS degree course of study. The University shall, after satisfying itself as to the performance of the college during the previous years and subject to the statutes and procedures as in force from time to time grant full affiliation to the MBBS degree course of study
- 42) The Executive Council shall have the power after due enquiry to withdraw full affiliation granted to a college, provided that before coming to such a decision the Executive Council inform the governing body of the college concerned of its findings after enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion on the representation so made.
- 43) It shall be competent for the University to send an Inspector at any time to Inspect the Medical College after two weeks notice to the Management of the College and on receipt of report from the Inspector the University may take any decision which in the opinion deems fit and necessary.
- 44) The Management of the affiliated college may apply to this University for increase in under graduate courses up to a maximum of 150 (One hundred fifty) seats only. Permission for increase in seats beyond 150 only will not be granted.
- 45) It shall be competent for the Executive Council to entertain or decline for reasons to be recorded in writing the application received from the Management of the Medical College for increase in the number of seats in the College subject to the seating specified supra. The University will review the clinical facilities provided by the Institutions and progress of the clinical performance of the Hospitals vis-à-vis the population potential around the hospital and public interest covered at large, while entertaining the application for increase of seats.
- 46) No medical college shall apply to the University for increase in seats until the first batch of students as successfully completed the course and at the college and the MBBS degree so obtained is recognised by the Medical Council of India and after obtaining the full affiliation from the University.
- 47) The Management of the Medical College shall satisfy the University regarding the following norms as prescribed by the University and Medical Council of India in this regard from time to time while making application for increase of seats in form no.IV annexure with these statutes.
- i) Proportionate increase in the staff pattern
 - ii) Proportionate increase in the equipment and laboratory facilities: and
 - iii) Proportionate increase in the accommodation: and
 - iv) Expansion of library
- 48) On receipt of the application form from the Management of the Medical College for increase in seats, the University shall appoint an Inspection Committee to inspect the suitability of the facilities provided by the College for such increase in seats. A sum of Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time shall be paid by the applicant through a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards inspection fee.
- 49) The Inspection Committee shall report to the University as to whether all the requirements specified have been provided by the management of the college. The Inspection Committee shall also point out in its report the lacunae, if any in the fulfillment of the requirements to be provided and also advise as to the capability of the Management of the college to rectify the lacunae with in period of two months. The University shall conduct reinspection on payment of a sum of Rs.10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time made by the Management of the Medical College by means of a Demand Draft infavour of the

Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the reinspection fee and shall received a final report form the Inspection Committee.

- 50) On receipt of the final report of the above Inspection Committee and if the report is found satisfactory, the University shall recommend to the Medical Council of India for its Inspection and concurrence.
- 51) On receipt of the conference from the Medical Council of India to increase the seats in the College concerned the University shall grant permission to the college concerned to admit students in the seats so increased.
- 52) The permission granted to the Management of the Medical College by the University is liable to be withdrawn if any one of the norms prescribed is violate. In case such withdrawal, the permission shall be restored only when a satisfactory report is received by the University on an Inspection that the norms prescribed have been duly complied with.
- 53) No affiliation Institution shall apply to the University for increase in seats in Undergraduate courses as well for starting of Postgraduate courses simultaneously. Such applications can be made in different academic years.
- 54) In case of the institutions controlled by Government / University of Health Sciences application of statutes 7 (a) (b) (c) shall be decided by Executive Council on the basis of merit. Government also shall sanction administrative fee and affiliation fee as grant to University.
- 55) The general statutes on affiliation which are not covered in this special statute on affiliation of Medical Colleges shall be binding in addition to the above statutes.

ANNEXURE – I**STATEMENT SHOWING THE DETAILS OF PAYMENT OF
INSPECTION FEE FOR MBBS COURSE**

Sl.No.	Inspection	
1	Consent of affiliation (Before starting the college)	Rs.50,000/-
2	1 st year MBBS (To start 1 st year MBBS) The beginning of the academic year	Rs.5,00,000/-
3	2 nd year MBBS Before the 1 st batch completed	Rs.3,00,000/-
4	Final Part – I	Rs.
5	Final Part – II	Rs.
5	Internship Programme	Rs.
6	Permanent affiliation After the 1 st batch completed internship Programme	Rs.
7	Any re-inspection	Rs.10,000/-

**STATEMENT SHOWING THE DETAILS OF PAYMENT OF
AFFILIATION FEE FOR MBBS COURSE**

The Medical College conducting MBBS course have to pay the affiliation fee as follows

Affiliation fee for the 1st year :- Rs 5 Lakhs
 Affiliation fee for the 2nd year :- Rs 3 Lakhs
 Affiliation fee for the Final Part – I :- Rs.

