

Dr. NTR UNIVERSITY OF HEALTH SCIENCES

**ANDHRA PRADESH
VIJAYAWADA**



**RECOMMENDATIONS ON STATUTE ON AFFILIATION OF
COLLEGE OF PHYSIOTHERAPY FOR UPGRADATION
TO START MPT COURSES ADOPTED
BY THE EXECUTIVE COUNCIL OF
Dr. NTR UNIVERSITY OF HEALTH SCIENCES
IN ITS MEETING CXLVIII HELD ON 16-7-2003**

**RECOMMENDATIONS ON STATUTE ON AFFILIATION OF COLLEGES OF COURSE OF
MASTER OF PHYSIOTHERAPY**

1. These statutes may be called the Dr. NTR University of Health Sciences, AP (Affiliation for course of Master of Physiotherapy) Statutes.
2. The words and phrases used in these statutes shall, unless expressly explained otherwise, have the same meaning as they have with reference to the University of Health Sciences Act 1986 (UHS Act 6 of 1986) hereinafter called “the Act”.
3. It shall be necessary for the established College of Physiotherapy seeking affiliation to the University of Health Sciences, Vijayawada for starting Master of Physiotherapy Degree Course of study to apply for Certificate of Registration / Affiliation of their college with the University of Health Sciences, Vijayawada. The application shall be in form No.1 annexed with these statutes.
4. Only those Bachelor of Physiotherapy colleges which have successfully completed the Bachelor of Physiotherapy Degree course shall be eligible for up gradation of the Institute for Postgraduate courses in Physiotherapy with the exception given in the statutes.
5. (i) Only Government / Educational Trust / Society (hereinafter referred to as ”applicant”) with sufficient financial soundness and which satisfy the conditions stipulated hereunder in sub-statute (ii) shall be eligible for starting MPT course in their Physiotherapy College. Application from the individuals for Certificate of Registration and affiliation will not be entertained.
 - (ii) Conditions to be satisfied by the applicant for applying for Certificate of Registration and affiliation:-
 - a) The application shall have all the facilities required for that of a college of BPT and the society should have own buildings as specified in BPT statutes.
 - b) The college should be recognized by IAP (Indian Association of Physiotherapy) New Delhi, which is recognized by world confederation.
 - c) The applicant shall have atleast 20 beds in the concerned specialty in which MPT course is intended to be started in addition to the 200 beds specified for the BPT course.
6. The application for Certificate of Registration and affiliation from the University of Health Sciences, Vijayawada, shall be in writing and in Form-I annexed with these statutes addressed to the Registrar of University of Health Sciences, Vijayawada and shall be submitted to the Registrar before 31st March of the academic year preceding to which affiliation is sought for.
7. The application for Certificate of Registration and affiliation shall be submitted containing the following particulars namely.
 - a) name of the Trust / Society with full address;
 - b) name of the College of Physiotherapy;
 - c) the specialties in which MPT course is proposed to be started
 - d) the number of students proposed to be admitted in the first year of each of the specialities
 - e) the availability of the staff, building and other physical infrastructure training facility available to the students to be admitted;

- f) residential quarters for the staff of the college;
 - g) playground;
 - h) hostel
 - i) the applicant Trust / Society shall also enclose a Demand Draft for Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn infavour of the Registrar, towards the inspection fee payable to the University for each branch of MPT.
 - j) The applicant shall provide such other particulars as may be required by the University of Health Sciences, Vijayawada from time to time.
8. On receipt of the application for the Certificate of Registration and affiliation , the University shall scrutinize the same and verify, by deputing an Inspection Commission, whether the conditions required to be fulfilled by the applicant to become eligible to receive the said certificate of Registration and affiliation are fulfilled. The Inspection Commission may consist of eminent persons in the faculty of atleast one from outside the state. Inspection Commission members preferably represent the departments of Orthopaedic Surgery or Physical Medicine besides experts from Physiotherapy.
9. The Inspection Commission shall specifically examine whether the following conditions are fulfilled by the applicant. The proforma of Inspection Commission Report to be furnished by the Inspectors to be in form VI annexed with these statutes

Conditions to be fulfilled by the applicant to become eligible to receive the Certificate of Registration and affiliation:-

- a) All the requirements of a BPT Course
 - b) The first batch of BPT students has completed BPT course
 - c) The college is located in own building
 - d) Adequate number of Physiotherapy patients are attending the hospital (proof to be shown).
10. The applicant shall, before applying for registration and affiliation for the first year MPT courses of study, fulfil the following conditions, namely:
- a) Shall have appointed all the staff members required to run BPT course
 - c) Additional staff for starting MPT course.

Two qualified teachers having MPT qualification in the specialty with 5 years teaching experience. In view of acute shortage it may be 3 years till 2006.

