

**Dr. NTR UNIVERSITY OF HEALTH SCIENCES**

**ANDHRA PRADESH  
VIJAYAWADA**



**STATUTE**

**AFFILIATION OF B.Sc MLT COURSE COLLEGES**  
*Requirements & procedure for affiliation of  
colleges that intend to start  
B.Sc (Medical Laboratory Technology) course.*



Dr. NTR UNIVERSITY OF HEALTH SCIENCES::A.P::VIJAYAWADA – 520 008

RECOMMENDATIONS ON STATUTE ON AFFILIATION OF COLLEGES OF MEDICAL  
LAB. TECHNOLOGY ADOPTED BY THE EXECUTIVE COUNCIL OF  
Dr. NTR UNIVERSITY OF HEALTH SCIENCES IN APRIL, 1998.

In exercise of the powers conferred by sub-section (2) section 31 of the University of Health Sciences Act, 1986 (Act No.6 of 1986), the Executive Council of the University of Health Sciences, Vijayawada hereby makes the following statutes:-

1. i) These statutes may be called the Dr. NTR University of Health Sciences (Affiliation of Colleges of Medical Laboratory Technology) Statutes.  
ii) They shall come into force from the date of assent of the Chancellor.
2. The words and phrases used in these statutes shall, unless expressly explained otherwise, have the same meaning as they have with reference to the Dr. NTR University of Health Sciences Act 1986 (UHS Act 6 of 1986) hereinafter called the Act.
3. It shall be necessary for the proposed College of Medical Laboratory Technology, seeking affiliation to the Dr. NTR University of Health Sciences, Vijayawada for starting 1<sup>st</sup> year Bachelor of Science in Medical Laboratory Technology Course of study to apply for Certificate of Registration / affiliation of their institution with Dr. NTR University of Health Sciences, Vijayawada.
4. (i) Only Government / Educational Trust / Society (hereinafter referred to as "applicant") with sufficient financial soundness and which satisfy the conditions stipulated hereunder in sub-statute (ii) shall be eligible for starting B.Sc. Medical Laboratory Technology College. Application from the individuals for Certificate of Registration and affiliation will not be entertained.

(ii) Conditions to be satisfied by the applicant for applying for Certificate of Registration and affiliation will not be entertained.

- a) The B.Sc. Medical Laboratory Technology College / Institute shall be located in a Modern Medical College having an attached teaching Hospital. The teaching hospital shall have the diagnostic facilities in Biochemistry, Clinical Pathology and Microbiology. These departments should be headed by qualified teaching staff as prescribed by the Medical Council of India. The hospital should have facility of blood bank headed by qualified officer having qualification of Postgraduate Degree in Immuno Haematology and Blood transfusion or in clinical Pathology.

OR

Where there is no Medical College, the Medical Laboratory Technology College / Institute may be located in a Dental College with attached teaching hospital having not less than 200 beds. The teaching hospital shall have the diagnostic facilities in Biochemistry, Clinical Pathology and Microbiology. These departments should be headed by qualified teaching staff as prescribed by the Medical Council of India. The Hospital should have facility of blood bank headed by qualified officer having qualification of Postgraduate Degree in Immuno Haematology and Blood Transfusion or in Clinical Pathology.

OR

It may be located in an institution having hospital facility of not less than 200 beds and an Administrative Block within a radius of 10 kms. The hospital shall have the diagnostic facilities in Biochemistry, Clinical Pathology and Microbiology. These departments should be headed by qualified teaching staff as prescribed by the Medical Council of India. The hospital should have facility of blood bank headed by qualified officer having qualification of Postgraduate degree in Immuno Haematology and Blood Transfusion or in Clinical Pathology.

- b) The Institute and administrative block are to be located in an area of not less than 2500 sq.mts. in a corporation area and 2 acres in Municipal area or 3 acres in other areas.

c) The Hospital / College shall have the following full-fledged departments under qualified teaching staff as specified by the Medical Council of India with the following sections:

1. Anatomy and Physiology Section equipped with:
  - b) Dissection Hall
  - c) Injection Room
  - d) Osteology Wing
  - e) Cold Room / Body Storage Tanks
  - f) Models of Human Biology
  - g) Haematology Lab. / Human Physiology Lab.
  - h) Expt. Physiology Lab.
  - i) Rooms for staff and Tutorial Room.
  