FORM -I
(SEE STATUTE)
APPLICATION FOR CONSENT OF AFFILIATION.

1. Name/Name(s) of the applicant(s) Trust / :
Society.
2. Name of the college proposed. :
3. Details of the constitution of the Managing Body :
of college, copies of bylaws / terms of The trust
/ society etc. to be enclosed.
4. Addressed to which communications are to be :
Sent, with telephone number if available.
5. Address where the college is proposed to be :
located.
6. Number of candidates to be admitted in the first :
year of the MBBS degree course.
7. Details regarding availability of land, ready built :
area and other physical infrastructures, etc. of
the college and the hospital (copies of title
deeds and documents and latest encumbrance
certificate, etc. to be enclosed).
8. Particulars regarding arrangements of residential :
quarters for the staff.
9. Details regarding availability of playgrounds. :
10. Details regarding hostel facility proposed . :
11. Details of facilities and other requirements :
fulfilled as stipulated in the statutes of the
University for issue of certificate or Registration
(with necessary breakup details).
12. Details of ear-marked assets and resource to be :
utilised for running the proposed Medical
College.
13. Details of the Master plan regarding the :
development of college and hospital, strength of
beds and other necessary facilities available
(plan shall be enclosed). Separate plans
earmarking space allotted to hostel, staff
quarters, Playground etc. to be furnished.

14. Details regarding the availability of water :
supply, electricity supply, transport etc.
15. Details regarding the financial soundness of the :
trust / society. (If the society is already **existing**
correct information about funds allotted towards
proposed Medical College - **Resolutions of
Society** to be enclosed. If the Society is **new**
sources of income to establish and to run the
proposed Medical College – **Resolutions of
society to enclosed.**)
16. Whether the trust / society has the capacity to :
deposit the amount specified in the statutes.
17. Details regarding the annual come of the trust /
society etc.
18. Particulars of fee remittance made by the
applicant trust/society.
19. Whether the trust / society fulfills all the
conditions and requirements as specified in the
statutes to apply for certificate of registration.

Station:
Date:

Signature of the Applicant

List of Enclosures:

1. Certified copy or Essentiality Certificate issued by the Government.
2. Certified copy of byelaws / memorandum and articles of association / trust deed etc.
3. Financial Resources:
 - a) An stipulated in the guidelines of Medical Council of India.
 - b) Annual reports and audited balance sheets for the last 3 years.
4. Physical requirements:
 - a) An stipulated in the guidelines of Medical Council of India.
 - b) Certified copy of the title deeds of the total available land as a proof of ownership.
 - c) Proof of ownership of the existing hospital.
5. Certified copy of zoning plans of the available sites indicating their land use.
6. An undertaking that the management shall apply for affiliation for the new medical college after getting the permission from the Government of India and also give declaration that they will confirm and abide by provisions of the University Act, statutes on affiliation and ordinances, of the Executive Council that are in force and that may be framed in future.

FORM-
(SEE STATUTE)
CONSENT OF AFFILIATION

Under Statute _____ of
the Dr. NTR University of Health Sciences (Affiliation of Medical Colleges) statutes, it is hereby
certified that the application of _____ College for the starting of
MBBS degree course of study has been registered with the Dr. NTR University of Health Sciences,
Vijayawada.

The issue of this Consent of Affiliation along shall not confer any right on the applicant college
to start the MBBS degree course.

This Certificate is valid for a period of one year from the date of issue.

(By order of the Executive Council).

Station:

Signature of the Registrar

Date:

(Seal)

FORM (CONTINUED)

Dr. NTR UNIVERSITY OF HEALTH SCIENCES, VIJAYAWADA

No.

To

Sir,

Sub: _____ letter of consent for giving affiliation - Reg.

Ref::

With reference to the letter cited above, I am to inform you that the Dr. NTR University of Health Sciences has No Objection to consider the application for affiliation of _____ for a new Medical College to be started at _____ in the State of Andhra Pradesh for _____ admissions into MBBS course after obtaining the permission from Government of India to establish Medical College.