For MPT in Orthopaedics – an Orthopedician (Part time) with MS qualification with two years teaching experience

For MPT in Neurology – a Neurosurgeon and a Neuro Physician/ General Physician (Part Time)

For MPT in Cardiovascular & Pulmonary specialties – a Cardio Thorocic Surgeon/General Surgeon (Part Time)

For MPT in Sports a specialist in sports medicine / Orthopaedician and specialist in Physical Education

Assisting non-teaching staff: One clerk, a Technician (vocational), one Statistician with PG qualification and one attender.

d) The applicant shall produce evidence to the effect that the proposed College of Physiotherapy is fully equipped as required for a BPT college.

Additional requirements for starting MPT course: Separate room for each Faculty member furnished adequately and with a computer with internet facility.

A PG demonstration room (20' x 20') furnished with the required equipment i.e.

For MPT Neurology	: EMG Biofeedback. No conduction Velocity Test (NCV) equipment
For MPT Orthopedics	: Electronic Goniometer, Gait Lab equipped with Digital Camera with Gait Analysis software.
For MPT Cardio Thoracic Surgery	: Computerized treadmill, computerized spirometer for performing pulmonary functional tests.
For MPT Sports	: All the above with portable Electrotherapeutic modalities ;for treating the PT patient on the ground.

One computer per two students / Library should have 4 computers with internet facility and other equipments.

11. The University, if fully satisfied on the basis of the inspection report that all the conditions required to be fulfilled by the applicant are fulfilled, shall issue a certificate of Registration and affiliation (in Form II annexed with these statutes) to the applicant on payment of affiliation fee of Rs.50,000/- (Rupees fifty thousand only) or such amount may be prescribed by the Executive Council from time to time for each specialty of MPT course to enable the applicant to start the first year MPT Degree course of study in the proposed college of Physiotherapy in the respective specialties subject to fulfillment of provisions in statutes 13 and 14.
12. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment of a sum of Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time, by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Committee.
13. After a detailed examination of the final report of the Inspection Commission and if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the first year MPT degree courses, the University shall direct the applicant to remit a sum of Rs.50,000/- (Rupees fifty thousand only) or an amount fixed by the Executive Council from time to time towards affiliation and administrative fee in the form of a draft in favour of Registrar, Dr. NTR University of Health Sciences payable at Vijayawada.
14. On the remittance towards the affiliation and admission fee as specified in Statute 13, by the applicant the University shall grant Certificate of Registration and provisional affiliation for the first year in each branch of MPT course.

Guide student ratio shall be 1:2.

Even if the number of qualified teachers is more than 2, the intake of students in each branch of MPT shall not exceed 4 per year.

15. The University shall be competent to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.

16. (1) The provisional affiliation granted by the University shall be only for the first year of MPT branches

(2) The principal should send the details of program of teaching for MPT students once in 3 month (a copy of which is to be given to all the students) and should stick to it. If there is any major change, the University should be informed.
17. By the time six months period is left for the first year MPT Degree examinations, the applicant shall apply to the University for affiliation of the second year MPT Degree Course in form – III Annexed with these statutes enclosing a certificate that all the rules and regulations of the University are being addressed to strictly and that the teaching program is carried out as per the program furnished by it to the University. . A Demand Draft for Rs. 25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada shall be enclosed along with the application towards the Inspection Fee towards each of the MPT courses.
18. On receipt of the application for affiliation for the second year MPT Degree Course of study the University shall send its Inspection Commission atleast three months before the date of commencement of the first year MPT degree course examinations.
19. The Inspection Commission sent by the University shall inspect the facilities available in the college and the quality of teaching and report to the University as to whether all the facilities required to be provided by the college are actually provided and whether teaching imparted is satisfactory. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the conditions, required to be fulfilled and also advise as to the capability of the college to rectify the lacunae within a period of two months. In case there are lacunae in the fulfillment of the conditions, the University may conduct re-inspection on payment by the applicant of a sum of Rs.25,000/- (Rupees twenty five thousand only) or such amount as may be prescribed by the Executive Council from time to time by means of a demand draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the re-inspection fee and shall receive a final report from the Inspection Commission.
20. After a detailed examination of the final report of the Inspection Commission, if the University is fully satisfied as to the fulfillment of the conditions for the affiliation for the second year MPT Degree courses after collecting Rs. 50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Executive Council from time to time for each branch of MPT course, from the applicant by means of a Demand Draft drawn in favour of the Registrar, Dr. NTR University of Health Sciences, Vijayawada towards the administration fee and affiliation fee for the second year MPT Degree Courses of study, grant provisional affiliation for the second year MPT Degree course of study. It shall be competent for the University to withdraw the provisional affiliation granted herein by giving three months notice stating the reasons therefore to the applicant.
21. The provisional affiliation granted by the University as specified in statute 20 shall be only for the second year MPT Degree Course of study.
22. The University shall also be competent to send observers during examinations at their discretion.
23. The applicant shall send to the University every year a report regarding the service, academic and research activities of the college, and also annual staff return and vacancy position.

24. On the completion of the course of study by the first batch of students the applicant may make an application to the University for the grant of permanent affiliation of the MPT Degree courses of study the prescribed form Annexed with these statute. The University shall after satisfying itself as to the performance of the college during the previous years and subject to the statutes and procedures as in force from time to time grant permanent affiliation to the MPT Courses valid for a period of five years. However, the management shall continuously pay administrative fee and affiliation fee to the University every year as prescribed by the Executive Council from time to time and shall pay an inspection fee of Rs.25,000/- for each branch of MPT once every five years for renewal of permanent affiliation.
25. The Executive Council shall have the power after due enquiry to withdraw affiliation granted to a college, provided that before coming to such a decision, the Executive Council shall inform the Governing Body / Managing Committee of the college concerned of its findings after enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion of the representation so made.
26. It shall be competent for the University to send an Inspector at any time to inspect the College of Physiotherapy after two weeks notice to the applicant and on receipt of report from the Inspector, the University may make any decision which in its opinion deems fit and necessary.
27. In case of the institution controlled by Government / University of Health Sciences application of statute 8 (a), (b), (c) and 12 shall be decided by the Executive Council on the basis of merit. Government also shall sanction administrative fee and affiliation fee as grant to University.
28. The Statutes on affiliation of BPT and the general statutes on affiliation which are not covered in this special statute on affiliation of Master of Physiotherapy courses shall be binding in addition to the above statutes.

FORM-I
(SEE STATUTE 5)

APPLICATION FOR CERTIFICATE OF REGISTRATION FOR
AFFILIATION FOR FIRST YEAR MPT COURSE

- 1) Name / Name (s) of the applicant (s) Trust / Society :
- 2) Name and address of the Physiotherapy college. :
- 3) Name of the Principal and Tel. Ph. Nos. :
- 4) Branches in which MPT course(s) is/are proposed to be started :
- 5) Address to which communications are to be sent :
- 6) Number of candidates to be admitted in the first year in each of MPT Degree Course(s). :
- 7) Details regarding availability of rooms for Faculty and for student demonstration. :
- 8) Particulars regarding arrangements of residential quarters for the staff. :
- 9) Details regarding PG hostel facility. :
- 10) Details of facilities and other requirements fulfilled as stipulated in the statutes of the University for issue of certificate of Registration (with necessary breakup details) and provisional affiliation :
- 11) Particulars of fee remittance made by the trust / society. :
- 12) Whether the trust / society fulfils all the conditions and requirements as specified in the statutes t apply for certificate of registration and affiliation.. :

Signature of the Applicant.

Station :

Date :

FORM-II
(SEE STATUTE 9)

CERTIFICATE OF REGISTRATION AND AFFILIATION FOR FIRST YEAR MPT COURSE

Under Statute _____
of the Dr. NTR University of Health Sciences (Affiliation of Colleges of Physiotherapy)
statutes, it is hereby certified that the application of _____
college for the starting of MPT Degree Course of study has been registered with the Dr. NTR
University of Health Sciences, Vijayawada and the permission is accorded provisionally for
affiliation of the 1st year MPT course of the _____ college to
Dr. NTR University of Health Sciences.

This certificate is valid for a period of one year from the date of issue.

(By order of the Executive Council)

Signature of the Applicant.

Station :

Date :
(Seal)

FORM-III
(SEE STATUTE 17)

Application for Provisional Affiliation by _____

College to start second and final year BPT Degree Course of study.

- 1) Name and address of the applicant. :
- 2) Location of College with full address :
- 3) Name of the Principal and Telephone Nos: :
- 4) Does the college satisfy all the conditions stipulated in the statutes for the affiliation (with full details with evidence thereof) :
- 5) Does the college possess the Certificate of Registration issued by Dr. NTR University of Health Sciences, Vijaywada for starting MPT degree course by the college (copy of the Certificate of Registration to be enclosed). :
- 6) Whether No Objection Certificate from the Government of Andhra Pradesh has been obtained by the college (produce evidence). :

Signature of the Applicant.

Station :

Date :

FORM-IV
(SEE STATUTE 37)

Application for full affiliation by _____

College for MPT Degree Course of study.

- 1) Name and address of the applicant. :
- 2) Location of the College with full address :
- 3) Name of the Principal with Phone Nos. :
- 4) Has the college obtained provisional affiliation :
for all the two years (full details with University
provisional order number and date, number of
students permitted, etc.) (copies of the order of
the University to be enclosed).
- 5) Has the first batch of students completed the :
course of study and appeared for University
examination.
- 6) Brief history on the performance of the college :
during the previous year (upto the date of this
application) to justify the grant of full affiliation.

Signature of the Applicant.

Station :

Date :

FORM-V
(SEE STATUTE 8)

Dr. NTR UNIVERSITY OF HEALTH SCIENCES, ANDHRA PRADESH
MPT DEGREE COURSE INSPECTION REPORT.

(To grant provisional affiliation for startingyear MPT course(s))

- 1) Name of the Convenor with designation :
Address
- 2) Name of the Member with designation :
Address
- 3) Particulars regarding order in which Inspection :
Commission was appointed by this University.
- 4) Date of Inspection. :
- 5) Place and details of Management authorities :
present at the time of inspection.

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- 1) Name of the Institution / Society / Trust. :
 - 2) Name and address of Physiotherapy College :
 - 3) Name of the Principal with Telephone Numbers :
 - 4) Branches of MPT courses to be affiliated with :
intake of students in each
 - 5) Orders of UHS in which registration / provisional :
affiliation was accorded to previous years in case
of the Inspection after primary inspection.
 - 6) PAST DEFICIENCIES. :

Whether the Institution / Physiotherapy College
have rectified the past deficiencies if any pointed
out by the University. If so, give details.

- 7) WHETHER FULL COMPLIMENT OF :
TEACHING STAFF IS AVAILABLE:

To start the MPT degree course of study, the
following full compliment of staff as specified in
Physiotherapy statutes are absolutely essential.

Two qualified teachers having MPT
qualification in the specialty with 5 years
teaching experience. In view of acute shortage it
may be 3 years till 2006.

For MPT in Orthopaedics – an Orthopedician (Part time) with MS qualification with two years teaching experience

For MPT in Neurology – a Neurosurgeon and a Neuro Physician/ General Physician (Part Time)

For MPT in Cardiovascular & Pulmonary – a Cardio Thoracic Surgeon/General Surgeon (Part Time)

For MPT in Sports a specialist in sports medicine / Orthopaedician and specialist in Physical Education

Assisting non-teaching staff: One clerk, a Technician (vocational), one Statistician with PG qualification and one attender.

REQUIRED TEACHING STAFF (ANNUAL INTAKE OF 50 STUDENTS)

Sl. No.	Name of the Post.	1 st yr.	2 nd yr.	3 rd yr.	4 th yr.
1)	Director & Programme Coordinator	1 ft	-	-	-
2)	Principal and Professor	1 ft	-	-	-
3)	Vice-Principal & Professor	-	1 ft	-	-
4)	Asst. Professor of Physiotherapy	1 ft	1ft	2ft	1ft
5)	Tutor in Physiotherapy	1 ft	1ft	2ft	1ft
6)	Librarian	1 ft	-	-	-
7)	Asst. Professor of Physics	1 pt	-	-	-
8)	Asst. Professor of Sociology	1 pt	-	-	-
9)	Asst. Professor of Psychology	1 pt	-	-	-
10)	Asst. Professor of Nursing, Health and Nutrition	1 pt	-	-	-
11)	Asst. Professor of Anatomy	1 pt	-	-	-
12)	Asst. Professor of Physiology	1 pt	-	-	-
13)	Asst. Professor of Pathology & Microbiology	1pt	-	-	-
14)	Lecturer in English	1pt	-	-	-
15)	Lecturer in Physical Education	1pt	-	-	-
16)	Asst. Professor of Community Medicine	-	1 pt	-	-
17)	Asst. Professor of Bio-mechanics	-	1 pt	1pt	-
18)	Asst. Professor of Veterinary Medicine/Surgery	-	1 pt	-	-
19)	Instructor of Yoga	-	-	1pt	-
20)	Instructor of Acupuncture	-	-	1 pt	-
21)	Asst. Professor of Medical Subjects	-	8pt	-	-
22)	Professor and Associate Professor in each of the MPT branches 2				

- 8) Whether the institution under inspection has adhered strictly to the number of working days prescribed in the regulations of this University. :
- 9) Whether the Trust / Society / Institution / College has fulfilled all the conditions and requirements as specified in the statutes to grant provisional affiliation for starting _____ year MPT Degree course of study from the academic year _____.
- 10) Other findings of the Inspection Commission. :

CERTIFICATE

Certified that we have actually, physically verified the infrastructural facilities available in the Physiotherapy college and fully satisfied ourselves regarding the due compliance of the Statutory provisions.

Signature of the Member :

Signature of the Convenor :