2. Physics and Instrumentation (Bio-medical Engineering) Section equipped with:
  - a) Biophysics lab
  - b) Microscopes
  - c) Basic Models of Electricity and optics.
  - d) Colorimeter, Spectro photometer, Flame photometer, Fluorimeter, Photometer.
  - e) Balances
  - f) Water bath, Dry bath, Incubator, Hot air oven, Autoclave
  - g) Centrifuges.
  - h) Distillation apparatus / Refrigerators.
  - i) Rooms for staff and tutorial room.
  
3. Biochemistry including Chemistry section fully equipped with:
  - a) Colorimeter / Spectro photometer, spectro scope
  - b) Centrifuges
  - c) Blood Gas Analyser
  - d) PH meter, Flame photo meter, Fluorimeter
  - e) Labware
  - f) Wash room
  - g) Single / Double Distilled water preparation apparatus
  - h) Electrophoresis Apparatus / Chromatography apparatus.
  - i) Refrigerators, Incubators
  - j) Computer PC/486 or equivalent.
  - k) Room for staff. Tutorial room, Practical Lab, Waiting room for patients and sample collection, toilets for staff and students.
  
4. Pathology including blood bank section fully equipped with:
  - a) Urine analysis lab.
  - b) Histopathology Lab and Cytology Lab.
  - c) Haematology Lab.
  - d) Frozen section Apparatus / microscope
  - e) Tissue process equipment (Autotechnicon)
  - f) Clinical Pathology Lab.
  - g) Stool analysis Lab.
  - h) Microscopes
  - i) Distillation apparatus, lab ware, incubator, hot air oven
  - j) Blood cell counter
  - k) Coagulo meter, blood bank as per specifications of drug controller with approved licence.
  - l) Room for staff, waiting room, Tutorial room, waiting hall for patients with facility for blood collection.
  
5. Microbiology section fully equipped with:
  - a) Microbiology lab
  - b) Parasitology lab
  - c) Culture room
  - d) Inoculation hood
  - e) Media preparation room.
  - f) Washing room

- g) Equipment-Microscopes, Centrifuge, Distilled water still, Autoclave, water bath, Incubator, Refrigerator, ELISA Reader, Immuno Electrophoresis.
  - h) Mycology room.
  - i) Serology lab
  - j) Room for staff, tutorial room, waiting hall for patients with facility for blood collection.
5. The application for Certificate of Registration and affiliation from the Dr. NTR University of Health Sciences, Vijayawada shall be in writing and in Form-I annexed with these statutes addressed to the Registrar of the Dr. NTR University of Health Sciences, Vijayawada and shall be submitted to the Registrar before 1<sup>st</sup> September of the Academic Year preceding to which affiliation is sought for, accompanied by an inspection fee of Rs.25,000/- in the form of a DD in favour of the Registrar.
6. The application for Certificate of Registration and affiliation shall be submitted along with the Essentiality Certificate/ Govt. order issued by the Government of Andhra Pradesh to establish the college and shall contain the following particulars namely.
- a) Name of the Trust / Society with full address;
  - b) Name of the proposed College of Medical Laboratory Technology ;
  - c) Place and address where the College of Medical Laboratory Technology is to be located with telephone number, if available;
  - d) The number of students proposed to be admitted in the first year of the course;
  - e) The availability of the Land, Building and other physical infrastructure, training facility available to the students to be admitted;
  - f) Ready built in area available for accommodation of the academic complex;
  - g) Residential quarters for the staff of the college;
  - h) Playground;
  - i) Hostels for boys and girls;
  - j) The applicant shall provide such other particulars as may be required by the University of Health Sciences, Vijayawada, from time to time.
7. On receipt of the application for the Certificate of Registration and affiliation the University shall scrutinize the same and verify by deputing an Inspection Commission whether the conditions required to be fulfilled by the applicant to become eligible to receive the said certificate of Registration and affiliation are fulfilled. The Inspection Commission may consist of eminent persons in the faculty. Inspection Commission Members shall be preferably representing the departments of Biochemistry, Pathology and Microbiology.
8. The Inspection Commission shall specifically examine whether the following conditions are fulfilled by the applicant. The proforma of Inspection Commission report to be furnished by the Inspectors shall be in Form-III annexed with these statutes.

Conditions to be fulfilled by the applicant to become eligible to receive the Certificate of Registration and affiliation.

- a) The applicant shall satisfy the University that he has clear title to the lands as specified in statute No. 4 (ii) (a) without any encumbrance and shall furnish the title deeds and such other documents as required by the University from time to time in this regard.

- b) The applicant shall fulfill necessary provisions of relevant acts on the subject of Urban Land Ceiling as enacted by Government of Andhra Pradesh or Government of India from time to time.
- c) The applicant shall also satisfy that he has actual physical possession of the lands and shall furnish necessary documents in this regard and such other documents required by the University from time to time.
- d) The applicant shall satisfy the University that all the infrastructural facilities of the college are in one campus.
- e) The college should have in addition a workshop for Medical instrumentation.
- f) The applicant shall own a ready built area of 15,000 sq.ft. suitable for starting 1<sup>st</sup> year B.Sc. (MLT) course in a College of Medical Laboratory Technology with proper sanitation facilities, provision for safe drinking water, adequate water supply for clinical and laboratory purposes, library, store rooms, toilets for students, staff (separately for men and women) hostels (separately for boys and girls) and such other facilities necessary and those that may be specified by the University from time to time in this regard.
9. The applicant shall before applying for Registration and affiliation for the 1<sup>st</sup> year B.Sc. MLT Course of study, fulfil the following conditions, namely:-
- a) shall have obtained Essentiality Certificate from the Government of Andhra Pradesh.
- b) Shall appoint or contract to appoint Principal and Professor who shall be a qualified teacher of Medical Laboratory Technology.
- c) shall submit letters for appointment of qualified staff members as detailed below, which are absolutely essential to become eligible to start the first year B.Sc. (MLT) Course of study;

(For Annual intake of 50 students)

1. Director & Programme Coordinator / Principal	1 Full Time
2. Professors	2 Full Time
3. Asst.Professor of Biochemistry	1 Full Time
4. Asst.Professor of Pathology	1 Full Time
5. Asst.Professor of Microbiology	1 Full Time
6. Librarian	1 Full Time
7. Asst.Professor of Anatomy	1 Part Time
8. Asst.Professor of Physiology	1 Part Time
9. Lecturer in Bio-medical Engineering.	1 Part Time
10. Lecturer in Chemistry	1 Part Time
11. Lecturer in English	1 Part Time
12. Lecturer in Physical Education	1 Full Time
13. Lab.Technicians	4 Full Time
14. Lab.Attendants	4 Full Time
15. Junior Sanitary Workers	3 Full Time

#### QUALIFICATIONS OF STAFF:

##### i) Director & Programme Coordinator:

The Director and Programme Coordinator should have MD Degree in Biochemistry, Pathology or Microbiology with 5 years teaching experience in the cadre of Assistant Professor. In the Institute attached to Medical College, the Principal of the Medical College will be the Director Cum Programme Coordinator.

##### ii) Professor:

MD Degree in Biochemistry or Pathology or Microbiology with 5 years teaching experience in the cadre of Assistant Professor. Among these 3 Professors the senior most shall be the Director and Programme Coordinator.

- iii) For the post of Assistant Professors:  
MD Degree in the concerned Specialty.
- iv) Lecturer in English:  
M.A. in English securing minimum 55% marks.
- v) Lecturer in Bio-Medical Engineering:  
A degree in Bio-medical Engineering or Medical instrumentation.
- vi) Librarian:  
Degree in Bachelor of Library and information science securing 55% of marks.
- d) The applicant shall produce evidence to the effect that the proposed college of Medical Laboratory Technology is fully equipped in the following aspects:

		Area of room in Sft.	No.of Rooms
1)	Anatomy & Physiology	600	1
2)	Class rooms	600	3
3)	Seminar / Clinical Demonstration	900	1
4)	Pathology Lab.with all Sections.	1500	
5)	Microbiology Lab.with all sections.	1500	
6)	Biochemistry Lab.with all sections.	1000	
7)	Workshop for Medical instrumentation.	300	1
8)	Wash rooms	200	3

STAFF OF OFFICE:

1)	Director's Room	600	1
2)	Professor's room	300	2
3)	College Office with Computer for student records	1000	1

FACULTY ROOM:

1)	Staff Toilets – attached, for Men & Women separatly	400	2
2)	Students common room Men & Women	300	2

LIBRARY:

1)	Hall	60 x 40 =2400	1
2)	Audio Visual Equipments		
3)	Slide Projector		
4)	Video Projector		

10. In case there are lacunae in the fulfillment of the conditions, the same may be informed to the consent management after receiving of the compliance report of the management, the University may conduct reinspection on payment of a sum of Rs. 10,000/- (Rupees ten thousand only) or such amount as may be prescribed by the Executive Council from time to time, by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Commission.
11. When the University is fully satisfied on the basis of the Inspection report that all the conditions required to be fulfilled by the applicant are fulfilled, it shall issue a Certificate of Registration and Provisional Affiliation to the applicant to enable the applicant to start the first year B.Sc. Medical Laboratory Technology Degree Course of Study in the proposed College of Medical Laboratory Technology on payment of affiliation fee of Rs.2.00 lakhs in the name of the Registrar or as fixed by the Executive Council of University and fulfillment of other provisions in this statute.

12. The University shall be competent to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefor to the applicant.
13. (1) The provisional affiliation granted by the University shall be only for the first year B.Sc. Medical Laboratory Technology Course of study.

(2) Every college shall have a duly constituted Governing Body or Managing Committee with the representatives of the teaching staff, to advise the Principal in the internal affairs of the college. The Governing Body / Managing Committee shall have at least two representatives of the University nominated by the Vice-Chancellor and one representative of the Government of AP from the Medical Education Department nominated by the Government. A record of the proceedings of the said Governing Body / Managing Committee shall be maintained by the Principal who shall be the Secretary to the Governing Body / Managing Committee.

The Governing Body shall have as its members not less than and not more than 10 members including

- a) the Director and Programme Coordinator / Principal.
- b) two persons nominated by the Vice-Chancellor to represent the University.
- c) One person nominated by the State Government to represent the Government from Medical Education Department and
- d) One person from the teaching staff of the College concerned by election from among themselves.

(3) The member nominated by the University under sub-statute (2) shall hold office for a period of two years. Any change in the Governing Body of the college shall be reported to the University immediately.

(4) The College of Medical Laboratory Technology shall furnish a budget for each year of study and a separate development budget which will cover the expenses for the fulfillment of the requirements prescribed for the second year B.Sc. Medical Laboratory Technology Degree Course of Study.

(5) The Governing Body / Managing Committee of the college shall meet at least once in three months to consider the budget estimates and such other matters as may arise in its working. It shall meet in May-June each year to consider the Annual Report, the audited statement of accounts, changes in the staff, subjects or courses in which fresh affiliation or approval is to be sought in the following year. A copy of the notice of meeting shall be sent to the nominee of the University, with a copy to the Registrar at least 15 clear days before the date of the meeting. A copy of minutes of the meeting shall also be sent to the nominee of the University and the Registrar within fifteen days of the meeting.

(6) College shall have a duly constituted selection committee for recruitment of the teaching staff and there shall be at least two representatives of the University nominated by the Vice-Chancellor on it. The Vice-Chancellor or his nominee shall be the chairman of the selection committee. The recommendations made by the selection committee shall be reported to the Vice-Chancellor for approval and he shall satisfy himself that they meet the requirement of the University.

14. By the time six months period is left for the first year B.Sc. Medical Laboratory Technology Degree examinations, the applicant shall apply to the University for affiliation of the second year B.Sc. Medical Laboratory Technology Degree Course in form – III Annexed with these statutes. Before applying so, the following facilities and departments with the staff members stipulated herein have to be provided in the college of B.Sc. Medical Laboratory Technology, and the details there of shall be furnished in the said application. A Demand Draft for Rs. 25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada shall be enclosed along with the application towards the Inspection Fee.



STAFF REQUIREMENT TO START IIND YEAR B.SC.MLT COURSE:

- |                                   |               |
|-----------------------------------|---------------|
| 1) Asst.Professor of Pathology    | - 2 Full Time |
| 2) Asst.Professor of Biochemistry | - 1 Full Time |
| 3) Asst.Professor of Microbiology | - 1 Full Time |

## CLINICAL FACILITIES:

- i) 200 bedded Hospital with diagnostic facilities required under the regulations.
- ii) Transportation to the Hospital.

15. On receipt of the application for affiliation for the second year B.Sc. Medical Laboratory Technology Degree Course of study the University shall send its Inspection Commission atleast three months before the date of commencement of the first year B.Sc. Medical Laboratory Technology degree course examinations.
16. The Inspection Commission sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the college are actually provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions, required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions the University may conduct re-inspection on payment by the applicant of a sum of Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a demand draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Commission.
17. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the second year B.Sc. Medical Laboratory Technology Degree course of study and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall, after collecting such amounts as may be prescribed by the Executive Council from time to time from the applicant by means of a Demand Draft drawn in favour of the Registrar, University of Health Sciences, Vijayawada towards the affiliation fee for the second year B.Sc. Medical Laboratory Technology Degree Course of study, it shall grant provisional affiliation for the second year B.Sc. Medical Lab.Technology course of study. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefor to the applicant.
18. The provisional affiliation granted by the University as specified in statute 17 shall be only for the second year B.Sc. Medical Laboratory Technology Degree Course of study.
19. By the time six months period is left for the second year B.Sc.Medical Laboratory Technology Degree examination the applicant shall apply to the University for affiliation of the third year B.Sc. Medical Lab.Technology Course of study in Form-III annexed to these statutes. Before applying so, the following facilities and departments with the staff members stipulated in statute 20 have to be provided in the College of Medical Lab.Technology and the details thereof shall be furnished in the said application. The application for affiliation shall be accompanied by a Demand Draft Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time, drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards inspection fee.
20. The institution shall have the following additional staff appointed before it seeks affiliation for third year B.Sc. Medical Lab.Technology Degree Course as mentioned hereunder.

1) Asst.Professor of Pathology(Transfusion Medicine)	- 1 Full Time
2) Asst.Professor of Biochemistry	- 1 Full Time
3) Asst.Professor of Microbiology	- 1 Full Time

21. On receipt of the application for affiliation for the third and Final year B.Sc. Medical Laboratory Technology Degree Course from the applicant, the University shall send its Inspection Commission atleast three months before the date of commencement of the second year B.Sc. Medical Laboratory Technology Degree Examinations.
22. The Inspection Commission sent by the University shall inspect the facilities available in the college and report to the University as to whether all the facilities required to be provided by the College are actually provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment by the applicant a sum of Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards re-inspection fee and shall receive a final report from the Inspection Commission.
23. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the third year B.Sc. Medical Laboratory Technology degree Course of study and on receipt of the intimation from the applicant that all the staff members appointed in pursuance of the above statutes are in a position to start the teaching course, the University shall, after collecting such amount as may be prescribed by the Executive council from time to time, from the applicant by means of a demand draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences towards the affiliation fee for the third and Final year B.Sc. Medical Laboratory Technology Degree course of study, it shall grant provisional affiliation for the third and final year B.Sc. (MLT) Course of study. The University shall be competent to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.
24. The provisional affiliation granted above by the University shall be only for the third year B.Sc Medical Laboratory Technology Degree course of study.
25. The University shall be competent to inspect the college of Medical Laboratory Technology atleast once in three years to ensure whether the quality of service, teaching and research are properly maintained.
26. The University shall also be competent to send observers during examinations at their discretion.
27. The applicant shall send to the University every year a report regarding the service academic and research activities of the college, and also annual staff return and vacancy position.
28. On the completion of the course of study by the first batch of students, the applicant may make an application to the University for the grant of permanent affiliation of B.Sc. Medical Laboratory Technology Degree Course of Study in the prescribed form IV annexed with these Statutes, paying an inspection fee of Rs.25,000/- (Rupees twenty five thousand only). The University, after satisfying itself as to the performance of the college during the previous years and subject to the statutes and procedures in force from time to time, shall grant permanent affiliation to the B.Sc. Medical Laboratory Technology Degree Course of Study.

It will be renewed on verification, for every three years duly following the procedure prescribed above.

However, the management shall continue to pay affiliation fee to the University every year as prescribed by the Executive Council from time to time.

29. The Executive Council shall have the power after due enquiry to withdraw affiliation granted to a college, provided that before coming to such a decision, the Executive Council shall inform the Governing Body / Managing Committee of the college concerned of its findings after enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion on this representation so made.
30. It shall be competent for the University to send an Inspection Commission at any time to inspect the College of Medical Laboratory Technology after two weeks notice to the applicant and on receipt of report from the Inspectors, the University may make any decision which in its opinion deems fit and necessary.
31. Affiliated institution shall apply to the University for starting of Postgraduate Courses only after three years of establishment of the institution / college and it has been granted permanent affiliation.
32. In case of the institution controlled by Government / Dr. NTR University of Health Sciences application of statute 9 (a) (b) (c) shall be decided by the Executive Council on the basis of merit. Government also shall sanction affiliation fee to be paid to the University.
33. The general statutes on affiliation which are not covered in this special statute on affiliation of colleges of B.Sc. Medical Laboratory Technology shall be binding in addition to the above statutes.
34. If a medical college already established to conduct MBBS course and affiliated to Dr. NTR UHS, want to start B.Sc (MLT) course shall establish the following additional facilities.
  - a)
  - b)
  - c)

## FORM-I

(SEE STATUTE 5)

APPLICATION FOR CERTIFICATE OF REGISTRATION AND AFFILIATION  
FOR 1<sup>ST</sup> YEAR B.SC.MEDICAL LABORATORY TECHNOLOGY.

- 1) Name / Name (s) of the applicant (s) Trust / :  
Society
- 2) Details of the Constitution of the Managing Body :  
of College, Copies of byelaws / terms of the trust  
/ society etc. to be enclosed.
- 3) Name and address of the college proposed. :
- 4) Name of the Principal with telephone number. :
- 5) Number of candidates to be admitted in the first :  
year of the B.Sc. Medical Laboratory Technology  
Course.
- 6) Details regarding availability of land, ready built :  
area and other physical infrastructure, etc. of the  
college and the hospital (copies of title deeds and  
documents and latest encumbrance certificate,  
etc. to be enclosed).
- 7) Particulars regarding arrangements of residential :  
quarters for the staff.
- 8) Details regarding availability of playground. :
- 9) Details regarding hostel facility proposed. :
- 10) Details of facilities and other requirements :  
fulfilled as stipulated in the statutes of the  
University for issue of certificate of Registration  
(with necessary breakup details).

- 11) Details of ear-marked assets and resources to be utilized for running the proposed college of Medical Laboratory Technology. :
- 12) Details of the Master Plan regarding the development of college and hospital, future teaching hospital, strength of beds and other necessary facilities to be made available (plan shall be enclosed). :
- 13) Details regarding the availability of water supply, transport etc. :
- 14) Details regarding the financial soundness of the Trust / society. :
- 15) Whether the trust / society has the financial soundness to provide all the required facilities as per statutes and to run the college. :
- 16) Details regarding the annual income of the trust / society etc. :
- 17) Particulars of fee remittance made by the trust / society. :
- 18) Whether the trust / society fulfils all the conditions and requirements as specified in the statutes to apply for certificate of registration. :
- 19) Whether Educational Trust / society is permitted by Government of Andhra Pradesh for starting the B.Sc. Medical Laboratory Technology Degree Course (produce evidence). :

Signature of the Applicant.

Station :

Date :

FORM-II  
(AS PER STATUTE 14 & 19)

Application for Provisional Affiliation by \_\_\_\_\_  
College to start second / final year B.Sc.Medical Laboratory Technology Degree Course of study.

- 1) Name and address of the applicant. :
  
- 2) Location of College with full address with telephone number. :
  
- 3) Does the college satisfy all the conditions stipulated in the statutes for the affiliation (with full details with evidence thereof) :
  
- 4) Does the college possess the certificate of Registration issued by Dr. NTR University of Health Sciences, Vijayawada for starting B.Sc. Medical Laboratory Technology degree course by the college (copy of the Certificate of Registration to be enclosed). :
  
- 5) Whether No Objection Certificate from the Government of Andhra Pradesh has been obtained by the College (Produce evidence). :

Signature of the Applicant.

Station :  
Date :

FORM-III  
(AS PER STATUTE No.8)

Dr. NTR UNIVERSITY OF HEALTH SCIENCES, ANDHRA PRADESH  
B.Sc. MEDICAL LABORATORY TECHNOLOGY DEGREE COURSE INSPECTION REPORT.

(To grant provisional affiliation for starting I / II / III year B.Sc. Medical Laboratory Technology Course.) at \_\_\_\_\_ college.

- 1) Name of the Convenor with designation :  
Address
  
- 2) Name of the Member with designation :  
Address
  
- 3) Particulars regarding the order in which :  
Inspection Commission was appointed by this  
University.
  
- 4) Date of Inspection. :
  
- 5) Place and details of Management authorities :  
present at the time of inspection.
  
- 1) Name of the Institution / Society / Trust. :
  
- 2) Name of College of Medical Laboratory :  
Technology.
  
- 3) Address of the Medical Laboratory Technology :  
college located.
  
- 4) Order of the Government of AP. In which :  
permission was accorded to start the Medical  
Laboratory Technology Course (produce  
evidence).
  
- 5) Intake of students sanctioned by the Government :  
and academic year.
  
- 6) Orders of NTR UHS in which registration / :  
provisional affiliation was accorded to previous  
years.

7) Past deficiencies. :

Whether the Institution / Medical Laboratory Technology college has rectified the past deficiencies if any pointed out by the University. If so, give details.

8) Full compliment of teaching staff. :  
(Details to be given in a separate sheet)

Whether the Medical Laboratory Technology College has rectified the past deficiencies, if any, pointed out by the University. If so, give details.

**REQUIRED TEACHING AND TECHNICAL STAFF  
(ANNUAL INTAKE OF 50 STUDENTS)**

Sl. No.	Name of the Post.	1 <sup>st</sup> yr.	2 <sup>nd</sup> yr.	3 <sup>rd</sup> yr.
1)	Director & Programme Coordinator / Principal.	1ft	-	-
2)	Professors	2ft	-	-
3)	Asst.Professor of Biochemistry	1ft	1ft	1ft
4)	Asst.Professor of Pathology	1ft	2ft	1ft
5)	Asst.Professor of Microbiology	1ft	1ft	1ft
6)	Librarian	1ft	-	-
7)	Asst.Professor of Anatomy	1pt	-	-
8)	Asst.Professor of Physiology	1pt	-	-
9)	Lecturer in Bio-Medical Engineeromg	1pt	-	-
10)	Lecturer in Chemistry	1pt	-	-
11)	Lecturer in English	1pt	-	-
12)	Lab.Technicians	4ft	-	-
13)	Lab.Attendants.	4ft	-	-
14)	Junior Sanitary Workers	3ft	-	-
15)	Lecturer in Physical Education.	1ft	-	-

NOTE: 1. Letters for appointment should be produced :  
2. Please furnish the qualifications and experience of the individuals.  
3. Lecturers in Anatomy, Physiology, Bio-Medical Engineering and instrumentation, Chemistry and English will be delivered by the part time lectures.

9) Whether the Institution under Inspection has :  
adhered strictly to the number of working days prescribed in the regulations of this University.

10) Whether the Trust / Society / Institution / College has fulfilled all the conditions and requirements as specified in the Statutes to grant provisional affiliation for granting I / II / III B.Sc. Medical Laboratory Technology degree course of study for the academic year .....

11) Other findings of the Inspection Commission:

CERTIFICATE

Certified that we have actually, physically verified the infrastructural facilities available in the college of Medical Laboratory Technology College and fully satisfied / not satisfied ourselves regarding the due compliance of the Statutory provisions.

Signatures of the Inspectors :



FORM-IV  
(SEE STATUTE 28)

Application for permanent affiliation for running B.Sc. Medical Laboratory Technology Degree  
Course of study at \_\_\_\_\_ College.

- 1) Name and address of the applicant. :
  
- 2) Location of the College with full address with telephone number. :
  
- 3) Has the college obtained provisional affiliation for all the three years (full details with University provisional order number and date, number of students permitted, etc.) (copies of the order of the University to be enclosed). :
  
- 4) When did the first batch of students complete the course of study and appeared for University examination. :
  
- 5) Brief history on the performance of the college during the previous years (upto the date of this application) to justify the grant of permanent affiliation as per provision No.31 of statute. :
  
- 6) The College has to submit No Due Certificate from hospital and college where clinical attached to the Government.
  
- 7) The College must have their own buildings:
  - a) Approved Municipal plans, Tax paid receipts and encumbrance receipts / certificates must be enclosed. :
  
  - b) Approved Plans must be submitted. :
  
  - c) Building documents must be enclosed. :

Signature of the Applicant.

Station :

Date :