This letter of consent does not confirm any right to the management for granting of Consent of affiliation by the University. This letter is issued only for fulfilling the qualifying criteria to apply to the Central Government for permission to establish New Medical College.

When once the Government of India permits the said management to start Medical College, the said management shall apply for affiliation in the prescribed application form as per the statute on affiliation, Dr. NTR University of Health Sciences, Andhra Pradesh, giving all the details for further scrutiny and consideration before actually starting the college and admissions are made and under no circumstances the management shall admit the students before affiliation is granted by the Dr. NTR University of Health Sciences.

This letter of consent will be valid for a period of 2 years from its date of issue.

Yours faithfully,

REGISTRAR

Copy to:

The above letter of consent for affiliation was changed and issued to Medical College in the State (for existing and ensuing) as follows:-

FORM -

No.

University of :

Place:

Dated the

CONSENT OF AFFILIATION

On the basis of the report of the Local Committee the University of Dr. NTR University of Health Sciences, Vijayawada has agreed, in principal, to affiliate the proposed Medical College to be established at by the (Name of the Person / Society) to grant of permission by the Government of India, Ministry of Health and Family Welfare, New Delhi under session 10 (A) of the Indian Medical Council Act, 1956 (102 of 1956).

REGISTRAR

FORM
(SEE STATUTE)

Application for Provisional Affiliation by _____

College to start first, second and final year MBBS degree course of study

- 1) Name and address of the applicant. :
- 2) Location of College with full address with telephone number, if available. :
- 3) Does the college satisfy all the conditions stipulated in the statutes for the affiliation (with full details with evidence therefor). :
- 4) Does the college possess the proceedings consisting certificate of Registration and Provisional affiliation issued by Dr. NTR University of Health Sciences, Vijayawada for starting 1st year MBBS degree Course by the college (copy enclosed). :
- 5) Whether the No Objection Certificate from the Medical Council of India has been obtained by the college (produce evidence). :
- 6) Whether the clearance and concurrence of the Government of Andhra Pradesh been obtained by the college (produce evidence). :

Station:

Signature of the Applicant

Date:

The following modified application proforma to the above Form-III as per MCI Regulations 1999.

FORM

(SEE STATUTE)

Application for Provisional Affiliation by _____
 College to start second and final year MBBS degree course of study

1. Name and address of the applicant. :
2. Location of College with full address :
with telephone number, if available .
3. Does the college satisfy all the :
conditions stipulated in the statutes for
the affiliation (with full details with
evidence therefor).
4. Does the college possess the :
proceedings consisting certificate of
Registration and Provisional affiliation
issued by Dr. NTR University of Health
Sciences, Vijayawada for starting 1st
year MBBS degree Course by the
college (copy enclosed).
5. Whether the No Objection Certificate :
from the Medical Council of India has
been obtained by the college (produce
evidence).
6. Whether college / Management has :
provided required staff, accommodation,
equipment and furniture etc.
 - 1) for Second MBBS Course :
 - 2) for Final MBBS Course
 - 3) for CRI Programme.
 [If so furnish the evidences as
enclosures.)
7. Whether the College / Management has :
fulfilled the deficiencies pointedout by
previous inspection committees. If so
furnish compliance report about
fulfillment of deficiencies.

Station:

Signature of the Applicant

Date:

FORM

(SEE STATUTE)

Application for increase in the number of seats by _____

_____ College for MBBS degree course of study.

1. Name and address of the applicant :
2. Location of College with full address with telephone number, if available :
3. Does the college satisfy all the conditions stipulated in the statutes of the University for increase in the number of seats (full details with evidence therefor) :
4. Has the college obtained provisional affiliation for all the three years and for CRRI training and full affiliation for the course (full details with University provisional order number and date / full affiliation order number and date and copies thereof to be enclosed.) :
5. Number of students permitted for each year of course (full details year wise to be furnished) :
6. Has the first batch of students completed The course of study, appeared for University examinations and degree Obtained by them has been recognised By the Medical Council of India. :
7. Percentage of result during the previous Years (yearwise details) :
8. Whether the increase in seats now applied for is within the maximum ceiling prescribed in the statutes.

Station:

Signature of the Applicant

Date: